

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims

Date	Payroll	Vendor	Total	Employee Count					
				Full-time	Half-time	Part-time	Seasonal	Elected	Total
Oct-19	\$3,786,132.73	\$3,930,327.44	\$7,716,460.17	525	13	160	1	7	706
Nov-19	\$5,351,191.85	\$3,991,798.33	\$9,342,990.18	526	13	162	1	7	709
Dec-19	\$3,726,272.51	\$4,273,968.36	\$8,000,240.87	526	13	146	0	7	692
Jan-20	\$3,886,422.68	\$3,190,448.65	\$7,076,871.33	525	13	143	0	7	688
Feb-20	\$3,672,896.72	\$2,645,111.02	\$6,318,007.74	524	13	145	0	7	689
Mar-20	\$3,711,335.27	\$1,966,824.00	\$5,678,159.27	524	13	146	1	7	691
Apr-20	\$3,729,457.21	\$3,176,923.66	\$6,906,380.87	521	13	135	40	7	716
May-20	\$5,264,743.45	\$3,114,060.48	\$8,378,803.93	522	13	133	50	7	725
Jun-20	\$3,797,487.87	\$3,812,217.78	\$7,609,705.65	525	11	129	101	7	773
Jul-20	\$3,802,944.82	\$3,759,239.98	\$7,562,184.80	523	11	128	99	7	768
Aug-20	\$3,812,833.20	\$5,360,941.06	\$9,173,774.26	520	11	127	94	7	759
Sep-20	\$3,781,026.24	\$3,022,563.23	\$6,803,589.47	523	11	123	39	7	703
Oct-20	\$5,462,380.27	\$4,550,358.27	\$10,012,738.54	523	13	124	28	7	695
1 mo. change:				0	2	1	-11	0	-8

DATE: November 5, 2020

1. Total payroll and material claims: **\$10,012,738.54**

Of which: Payroll related: \$5,462,380.27 [695 employees (-8)]
Vendor claims: \$4,550,358.27

