

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
FEBRUARY 16, 2023

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Linda
PLEDGE OF Leeuwrik, Corey Mangum, Josh Mansfield, Scott Marchand and
ALLEGIANCE Brent Nichols. Council member Rick Cheatum was present via Go
To Meeting, an on-line platform.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Starr Reardon, representing
INVOCATION First Congregational United Church of Christ.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

–MATERIAL CLAIMS (a) Consider the material claims for the period of February 1-15, 2023
in the amount of \$1,190,512.52.

–TREASURER’S (b) Consider the corrected Treasurer’s Report for November 2022
REPORT showing cash and investments as of November 30, 2022, in the
amount of \$97,484,027.28 and the Treasurer’s Report
for December 2022 showing cash and investments as of
December 31, 2022, in the amount of \$96,968,452.29.

–ANIMAL SHELTER (c) Confirm the Mayor’s reappointment of Arlen Walker to continue
ADVISORY BOARD serving as a member of the Animal Shelter Advisory Board. Arlen’s
REAPPOINTMENT term will begin February 18, 2023 and expire February 18, 2025.

–HOUSING (d) Confirm the Mayor’s appointment of Peter Gonzales to serve as a
ALLIANCE AND member of the Housing Alliance and Community Partnerships
COMMUNITY Board, replacing Sharlyn Reddish who resigned. Peter’s term will
PARTNERSHIP begin February 17, 2023 and expire June 23, 2024.
APPOINTMENT

–HUMAN (e) Confirm the Mayor’s appointment of James Wardell to serve as a
RELATIONS member of the Human Relations Advisory Committee,
ADVISORY replacing Caitlin Pankau who resigned. James’ term will begin
COMMITTEE February 17, 2023 and expire January 8, 2025.
APPOINTMENT

A motion was made by Mr. Mangum, seconded by Ms. Leeuwrik, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Mangum, Leeuwrik, Cheatum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 4: Mayor Blad announced there were no proclamations.
-PROCLAMATIONS

AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the following
CALENDAR REVIEW meetings on March 2nd: Clarification Meeting at 5:30 p.m.; and
Regular Council meeting at 6:00 p.m.; and City Council Work
Session to be held on March 9th at 9:00 a.m.

Mayor Blad announced that the 43rd Annual Simplot Games will be held February 16th, 17th and 18th, 2023, at the Idaho State University's Holt Arena; City offices will be closed February 20th for Presidents' Day. However, garbage and recycling pickups will be on schedule; Community Recreation Center hours on Presidents' Day will be 9:00 a.m. to 5:00 p.m.; and Pocatello's Promise of Tomorrow Mayoral Scholarship for Students Program applications are being accepted through February 28th. He reminded citizens to keep sidewalks clear of snow and ice. When clearing sidewalks and driveways of snow, please do not place snow in the street. It becomes a driving hazard.

AGENDA ITEM NO. 6: This time was set aside for the Council to hear comments from the
PUBLIC HEARING public regarding proposed Fiscal Year 2023 Budget amendments.
-PROPOSED FISCAL
YEAR 2023 BUDGET
AMENDMENT

Mayor Blad opened the public hearing.

Gene Hill, Chief Financial Officer, explained the purpose of budget amendments. He noted this amendment is necessary to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City.

Bonnie Schroeder, Senior Accountant, gave an overview of the proposed budget amendments as presented at the Work Session held on February 9, 2023.

In response to a question from Council, Mayor Blad explained that the façade fund was set up for the beautification of historic buildings.

Mayor Blad announced no written comments had been received.

Heather Disselkoen, Pocatello resident, spoke uncommitted to the proposed amendment. She informed Council that she had found differing budget total amounts within budget documents. Ms. Disselkoen asked for clarification on correct budget total.

Bonnie Schroeder, Senior Accountant, clarified the correct budget amount as \$4,162,069.00.

There being no further public comments, Mayor Blad closed the public hearing and announced that an ordinance would be considered under Agenda Item No. 18(a).

