



Application
Development Services Center
RESIDENTIAL DEVELOPMENT
Please Type or Print

Permit No. _____

ESC Certified Person: _____

ESC Certification No.: _____

Phone No.: _____

Email: _____

OWNER: _____

CONTRACTOR: _____

ADDRESS: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

CITY, STATE, ZIP: _____

PHONE: _____ Alt: _____

PHONE: _____ Alt: _____

E-MAIL ADDRESS: _____

E-MAIL ADDRESS: _____

LEGAL DESCRIPTION:

SIZE OF PARCEL:

ZONING DISTRICT: _____

LOT _____ BLOCK _____

SQUARE FEET: _____

EXISTING USE: _____

SUBDIVISION _____

ACRES: _____

PROPOSED USE: _____

BUILDING TYPE: _____

PERMANENT BUILDING ADDRESS: _____
(City Engineering will assign)

☐ NEW ☐ ADDITION ☐ REMODEL ☐ REPAIR ☐ FOUNDATION ONLY

☐ SINGLE FAMILY ☐ DUPLEX ☐ GARAGE ☐ STORAGE ☐ OTHER

DESCRIPTION OF WORK: _____

TOTAL ESTIMATED COST OF **RESIDENTIAL** CONSTRUCTION (excluding lot) \$ _____

SQ. FT. LIVING AREA _____ SQ. FT. GARAGE _____ HEIGHT _____

SQ. FT. UNFINISHED BASEMENT _____ SQ. FT. FINISHED BASEMENT _____

BEDROOMS _____ # OFF STREET PARKING SPACES _____ # PLUMBING FIXTURES _____

HEAT SOURCE: ☐ ELECTRICAL ☐ NATURAL GAS

INSULATION FORM (MECCHECK OR RESCHECK) MUST BE COMPLETED BEFORE PRIOR TO SUBMITTING APPLICATION

SUBCONTRACTORS: Plumber: _____ Electrician: _____ Mechanical: _____

I (we) the undersigned hereby do certify that the information contained herein and attached hereto is true and correct to the best of my (our) knowledge, and agree to comply with all ordinances and laws regulating building construction. I (we) acknowledge that building permits will not be issued until plans are approved by the City, and that the approved permit is only for the work/structures specifically described; no additional work or structures are allowed unless submitted separately for review and approval.

CONTRACTOR(S) SIGNATURE: _____ DATE: _____

OWNER(S) SIGNATURE: _____ DATE: _____

There is a minimum of 10 working days for residential plan review. The 10-day time line will restart when any new piece of information is submitted.



Development Services Center RESIDENTIAL PLAN CHECKLIST

Name or Location of Project:

Submitting Engineer's Use	City Use	Requirement	Name or Location of Project:
☐	☐	Completed Residential Application with legal description.	
☐	☐	Completed MEC check Energy Form.	
☐	☐	A full sets of plans. (Include ESC Plan, pre-construction and post construction)	
☐	☐	Plot plan (no smaller than 8 ½-inch x 11-inch).	
☐	☐	Adjacent streets labeled.	
☐	☐	North arrow and scale.	
☐	☐	Boundary of tract/lot with dimensions.	
☐	☐	Location of structures(s) shown (existing and proposed).	
☐	☐	Location of retaining walls (if applicable). If over 4-foot in height, engineered plans required.	
☐	☐	Setbacks marked with dimensions from property line.	
☐	☐	Legal description on plot plan.	
☐	☐	If in platted subdivision, 8½-inch x 11-inch copy of subdivision plat with subject lot highlighted.	
☐	☐	Driveway shown with dimensions and grade.	
☐	☐	Location of easements (if applicable).	
☐	☐	Utility locations (existing and proposed).	
☐	☐	Idaho Power Regulations require building located within 20-feet of overhead lines, to contact Idaho Power for consultation 208-388-2323.	
☐	☐	Curb, gutter, sidewalk, and planter strip shown, as well as proposed retaining walls, in relation to property line (existing and proposed).	
☐	☐	On-site storm water retention and drainage plan during construction process and after construction.	
☐	☐	Grading plan with percent of slope indicated the after final construction process.	
☐	☐	Fire; International Wildland-Urban Interface Code (IWUIC), access, and turn around.	
☐	☐	Flood Plain Determination: If in the Flood Plain provide pre-development Flood Plain Certificate.	
☐	☐	If sanitary sewer not available, evidence of septic sewer permit from State Health Department.	
☐	☐	Floor Plans with dimensions.	
☐	☐	Electrical, plumbing, gas and mechanical plans (if applicable).	
☐	☐	Elevation views.	
☐	☐	Footing and foundation cross section with reinforcing dimensions.	
☐	☐	Intended use of room(s) described.	
☐	☐	Truss and floor joist details.	
☐	☐	Application and review fees.	
☐	☐	Sewer escrow fees if applicable.	