2. Large Vendor claims:

Jackson Group Peterbilt	425,552.16	Sanitation - Front Load Bodies
ICRIMP	373,359.00	Liability Ins- 50% Annual Policy Premium
PNC Equipment Finance	203,343.88	Fire- 3 Pumper Lease Pmt#3
Mickelsen Construction Inc	197,530.06	Street/Water- Asphalt; Other/Em Rep- Stormwater Proj; Sanitation- Rock
Bancorp Bank	143,126.47	Police- Patrol Car Lease
Wells Fargo Purchase Card	448,547.21	October P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	120,364.45	Sanitation - Landfill fees
Idaho Power Co	264,708.64	Multiple Funds - electric utility
Intermountain Gas	4,191.82	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	22,042.34	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Affordable Portable(Brad Pickering)	17,200.00	Street- Salt Shed; Sanitation- Conex Containers
Ag-West Distributing Co Inc	13,600.00	Street- Brine Tanks
Airgas USA	36,879.08	San- Plasma Cutting Table & Welding Supp; Street- Traffic Cones; Fire- Acetylene
A-Plus Towing & Recovery	10,100.00	Liability- Chev Blazer Recover Claim; Water- Vehicle & Boat Tow
Asphalt Systems Inc	13,741.52	Street- Sub Base
Association of Idaho Cities	22,654.80	Non-Dept -FY2020 AIC Dues
Avolve Software Corp	21,900.00	I.T.- ProjectDOX4 Annual Svc Agr FY2021
Bannock County	76,072.80	Legal- Magistrate Court Contract Contribution
Bannock Development Corp	75,000.00	Non-Dept -FY2020 Annual Contribution for Economic Development
BPAS Inc	87,000.00	Fire/ Amb- VEBA
Citysourced, Inc	15,450.00	I.T.- Enterprise Plus Platform Annual Maintenance FY21
Commercial Tire Inc	17,924.15	Fleet- Tires, Flat Repairs, Alignments & Svcs
Conrad & Bischoff Inc.	54,029.49	Fuel Fund & Transit- Fuel
Coolsys (Previous Source Refrigeration)	23,199.31	Airport- HVAC Unit Replacements (Conf.Rm & Bag Claim)
CP Integrity Construction	44,960.00	Lead Grant- Lead Hazard Proj.
Dana Safety Supply	10,929.89	Fleet- Police Vehicle Upfitting Parts
D-Co Concrete LLC	40,862.10	CDBG- Sidewalk Program @Custer&Grant
DEQ Drinking Water	52,776.00	Water- Annual Drinking Water Fee
Enterprise Sales Inc	16,940.00	Sanitation- 6yd Containers
ESRI Inc	23,950.00	Eng- ArcGIS Mapping Software Maintenance Agreement
Family Services Alliance	17,500.00	Non-Departmental- FY2021 Advocacy Program Grant Contribution
G4S (formerly Wackenhut)	15,392.00	Non-Dept- Crossing Guard Services
I S U Grant & Contracts Office	38,948.15	Sci&Env- Stormwater Monitoring, Source Water Protect; GIS/St/Tr- GIS Intern Fund
Idaho State Police (ILETS)	13,906.25	ILETS Police- Access & User Fees (Oct-Dec)
IMS (Infrastructure Mgmt Services)	12,141.50	Street- Pavement Mgmt Survey Phase 4
Intermountain Claims	76,395.01	Workers Comp Monthly Admin Fees (Sept&Oct)
Keller Associates Inc	11,340.00	WPC- Facility Plan FY2020
Lynch Oil Inc	15,457.50	Fuel Fund- Fuel
M & S Development & Construction	73,979.50	City Hall Stormwater Proj.; Street- ADA Ramps, Catch Basin Repair;
Murraysmith Inc	18,541.24	Water- Eng Svcs
NAPA Auto Parts	58,818.12	Fleet- IBS On-site Operating Costs & Parts (Sept)
Naviant Inc	11,811.20	I.T.- OnBase Maintenance Renewal
NWFF Employee Benefit Trust	113,485.46	Fire & Amb- Medical Insurance
Onebridge FSA	48,243.75	FY2021 FSA Startup Deposits
Owen Equipment Co	20,863.04	Street- Reversible Snow Plows
Pacific Yurts Inc	13,065.00	Outdoor Rec- Yurt Cover
Pipco	11,386.93	Other- Cemetery Sprinkler System Supplies; Police & Water- Plumbing Supp
Platt Electric Supply	19,174.15	Street/Sanitation- Lighting Upgrade, Electrical Supplies; Em.Rep- City Hall Lot
Pocatello Free Clinic	10,000.00	Non-Dept- FY2021 Contribution
Porter's Office Products	17,064.94	Eng- Desks, Shelves, Dividers, Chair; Various Dept- Office Supplies
Potters Industries LLC	17,571.84	Street- Reflective Beads
Redi for Eastern Idaho	35,045.00	Non-Dept- FY2021 Membership & Training
RMT Equipment (Rocky Mtn Turf)	21,557.00	Other Activity- Kawasaki4010 UTV w/ Snowex Blade
Roto Rooter/Four J's Inc	13,355.70	CDBG- Targeted Rehab Proj Pipe; Various Dept -PortaPotty Svc & Repairs
Route Match Software	12,350.23	Transit- FY2021 Route Match Software Svc
Routeware Inc	12,686.30	Sanitation- Route/Asset Management Hardware
Safety Supply & Sign Co Inc	44,229.19	Street- Signs; Sci&Env- Watershed Signs; Transit- Bus Stop Signs
Sherwin-Williams Co	16,634.12	Street,Sanitation,Water- Paint Equip & Supplies; City Hall-Sanisprayer
Somach Simmons & Dunn	12,403.00	Water- Legal Fees(Sept); WPC- Effluent Reuse Atty
Specialty Mining & Infield Supplies	16,560.00	Parks- Halliwell Infield Material
Steel Design	37,474.83	WPC- Storage Bldg Upgrade
Summit National Bank	11,195.04	Water- CAT Loader Lease Pmt(#2/6)
System Tech Inc	35,934.17	City Hall- Control Access Sys; Street- Video Mgt Sys; San- Fiber Optic; Transit- Gate Controller
Tritech Software Systems	30,577.74	GIS/Env/Street/WPC/Water- EQM-API Annual Maintenance Split
Visit Pocatello Inc	15,000.00	Nondept- FY2021 Visit Pocatello Contribution
Weidner & Associates	12,413.29	Other Activity- SCBA Bottles
Western Recycling	25,615.32	Sanitation- Recycle Charges
Young Ford Inc	38,484.00	Other Activity- 2020 Ford Explorer
Large Vendor Subtotal	\$3,904,535.68	Explains 85.81% of all vendor claims