AGENDA ITEM NO. 7: Council was asked to approve the Pocatello Fire Department –2022 AND 2019 STATE OF IDAHO HAZMAT SEARCH AND RESCUE GRANTS

–FIRE DEPARTMENT

- a) State Homeland Security Fiscal Year 2022 Grant Program. This annual grant provides support for equipment and training to RRT 6 (Hazmat) in the amount of \$20,000.00 and ITRT 3A (Technical Rescue) in the amount of \$7,000.00; and
- b) State Homeland Security Fiscal Year 2019 Grant Program. This annual grant provides support for equipment and training to RRT 6 (Hazmat) in the amount of \$20,000.00. The grant period agreement is for three (3) years.

There is no local match requirement.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve the Pocatello Fire Department to participate in and accept funding through the State Homeland Security Fiscal Year 2022 Grant Program RRT 6 in the amount of \$20,000.00 and ITRT 3A in the amount of \$7,000.00 and State Homeland Security Fiscal Year 2019 Grant Program RRT 6 in the amount of \$20,000.00 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review, as outlined in Agenda Item No. 7(a) and 7(b). Upon roll call, those voting in favor were Leeuwrik, Cheatum, Mangum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 8: Council was asked to approve submission of a grant application, and if awarded, authorize the Mayor's signature on all pertinent documents, to the National Trust for Historic Preservation for the Johanna Favrot Fund for Historic Preservation Grant in the amount of \$15,000.00, subject to Legal Department review. A local match of \$15,000.00 will be funded through the Historic Preservation Commission funds. Sufficient matching resources are available for the local match and remaining project costs, which total \$87,000.00. The project, in the amount of \$102,000.00, will include the exterior restoration of the Historic James H. Brady Memorial Chapel.

A motion was made by Mr. Nichols, seconded by Ms. Leeuwrik, to approve submission of a grant application and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review, to the National Trust for Historic Preservation for the Johanna Favrot Fund for Historic Preservation Grant in the amount of \$15,000.00, subject to Legal Department review, as outlined in Agenda Item No. 8. Upon roll call, those voting in favor were Nichols, Leeuwrik, Cheatum, Mangum, Mansfield and Marchand.

AGENDA ITEM NO. 9: Council was asked to approve submission of a grant application, and
–US DEPARTMENT Memorandum of Understanding (MOU) and if awarded, authorize
OF TRANSPORTATION the Mayor’s signature on all pertinent documents, subject to Legal
RAISE GRANT AND MOU Department review, to the US Department of Transportation’s
–NORTH PORTNEUF Rebuilding American Infrastructure with Sustainability and Equity
CROSSING (RAISE) grant program in the amount of \$7,750,000.00, subject to
Legal Department review. There is no local match required.

The North Portneuf Crossing project will include critical transportation infrastructure improvements at the North Kraft Road and North Main Extension intersection as well as bicycle, pedestrian and transit upgrades.

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to approve submission of a grant application and Memorandum of Understanding (MOU) and authorize the Mayor’s signature on all pertinent documents, subject to Legal Department review, to the US Department of Transportation’s Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program in the amount of \$7,750,000.00, subject to Legal Department review as outlined in Agenda Item No. 8. Upon roll call, those voting in favor were Mangum, Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 10: Council was asked to approve and authorize the Mayor’s signature,
–EMPLOYEE subject to Legal Department review, on a contract with Blomquist
ASSISTANCE PROGRAM Hale Solutions for the Employee Assistance Programs (EAP)
CONTRACT CHANGE provided by the City, effective March 1, 2023. The enhanced
–HUMAN RESOURCES program, as required in the Collective Bargaining Agreements, will
cost \$19.00 per employee per month. The standard program will cost
\$3.49 per employee per month. Funding for the price changes will be absorbed within the existing
budgets of the Human Resources Department, Police Department and Fire/Ambulance Department.

