

**AGENDA ITEM NO. 1:
ROLL CALL**

Mayor Brian Blad called the City Council Work Session to order at 9:42 a.m. Council members present were Rick Cheatum, Linda Leeuwrik, Corey Mangum and Brent Nichols. Council member Hayden Paulsen was excused.

**AGENDA ITEM NO. 2:
PARKS AND RECREATION DEPARTMENT:**

Anne Butler, Parks and Recreation Director, and department representatives were in attendance to give presentations on the following divisions: **(ACTION ITEM)**

- a) Parks and Recreation Administration/Summer Concerts – Ms. Butler gave an overview of the Administration Division organization and staffing levels. She highlighted projects completed in FY2025 including completion of the first Parks, Recreation, Open Space and Trails (PROST) Master Plan, in conjunction with Planning and Development Services. She highlighted that the Optimist Skatepark is nearing completion, and was funded using ARPA funds. Summer Concert Series continues to be a popular feature with steady attendance each year. She confirmed that a slight budget increase has been requested.
- b) Parks – Brayden Millward, Parks Superintendent, highlighted the following projects completed in FY2025: Ross Park restroom remodel, new park signage, trail and equipment improvements. He described ongoing needs including playground equipment replacement and trail maintenance. Capital priorities include replacement of gang mowers and irrigation and landscaping upgrades at parks.
- c) Golf Courses – Ms. Butler stated tree trimming continues at Riverside and Highland Golf Courses. Future needs include an updated clubhouse at Riverside Golf Course, and community sponsorship opportunities are currently being explored to defray construction costs of the project.
- d) Recreation: Community Recreation Center (CRC); Ross Park Aquatic Complex (RPAC); Outdoor Recreation; and Team Sports: Staci Van Kirk, CRC and RPAC Manager, Cary Rhoades, Outdoor Recreation Manager, and Richard Henderson, Team Sports Manager, reported on projects completed in FY2025 and include the following: Facility improvements at CRC and RPAC have led to greater use and record attendance. Long-term capital needs include phased improvements to CRC air handling system, locker room updates and pool infrastructure improvements. Participation in youth activities and team sports continues to grow, with increased participation expected in the future. The Recreation divisions typically face fewer seasonal staffing challenges compared to the Parks division.

- e) Cemetery – Kase Keller, Cemetery Maintenance Supervisor, and Kristen DaviBatya, Cemetery Office Manager, gave an overview of projects completed in FY2025 including: Trimming and removal of approximately 200 trees at Mountainview Cemetery, and irrigation system improvements. A new southern entrance, developed in partnership with the Engineering Department, has increased safety. Marmot damage continues to be an ongoing issue, and staff is working with wildlife service agencies on mitigation. Future needs include additional irrigation system upgrades and replacement of gang mowers. Ms. Butler emphasized that proposed fee increases in FY2026 would allow for revenues to be directed into an endowment fund for future capital improvements and ongoing maintenance.
- f) Zoo Idaho – Peter Pruett, Zoo Idaho Manager, gave an overview of projects completed in FY2025 including completion of potable water line installation using ARPA funding, an upgraded wetland viewing area, improved badger exhibit and trumpeter swan habitat. Revenue through admissions, concessions and programming continues to increase. Future needs include a new vehicle for education programs, deferred maintenance and funding for a new Black Bear exhibit, estimated to be approximately \$500,000.

AGENDA ITEM NO. 3:
PUBLIC WORKS:

Jeff Mansfield, Public Work Director, was in attendance to give a presentation on the following topics:

- a) Public Works: Mr. Mansfield gave an overview of the Public Works Department and current staffing levels.
- b) Mr. Mansfield and Allison Radmall, Geographical Information Systems (GIS) Analyst, gave an overview of the GIS program. Mr. Mansfield explained that the industry standard for GIS system replacement is every 6-7 years, and the City's current GIS server is reaching its life expectancy and is at a critical point for replacement. He emphasized that essential GIS data is used across all City departments, particularly Water, WPC, Fire, Police, Streets and Sanitation.
- c) Science and Environment: Hannah Sanger, Science and Environment Administrator, reported that the division is staffed with two full-time employees and ISU interns, with funding provided through WPC, Water, grants, and donations. Expenditures have decreased as grant-funded projects are now being tracked through a separate fund. She identified additional needs, including an Open Space Manager, future trail planning, and expanded grant management capacity. Major projects include the Oxbow restoration, improvements at Centennial Park, and Sacajawea Park urban forestry efforts.
- d) Engineering: Mr. Mansfield reported on current Engineering projects, including the Brennan Trail, South 5th sidewalk project and Monte Vista Trail improvements. Mr. Mansfield requested budget authority in FY2026 consisting of \$40,000 as a



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grant match for the South 5th sidewalk project and \$60,000 for future pedestrian improvement projects. He explained that the improvement projects will be funded through grant opportunities and that only budget authority is necessary to spend the grant funds which have been awarded.

- e) ARPA Fund: Mr. Mansfield distributed an updated handout to Council members noting a total allocation of \$10,700,496. To date, \$8,721,823, approximately 80 percent, has been obligated or expended. He clarified that all ARPA funds must be fully expended by December 31, 2026, and projects are moving forward in accordance with Council direction and appropriate Memorandums of Understanding.

Anne Nichols, Chief of Staff, announced that department presentations would continue over the course of two more days during Budget Development meetings and then the Council would consider tax solutions.

Mayor Blad announced that the next Budget Development meeting would be held June 4, 2025 at 9:00 a.m.

AGENDA ITEM NO. 4:
ADJOURN

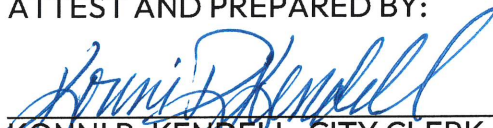
There being no further business, Mayor Blad adjourned the meeting at 10:39 a.m.

APPROVED:



BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:



KONNI R. KENDELL, CITY CLERK

