

PAYROLL & MATERIAL CLAIMS REPORT

Payroll & Material Claims				Employee Count					
Date	Payroll	Vendor	Total	Full-time	Half-time	Part-time	Seasonal	Elected	Total
Aug-19	\$3,751,348.38	\$5,373,699.19	\$9,125,047.57	521	14	166	53	7	761
Sep-19	\$3,635,686.91	\$3,617,304.62	\$7,252,991.53	522	14	172	8	7	723
Oct-19	\$3,786,132.73	\$3,930,327.44	\$7,716,460.17	525	13	160	1	7	706
Nov-19	\$5,351,191.85	\$3,991,798.33	\$9,342,990.18	526	13	162	1	7	709
Dec-19	\$3,726,272.51	\$4,273,968.36	\$8,000,240.87	526	13	146	0	7	692
Jan-20	\$3,886,422.68	\$3,190,448.65	\$7,076,871.33	525	13	143	0	7	688
Feb-20	\$3,672,896.72	\$2,645,111.02	\$6,318,007.74	524	13	145	0	7	689
Mar-20	\$3,711,335.27	\$1,966,824.00	\$5,678,159.27	524	13	146	1	7	691
Apr-20	\$3,729,457.21	\$3,176,923.66	\$6,906,380.87	521	13	135	40	7	716
May-20	\$5,264,743.45	\$3,114,060.48	\$8,378,803.93	522	13	133	50	7	725
Jun-20	\$3,797,487.87	\$3,812,217.78	\$7,609,705.65	525	11	129	101	7	773
Jul-20	\$3,802,944.82	\$3,759,239.98	\$7,562,184.80	523	11	128	99	7	768
Aug-20	\$3,812,833.20	\$5,360,941.06	\$9,173,774.26	520	11	127	94	7	759
1 mo. change:				-3	0	-1	-5	0	-9

DATE: Sept. 3, 2020

1. Total payroll and material claims: **\$9,173,774.26**

Of which: Payroll related: \$3,812,833.20 [759 employees (-9)]

Vendor claims: \$5,360,941.06

2. Large Vendor claims:

Valley Slurry Seal (VSS Int'l)	583,775.00	Street- Micro Seal
Planned & Engineered Construction	336,020.00	WPC- CIPP Contractor Pmt
Asphalt Systems Inc	112,147.60	Street- GSB (Emulsified Asphalt Seal for Fog Sealing)
NAPA Auto Parts	111,662.81	Fleet- IBS On-site Operating Costs & Parts (June&July)
Zions Bank	18,624.48	Animal Shelter Bond Payment
Key Government Finance Inc	73,417.08	Water Revenue Bond Payment
Zions Bank	1,342,084.13	WPC Bond 2012D Payment
Zions Bank	1,165,480.05	WPC Bond 2015A Payment
Wells Fargo Purchase Card	296,979.50	August P-card cycle(transactions; report on reverse)
Bannock Co. Solid Waste	126,331.38	Sanitation - Landfill fees
Idaho Power Co	212,805.05	Multiple Funds - electric utility
Intermountain Gas	8,685.21	Multiple Funds - utility
Pocatello City of- Utility Bill Dept.	7,800.92	Multiple Funds -Water, Sewer, Garbage
Remaining Large Vendor Claims		
Blue Cross of Idaho	12,516.55	Retiree & Cobra Medical Premiums
CDW Government Inc	12,019.26	Fleet- Police K9 Vehicle Camera Systems & Warranty
Commercial Tire Inc	12,847.95	Fleet- Tires, Installs, & Svcs; Fire- Tires & Oil Chg
Conrad & Bischoff Inc.	50,224.87	Fuel Fund & Transit- Fuel
CP Integrity Construction	52,129.75	CDBG- Sidewalk & Targeted Rehab Proj; Lead Grant- Lead Hazard Proj; Abate6 Proj
Ennis-Flint Inc	28,765.20	Street- Pavement Marking Paint
FAAC	12,959.00	Police- Milo Range Pro Training System
Idaho Dept. of Labor	14,187.51	2nd Qtr Unemployment Tax
Intermountain Claims	23,937.64	Workers Comp Monthly Admin Fees
JAG Enterprises of Idaho	11,400.00	Street- Donrich Stormwater Pump
J C Berry & Sons (Berry Oil)	14,008.00	Transit- Fuel
Keller Associates Inc	46,130.00	WPC- Facility Plan FY2020
Land View Inc	12,847.80	WPC- Aluminum Sulfate
Mastercraft	24,354.64	CRC & RPAC- Pool Chemicals
Murraysmith Inc	83,806.98	Water- Pocatello Creek Booster Project Eng Svcs (June & July)
Nick Jensen Concrete Construction	12,000.00	WPC- Plant Concrete Prep Work
NWFF Employee Benefit Trust	113,485.46	Fire & Amb- Medical Insurance
Precision Glass & Aluminum Inc	15,980.20	Library- Desk Barrier
SEICAA	12,000.00	UB- FY2020 Utility Bill Assistance Donation
Summit National Bank	13,929.00	Water- CAT Backhoe Loader Lease Pmt
Utility Management Systems Inc	17,718.62	WPC- P40 Pump Parts
Western Recycling	28,213.62	Sanitation- Recycle Charges
Large Vendor Subtotal	\$5,021,275.26	Explains 93.66% of all vendor claims

