

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims

Employee Count

Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
Feb-20	\$3,672,896.72	\$2,645,111.02	\$6,318,007.74	524	13	145	0	7	689
Mar-20	\$3,711,335.27	\$1,966,824.00	\$5,678,159.27	524	13	146	1	7	691
Apr-20	\$3,729,457.21	\$3,176,923.66	\$6,906,380.87	521	13	135	40	7	716
May-20	\$5,264,743.45	\$3,114,060.48	\$8,378,803.93	522	13	133	50	7	725
Jun-20	\$3,797,487.87	\$3,812,217.78	\$7,609,705.65	525	11	129	101	7	773
Jul-20	\$3,802,944.82	\$3,759,239.98	\$7,562,184.80	523	11	128	99	7	768
Aug-20	\$3,812,833.20	\$5,360,941.06	\$9,173,774.26	520	11	127	94	7	759
Sep-20	\$3,781,026.24	\$3,022,563.23	\$6,803,589.47	523	11	123	39	7	703
Oct-20	\$5,462,380.27	\$4,550,358.27	\$10,012,738.54	523	13	124	28	7	695
Nov-20	\$4,210,298.91	\$1,973,164.75	\$6,183,463.66	529	12	124	18	7	690
Dec-20	\$3,633,153.52	\$2,710,534.00	\$6,343,687.52	535	12	125	2	7	681
Jan-21	\$3,781,690.26	\$2,404,954.03	\$6,186,644.29	534	12	124	2	7	679
Feb-21	\$3,633,361.93	\$2,705,699.26	\$6,339,061.19	537	12	126	2	7	684
1 mo. change:				3	0	2	0	0	5

DATE: March 4, 2021

1. Total payroll and material claims: **\$6,339,061.19**

Of which: Payroll related: \$3,633,361.93 [684 employees (+5)]
Vendor claims: \$2,705,699.26

2. Large Vendor claims:

Hydro Specialties Company	228,447.07	Water- Meters, Check Valve
NAPA Auto Parts	123,417.63	Fleet- IBS On-site Operating Costs & Parts (Nov&Jan)
Multiple Vendors	99,728.01	Idaho Rebounds Grant Awards
Zions Bank	203,699.99	Animal Shelter Bond P & I Payment
Zions Bank	113,045.06	WPC Bond 2012D Interest Payment
Zions Bank	335,387.66	WPC Bond 2015A Interest Payment
Wells Fargo Purchase Card	262,707.55	February P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	97,851.62	Sanitation - Landfill fees
Idaho Power Co	137,654.38	Multiple Funds - electric utility
Intermountain Gas	25,625.77	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	10,215.61	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Compass Minerals America Inc	17,114.15	Street- Salt
Conrad & Bischoff Inc.	18,897.60	Fuel Fund & Transit- Fuel
Deaton & Company Chartered	14,250.00	Finance- CAFR Prep FYE2019
Emergency Responder Health Center	19,030.00	Police- Annual Physicals
G4S Secure Solutions	10,088.00	NonDept- Crossing Guards (Jan25-Feb21)
Idaho Dept of Water Resources	31,181.60	Water- Aquifer Recharge
Intermountain Claims	27,280.18	Workers Comp Monthly Claims & Admin Expenses
Keller Associates Inc	11,980.00	WPC- Facility Plan Update & Idaho Power O&M Certification
Land View Inc	13,330.80	WPC- Aluminum Sulfate Supply
Mastercraft	12,293.47	RPAC- Impeller Kit, Probe, Probe Sensor, Pool Chem; CRC- Pool Chemicals
Metroquip Inc	25,253.22	Street- Crackseal; Water- Line Locator Repairs
Mickelsen Construction Inc	15,790.28	Street- Water- Road Base Materials; Zoo Improvement- APile
Motorola Solutions Inc	33,765.59	Police- Spillman Annual Maintenance Agr
Mountain Home Auto Ranch	53,892.00	Other Activity- (2) 2021 Ford F150 Trucks for Animal Svcs
Murraysmith Inc	94,737.63	Water- Pocatello Creek Booster Project & Pipeline Eng Svcs
NWFF Employee Benefit Trust	116,926.20	Fire & Amb- Medical Insurance
Rehrig Pacific Company	30,668.59	Sanitation- Green Carts
Routeware Inc	19,856.25	Sanitation- Asset/Route Management
Sherwin-Williams Co	18,136.64	Street/Sanitation & City Hall- Paint & Supplies
Smith Group, The	63,321.52	Street/Sanitation- 2021 Chev Silverado/each
Somach Simmons & Dunn	13,267.02	Water- Legal Fees (Nov & Jan)
System Tech Inc	51,215.45	Airport Construction- ARFF Alarm
Waterford Systems Inc	11,950.40	Water- Chlorinator Replacement
Watts Steam Store Rock Mountain	12,145.00	Sanitation- Cart Washer Heads
Weidner & Associates	10,980.25	Fire- SBA Test, Magnegrip, Mako/Holmatro Maintenance
Western Recycling	25,183.81	Sanitation- Recycle Charges
Western Systems	14,277.95	Street- Control Cabinet @ Pine/Jefferson
Large Vendor Subtotal	\$2,424,593.95	Represents 89.61% of all vendor claims

Of note: Total vendor claims for the month of February FY2021 were up \$60,588.24 compared to February FY2020. This month reflected bond payments, insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in full-time & part-time employees this month with a net increase of 5. The Wells Fargo Purchase Card Program totaled \$262,707.55 in a 29-day cycle with 914 transactions, summarized below:

February 2021 Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Feb-20	1,360	\$251,844.62	\$185.18	265	159
Mar-20	1,002	\$225,246.48	\$224.80	267	153
Apr-20	681	\$221,521.08	\$325.29	264	150
May-20	931	\$251,759.31	\$270.42	269	163
Jun-20	1,172	\$259,476.29	\$221.40	268	132
Jul-20	1,132	\$272,002.97	\$240.29	268	147
Aug-20	1,098	\$296,979.50	\$270.47	268	138
Sep-20	1,157	\$431,362.85	\$372.83	267	153
Oct-20	1,275	\$448,547.20	\$351.80	274	147
Nov-20	978	\$227,764.09	\$232.89	277	154
Dec-20	834	\$238,636.77	\$286.14	273	127
Jan-21	954	\$220,956.88	\$231.61	277	149
Feb-21	914	\$262,707.55	\$287.43	278	150

Cycle includes 1/21/2021 thru 2/19/2021 (29 days)

2. Transactions > \$10,000:

The following 4 City employees purchased items totaling more than \$10,000. Multiple smaller purchases comprised these totals:

Scharfen, Beau -WPC	\$ 36,306.79	Oil, Plumbing Parts, Impellers, Valves, PSI Tanks, Discharge Head, Sump Pumps, Electrical Supplies, Grinders, Impact Swivels, Storage Racks, Guide Brackets, Batteries, Filters, other parts, repairs & supplies.
Simpson, Searra -Fleet	\$ 26,688.56	Salt Shed Roof Final Payment(\$13,837.50), RJT5 Tubing Bender, Meeting Room Tables & Chairs, Training Registration, other parts & supplies.
Rogers, Dawn -Police	\$ 18,267.13	Uniforms & Gear (\$14,788.11), Car Washes, Evidence Supplies, Intox Specialty Gas, other parts & supplies.
Hoskins, Andres -Transit	\$ 14,657.77	Rear Suspension Parts, Aluminum/Steel for Tire Rack, Tires, Mirror, Torque Multiplier, Steering Parts, Filters, Batteries, other parts, repairs, & supplies.