Applicant's Verification: _____ Checked by: _____

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ATTN BUILDERS AND HVAC CONTRACTORS

Effective Oct 1, 2021

Manual D, J, & S must be submitted along with the building plans, prior to review.

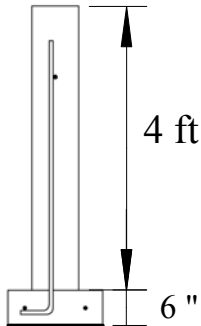
This year during code adoption, the State of Idaho, made some changes to the IDAPA Rules regarding thermal envelope and testing.

Every fifth home that a builder builds will need to be tested and meet the new requirements.

Alternative Footing and Foundation Policy (R104.11)

For 8" concrete walls

Minimum requirements for walls 4' or less in height

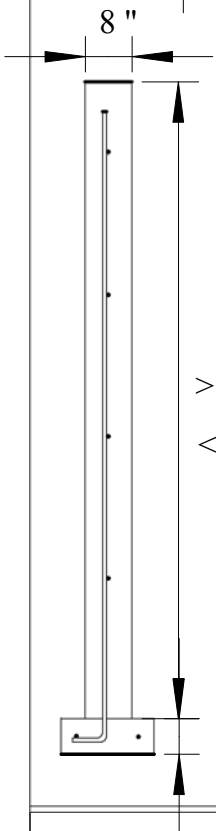


Horizontal: 1 #4 rebar within 12" of top of wall

Vertical: #4 rebar 48" On Center (o.c.)

Footing: 2 #4 rebars continuous
6" minimum thickness
Minimum width refer to 2012 IRC
table R403.1

Minimum requirements for walls >4' and <9' in height



Horizontal: #4 rebar 24" o.c.
top rebar within 12" of top of wall

Vertical: #4 rebar 24" o.c.
and within 12" of openings in wall

Footing: Same requirements as 4' walls

> 9 ft

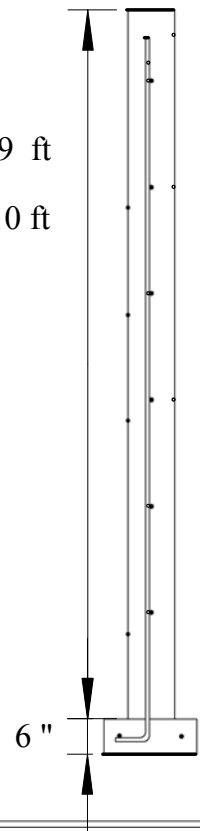
< 10 ft

Minimum requirements for walls >9' and <10' in height

Horizontal: #4 rebars 18" o.c.
top bar within 12" of top of wall

Vertical: #4 rebar 18" o.c.
and within 12" of openings in wall

Footing: Same requirements as 4' walls



Walls over 10' or any wall that the Building Official deems necessary due to soil and/or loading conditions are required to be Engineered.

EXAMPLE OF RESIDENTIAL EROSION CONTROL PLAN

AN INDIVIDUAL SITE SPECIFIC PLAN IS REQUIRED AT TIME OF PERMIT APPLICATION

PROTECT YOURSELF & YOUR NEIGHBORS - KEEP YOUR SITE CLEAN

(A) DRAINAGE SWALES & PERIMETER BERMS

ALLOW FOR DIVERSION OF UP SLOPE STORM WATER AROUND THE WORK SITE & OTHER DISTURBED SURFACES. IT SHOULD PASS CLEANLY & SAFELY THROUGH THE SITE.

(B) MINIMIZE DISTURBANCE WHEN EXCAVATING

PRESERVE AS MUCH NATURAL VEGETATION AS POSSIBLE. THESE AREAS NOT ONLY IMPROVE THE APPEARANCE OF YOUR SITE, BUT THEY ALSO FILTER MUCH OF THE SEDIMENT FROM STORM WATER RUN-OFF BEFORE IT REACHES THE DRAINAGE SYSTEM.