Of note: Total vendor claims for the month of October FY2020 were up \$620,030.83 compared to October FY2019. This month reflected insurance, capital construction expenses, equipment, fuel, vehicles, repairs, supplies, and utility payments. It was a larger payroll month with 3 payrolls. Employee count reflected changes in half-time, part-time, & seasonal employees this month with a net decrease of 8. The Wells Fargo Purchase Card Program totaled \$448,547.20 in a 31-day cycle with 1,275 transactions, summarized below:

October Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Oct-19	1,213	\$554,582.88	\$457.20	265	162
Nov-19	1,192	\$327,732.07	\$274.94	263	164
Dec-19	1,114	\$277,388.22	\$249.00	261	183
Jan-20	836	\$258,000.99	\$308.61	264	167
Feb-20	1,360	\$251,844.62	\$185.18	265	159
Mar-20	1,002	\$225,246.48	\$224.80	267	153
Apr-20	681	\$221,521.08	\$325.29	264	150
May-20	931	\$251,759.31	\$270.42	269	163
Jun-20	1,172	\$259,476.29	\$221.40	268	132
Jul-20	1,132	\$272,002.97	\$240.29	268	147
Aug-20	1,098	\$296,979.50	\$270.47	268	138
Sep-20	1,157	\$431,362.85	\$372.83	267	153
Oct-20	1,275	\$448,547.20	\$351.80	274	147

Cycle dates went 9/19/2020 thru 10/20/2020 (31 days)

2. Transactions > \$10,000:

These 11 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Figuerola, Juan -I.T.	\$ 52,983.39	MS Office & Windows Pro Licenses, Intel Core Processors, Thermal Solutions Processor Coolers, Laptops, Surface Pros, Surface Go, Toughbooks, Bluetooth Headphones, Motherboards, Power Supplies, Computer Cases, Adobe Creative Cloud Gov License, Digital Voice Recorders, other parts, svcs, & supplies.
Scharfen, Beau -WPC	\$ 34,918.21	Pallet Racks, Boiler Compound, Gravel, Uninterrupted Power Supplies, Plugs, Filters, Gaskets, Auto Valves, Fan Motor Soft Starts, Auto Drains, Electrical Supplies, Valve Rebuild Kits, Lawn Mower, other parts, tools, & supplies.
Dunn, Marchall -WPC	\$ 34,832.15	Hach Equip Annual Svc Agr, Polymer, other svcs & supplies.
Pincock, Kristy -Fire	\$ 29,490.19	Target Solution Learning Mgt System, Crew Sense Annual Fee, Volunteer Appreciation Gifts, Window Coverings, Laundry Svc, Cell Phones, other supplies.
Hoskins, Andres -Transit	\$ 15,722.99	Tires, Rims, Coils, Tie Rods, Coils, Uniforms, other parts, repairs, & supplies.
Maravilla, Darrell -WPC	\$ 15,246.94	Jet Truck Hoses, Pinch Rollers, & Nozzle; Broom Sweeper, Tires, other supplies.
Clark, Lance -Outdoor Rec	\$ 14,970.79	Rafts, Rental Supplies, Fun Run Supplies, Signs, Concrete Pad, Drone, Bldg Materials, Excavator Bucket, other parts & supplies.
Craner, Cresta -Library	\$ 14,717.22	eAudios, eBooks, Utilities, Training Fees, other supplies & materials.
Dohman, Jenna -Eng	\$ 12,844.45	Flow Monitoring Equip, Watershed Fence Proj. Volunteers Lunch, Repairs.
Rogers, Dawn -Police	\$ 12,116.33	Motor Coins, Tables, Chairs, Binoculars, Radio Accessories, Car Washes, Candy for Community Event, Cabinets, other parts & supplies.
Rowe, Christi -WPC	\$ 10,475.76	Facility Upgrade Testing, Samples, PH Meter, other parts & supplies.