A motion was made by Ms. Leeuwrik, seconded by Mr. Marchand, to approve and authorize the Mayor’s signature, subject to Legal Department review, on a contract with Blomquist Hale Solutions for the Employee Assistance Programs (EAP) provided by the City, effective March 1, 2023 and the enhanced program, as required in the Collective Bargaining Agreements, will cost \$19.00 per employee per month and the standard program will cost \$3.49 per employee per month as outlined in Agenda Item No. 10. Upon roll call, those voting in favor were Leeuwrik, Marchand, Cheatum, Mangum, Mansfield and Nichols.

AGENDA ITEM NO. 11: Council was asked to approve and authorize the Mayor to sign the
–AIRPORT LEASE following agreements and resolutions for property at the Airport:
TERMINATION, LEASE
AGREEMENTS AND
RESOLUTIONS

a) A termination of lease agreement for the half warehouse lease between the City and McNabb Trucking; and if approved

- b) A lease agreement and resolution between the City and McNabb Trucking for a full warehouse, approximately 9,216 square feet, for the purpose of storage of personal and business equipment and operation of their trucking business. The rental rate will be \$1,033.00 per month; and
- c) A lease agreement and resolution between the City and AvCenter for a full warehouse, approximately 9,216 square feet, for the purpose of cold storage of vehicles and equipment. The rental rate will be \$975.62 per month.

Both leases will be for a five-year term and both rental rates will be increased annually at least by the amount of the CPI for the previous year, with a full rate review in 2026 and every five (5) years thereafter.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, to approve and authorize the Mayor to sign, subject to Legal Department review, a termination of lease agreement for the half warehouse lease between the City of Pocatello and McNabb Trucking; and approve a lease agreement and adopt a resolution (2023-07) between the City of Pocatello and McNabb Trucking for a full warehouse and the rental rate will be \$1,033.00 per month; and approve a lease agreement and adopt a resolution (2023-08) between the City of Pocatello and AvCenter for a full warehouse and the rental rate will be \$975.62 per month and that both leases will be for a five-year term and both rental rates will be increased annually at least by the amount of the CPI for the previous year, with a full rate review in 2026 and every five (5) years thereafter as outlined in Agenda Item No. 11(a), 11(b) and 11(c). Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 12: Council was asked to approve the Mayor's signature on a
-BIRD RIDES, INC. Memorandum of Understanding (MOU), subject to Legal
MEMORANDUM OF Department review, with Bird Rides, Inc. to provide stand-up
UNDERSTANDING electric scooter services, owned and operated by Bird Rides, Inc.
(MOU) within the city limits.

A motion was made by Mr. Mangum, seconded by Mr. Nichols, to approve the Mayor's signature on a Memorandum of Understanding (MOU), subject to Legal Department review, with Bird Rides, Inc. to provide stand-up electric scooter services, owned and operated by Bird Rides, Inc. within the city limits. Upon roll call, those voting in favor were Mangum, Nichols, Cheatum, Leeuwrik, Mansfield and Marchand.

- AGENDA ITEM NO. 13: Council was asked to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) Peterbilt 567 with Galbreath body for \$266,871.00, with a potential quarterly price increase no higher than \$293,559.00. This procurement was planned in the Sanitation Department FY2023 budget. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review.
- PIGGYBACK BID
OF SOURCEWELL
CONTRACT FOR
ROLL OFF REFUSE
TRUCK
–SANITATION
DEPARTMENT

A motion was made by Mr. Mangum, seconded by Mr. Cheatum, to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) Peterbilt 567 with Galbreath body for \$266,871.00, with a potential quarterly price increase no higher than \$293,559.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Cheatum, Leeuwrik, Mansfield, Marchand and Nichols.