(C) LITTER, BUILDING WASTE & PORTABLE TOILETS

STORE ALL HARD WASTE & LITTER **ON-SITE** IN A WAY TO PREVENT ANY MATERIALS FROM ENTERING THE CITY STREETS, SIDEWALKS OR STORM WATER FACILITIES BY WIND OR WATER ACTION. PORTABLE TOILETS SHOULD NOT BE LOCATED NEAR DRAINAGE FACILITIES, WATER BODIES, OR IN AREAS THAT WILL COLLECT WATER.

(D) CONCRETE WASTE & WASHING

CONCRETE WASTE, HOUSEHOLD PAINTS, SHEET ROCK, MUD, STUCCO, ETC. SHALL BE DISPOSED IN A DESIGNATED WASHOUT AREA CONTAINED **ON-SITE**. ALLOW ALL WASTE TO DRY & THEN DISPOSE OF AS SOLID WASTE.

(E) SEDIMENT BARRIERS

INSTALL SEDIMENT BARRIERS DOWN SLOPE OF THE BUILDING SITE TO FILTER SEDIMENT BEFORE IT CAN WASH INTO GUTTERS, DRAINS & WATERWAYS. STRAW WADDLES, SILT FENCE, DIVERSION DITCHES, ETC. ARE A FEW EXAMPLES OF SEDIMENT BARRIERS.

(F) STABILIZE STOCKPILE

PLACE STOCKPILES ENTIRELY ON THE CONSTRUCTION SITE AND BEHIND A SEDIMENT BARRIER. COVER ALL STOCKPILE AREAS IF INACTIVE FOR MORE THAN A WEEK.

(G) INLET PROTECTION

PROTECT INLETS (CULVERTS, DITCHES, STORM DRAINS, & WATER WAYS) FROM MUD, DIRT, OR DEBRIS ENTERING THE STORM DRAINAGE SYSTEM.

(H) STABILIZED CONSTRUCTION ENTRANCE

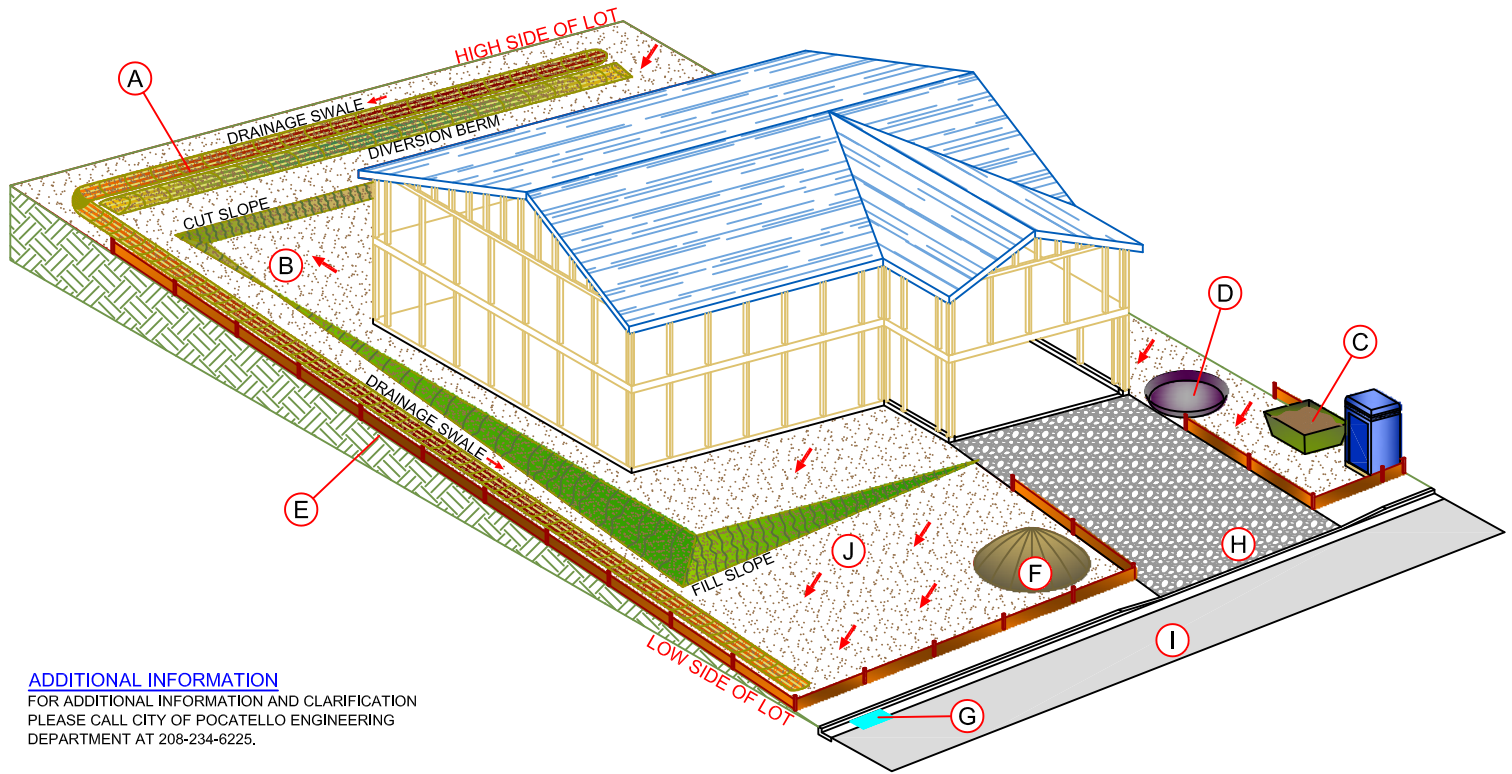
MINIMIZE VEHICLE TRACKING OF DIRT/MUD FROM THE CONSTRUCTION SITE BY PLACING A MIN. OF 6" OF AGGREGATE BASE AT THE ACCESS POINT OR ENCOURAGE PARKING OFF SITE. THIS WILL ALLOW ALL WEATHER ACCESS, WILL REDUCE THE AMOUNT OF SOIL CARRIED OFF THE SITE BY VEHICLES, & WILL PROVIDE A PERMANENT BASE FOR THE DRIVEWAY.

