

POSITION DESCRIPTION

DEPARTMENT: Bannock County Ambulance District

TITLE: Volunteer Emergency Medical Technician

SUPERVISOR: Director of Emergency Medical Services
Local Ambulance Service Coordinator

DATE PREPARED/REVISED: 03/30/07

POSITION PURPOSE:

This position is accountable for responding to emergency medical situations by providing on-the-scene care and transportation of patients to a medical facility.

PRINCIPAL ACCOUNTABILITIES:

1. Provide medical emergency patients with on-scene medical treatment through the use of established protocols and/or conveying the patient to a medical facility.
2. Establish and maintain emergency medical skills by successfully completing required training, attending in-service classes and completing self-study courses.
3. Maintain necessary levels of physical stamina and strength by participating in a self directed personal fitness program.
4. Contribute to the effective operation of the districts ambulance service and equipment through periodic inspection, inventory and maintenance of equipment, ambulance, supplies and station house.
5. Prepare medical reports. Gather necessary information to complete and submit required documentation relating to emergency medical incidents.
6. Contribute to the availability of required personnel by filling shift assignments.
7. Comply with regulations regarding privacy of individually identifiable health information – HIPAA.

NATURE AND SCOPE:

This position reports generally to the local Ambulance Service Coordinator.

This position requires appropriate emergency medical training and self study courses.

The primary function of this position is to provide emergency medical treatment to injured or sick persons. Treatment will also include the lifting and moving of patients and equipment.

The equipment usually associated with this position includes the driving and operation of an ambulance, stationary and portable radio equipment, intravenous lines and fluids at advanced levels, bandages, splints, stretchers, oxygen tanks and masks, heart defibrillator, airway management equipment and suction devices.

The most hazardous conditions usually are present at the scene. Automobile wrecks can expose the incumbent to explosion, fire, jagged metal or glass. Severe weather conditions will be encountered. Toxic fumes, gas and/or smoke may also be present. Some situations may require carrying patients from steep hillsides and ravines which can be awkward and hazardous. Exposure to blood and respiratory borne pathogens is a potential.

In emergency medical situations this position has standing orders or established protocols which allow for treatment to be carried out for which the position has been trained and previously tested for. Frequently the position will establish radio contact with physicians in order to relay pertinent information and respond to any physician's orders. The position has the authority to direct other personnel that may respond to the scene as far as medical treatment is concerned.

Information that could be used to identify a patient receiving medical attention, i.e. patient name, DOB, SS#, etc. is protected health information that must be kept strictly confidential. Confidentiality is required under the Health Information Privacy Protection Act – HIPAA.

Internal contacts include the local Ambulance Service Coordinator and Training Coordinator. External contacts include the County Emergency Medical Services Director, Pocatello Fire Department Paramedics, hospital staff, physicians and the general public.

AUTHORIZED SIGNATURE

County Emergency Medical Services Director

Date