Of note: Total vendor claims for the month of August FY2020 were down \$12,758.13 compared to August FY2019. This month reflected insurance, capital construction expenses, equipment, fuel, repairs, supplies, bond and utility payments. It was a typical payroll month with 2 payrolls. Employee count reflected changes in full-time, part-time, & seasonal employees this month with a net decrease of 9. The Wells Fargo Purchase Card Program totaled \$296,979.50 in a 30-day cycle with 1,098 transactions, summarized below:

August Purchase Card Activity Report

1. Cycle statistics:

Purchase Card Activity Summary					
Cycle Date	# Transactions	Amount	Avg Transaction Size	# of Cardholders	# of Cardholders with Transactions
Aug-19	1,239	\$266,472.64	\$215.07	266	172
Sep-19	1,445	\$499,087.14	\$345.39	265	162
Oct-19	1,213	\$554,582.88	\$457.20	263	164
Nov-19	1,192	\$327,732.07	\$274.94	261	183
Dec-19	1,114	\$277,388.22	\$249.00	264	167
Jan-20	836	\$258,000.99	\$308.61	265	159
Feb-20	1,360	\$251,844.62	\$185.18	267	153
Mar-20	1,002	\$225,246.48	\$224.80	264	150
Apr-20	681	\$221,521.08	\$325.29	269	163
May-20	931	\$251,759.31	\$270.42	268	132
Jun-20	1,172	\$259,476.29	\$221.40	268	147
Jul-20	1,132	\$272,002.97	\$240.29	268	138
Aug-20	1,098	\$296,979.50	\$270.47	266	141

Cycle dates went 7/21/2020 thru 8/20/2020 (30 days)

2. Transactions > \$10,000:

These 8 purchase agents had monthly totals greater than \$10,000, composed of multiple smaller purchases:

Scharfen, Beau -WPC	\$ 42,166.49	3yr Collection Gens Svc Contract, Co Gen Lights, Oil, Raw Pump Diaphragms, Boiler Compound, Tires, Drain Valves, Equipment Repair, Pump Seals, Oil Filters, Rock & Dirt; other parts & supplies.
Hoskins, Andres - Transit	\$ 21,612.46	Snow Plow, Lift Parts, Tommy Lift Gate, Plastic Roofing, Shelves, Softener Salt, Ladder, other parts, repairs, & supplies.
Dunn, Marshall - WPC	\$ 19,082.27	Refrigerated Automatic Samplers, Tires, Tar-Guard Paint, other parts & supplies.
Rowe, Christi -WPC	\$ 17,055.37	Samples, Collilert Supplies, Sulfuric Acid, Filters, other parts & supplies.
Hewatt, Brett -Parks	\$ 13,049.10	Parking Lot Striping Machine, Portable Restroom Charges(June&July), Ross Park Storage Shed, ISA & INLA Annual Membership Dues (Int'l Society of Arboriculture & Idaho Nursery & Landscape Assoc).
Waite, Sheri -Library	\$ 12,537.17	Library Books & Materials.
Figueroa, Juan -I.T.	\$ 10,629.17	Toughbook, MS Surface Pros, MS Office 2019 Pro Licenses, Ethernet Switches, Dell Latitude Laptop,, Reusable Face Masks, other parts, svcs, & supplies.
Price, Troy -Fire	\$ 10,059.51	Rear Differential, Tires, Chain Wheels, Tie Rods, Rear Brakes, Alignment, Oil, Towing Svc, other parts, svcs & supplies.