(I) SWEEPING THE ROAD

ANY SEDIMENT WHICH ACCUMULATES IN THE RIGHT-OF-WAY SHALL BE CLEANED UP & REMOVED DAILY. **DO NOT HOSE SEDIMENT DOWN STORM WATER DRAINS OR DOWN THE CURB & GUTTER.**

(J) DUST CONTROL

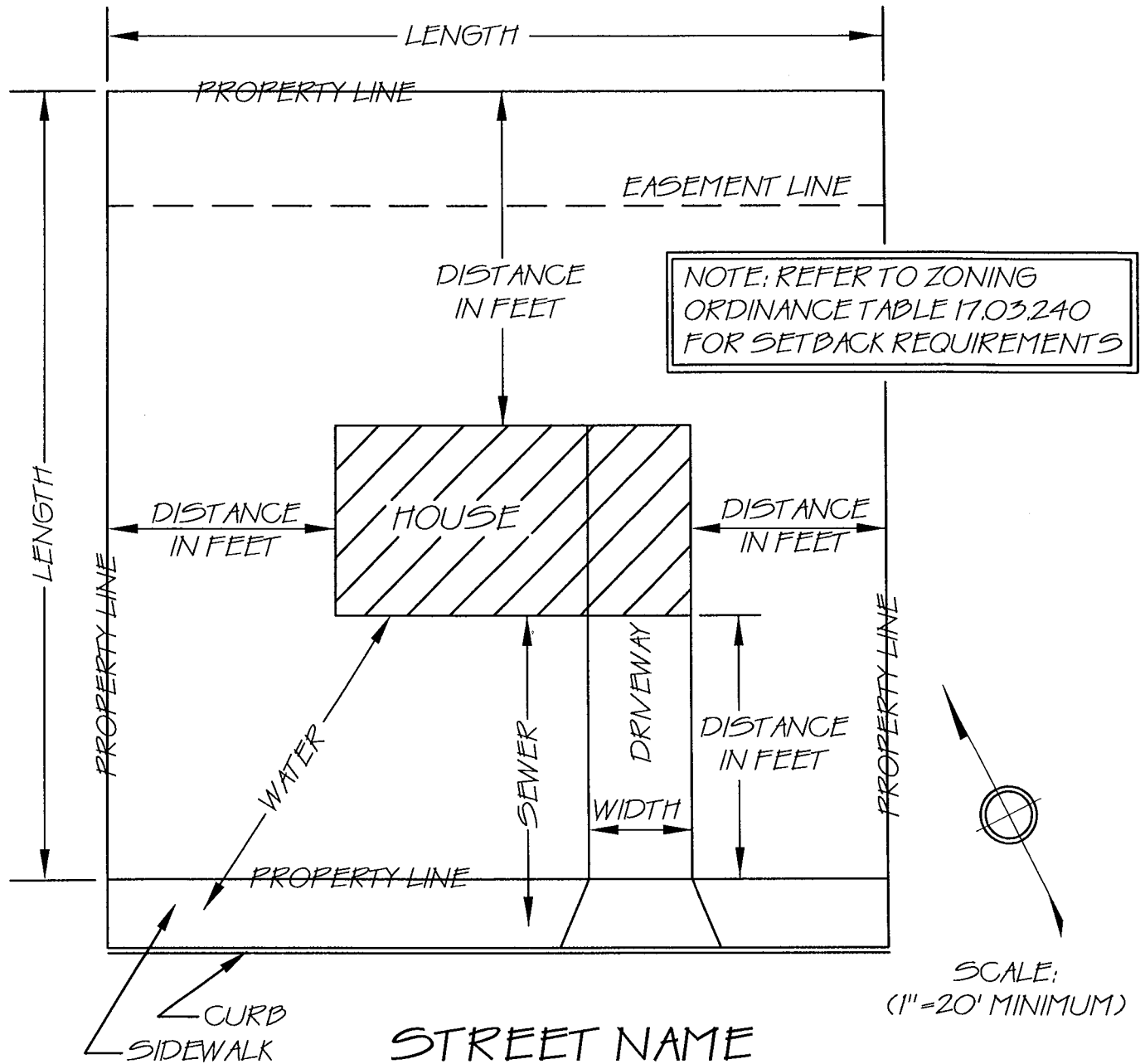
REASONABLE CONTROL METHODS SHALL BE USED FOR DUST CONTROL OVER STOCK PILES & DISTURBED AREAS. CARE SHOULD BE TAKEN WHEN APPLYING WATER OR LIQUID SUBSTANCES TO PREVENT THE WASHING OF SEDIMENT OFFSITE OR INTO STORM DRAINS OR WATER BODIES.



ADDITIONAL INFORMATION

FOR ADDITIONAL INFORMATION AND CLARIFICATION
PLEASE CALL CITY OF POCATELLO ENGINEERING
DEPARTMENT AT 208-234-6225.

SAMPLE PLOT PLAN



OWNER: JOHN DOE

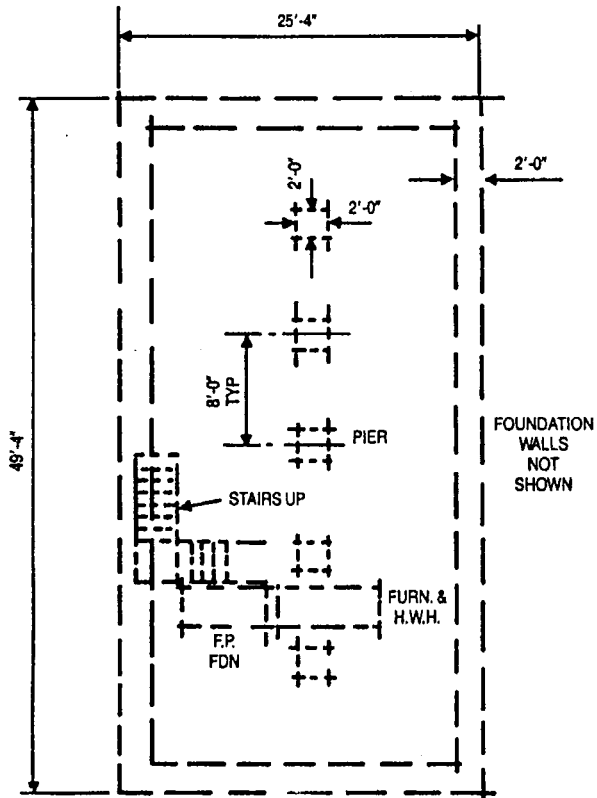
ADDRESS: 123 IDAHO STREET

LEGAL DESCRIPTION: LOT#; BLOCK#; SUBDIVISION NAME OR ATTACH LONG LEGAL DESCRIPTION

CONTRACTOR: ABC CONTRACTORS



SAMPLE PLANS



FOUNDATION AND BASEMENT PLAN