- AGENDA ITEM NO. 14: Council was asked to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of two (2) Peterbilt 367s with Henderson bodies and snow removal implements for \$685,880.00, with a potential quarterly price increase no higher than \$755,668.00. This procurement was planned in the Street Operations FY2023 budget. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review.
- PIGGYBACK BID
OF SOURCEWELL
CONTRACT FOR
TWO (2) DUMP/PLOW
TRUCKS
–STREET
DEPARTMENT

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of two (2) Peterbilt 367s with Henderson bodies and snow removal implements for \$685,880.00, with a potential quarterly price increase no higher than \$755,668.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

- AGENDA ITEM NO. 15: Council was asked to approve piggybacking of Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) Peterbilt 567 with Williamsen body for \$209,783.00, with a potential quarterly price increase no higher than \$232,562.00. This procurement was planned in the Water Department FY2023 budget. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review.
- PIGGYBACK BID
OF SOURCEWELL
CONTRACT FOR
ONE (1) DUMP TRUCK
–WATER DEPARTMENT

A motion was made by Mr. Mangum, seconded by Mr. Mansfield, to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) Peterbilt 567 with Williamsen body for \$209,783.00, with a potential quarterly price increase no higher than \$232,562.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

Upon roll call those voting in favor were Mangum, Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 16: Council was asked to approve piggybacking the 2019 City of Pocatello contract with Valley Slurry Seal for 2023 micro-surfacing services in the approximate amount of \$670,000.00, which was budgeted in the Street Department FY2023 budget. Council may wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

–PIGGYBACK BID OF
CITY OF POCATELLO
CONTRACT FOR
MICRO SURFACING
SERVICES
–STREET DEPARTMENT

A motion was made Mr. Mangum, seconded by Mr. Mansfield, to approve piggybacking the 2019 City of Pocatello contract with Valley Slurry Seal for 2023 micro-surfacing services in the approximate amount of \$670,000.00 and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Mansfield, Cheatum, Leeuwrik, Marchand and Nichols.

AGENDA ITEM NO. 17: Council was asked to accept the recommendations of staff and award the bid for On-Call Traffic Engineering Services to Six Mile Engineering. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Funds for the contract were budgeted in the Street Department FY2023 budget.

–ON-CALL TRAFFIC
ENGINEERING
SERVICES CONTRACT
–STREET DEPARTMENT

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to accept the recommendations of staff and award the bid for On-Call Traffic Engineering Services to Six Mile Engineering and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Mangum, Cheatum, Mansfield, Marchand and Nichols.

AGENDA ITEM NO. 18: Council was asked to consider the following ordinances:
ORDINANCES

–AMENDMENT TO
FISCAL YEAR 2023
APPROPRIATIONS
ORDINANCE

(a) An ordinance approving an amendment to the Fiscal Year 2023 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$4,162,069 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, that the ordinance, Agenda Item No. 18(a), be read only by title and placed on final passage for publication, and that the whole ordinance be submitted for publication. Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Marchand and Nichols.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance approving an amendment to the Fiscal Year 2023 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$4,162,069.00 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mangum, Mansfield, Marchand and Nichols. Mayor Blad declared the ordinance passed, that it be numbered 3116 and that the whole ordinance be submitted to the Idaho State Journal for publication.

-VACATION OF
RIGHT-OF-WAY
-4TH AVENUE AND
CONNER STREET

- (b) An ordinance vacating and abandoning the public's interest in platted rights-of-way identified as a 60' wide strip of land being a portion of 4th Avenue, a 60' wide strip of land being a portion of Conner Street and a 20' wide alley in Block 335, Pocatello Townsite and distributing said vacated land to the adjacent owner, Roy F. Miller. Said vacation was approved by City Council Resolution 2000-31 dated November 2, 2000.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, that the ordinance, Agenda Item No. 18(b), be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Marchand and Nichols.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance vacating and abandoning the public's interest in platted rights-of-way identified as a 60' wide strip of land being a portion of 4th Avenue, a 60' wide strip of land being a portion of Conner Street and a 20' wide alley in Block 335, Pocatello Townsite and distributing said vacated land to the adjacent owner, Roy F. Miller. Said vacation was approved by City Council Resolution 2000-31 dated November 2, 2000. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mangum, Mansfield, Marchand and Nichols. Mayor Blad declared the ordinance passed, that it be numbered 3117 and that the ordinance summary sheet be submitted to the Idaho State Journal for publication.

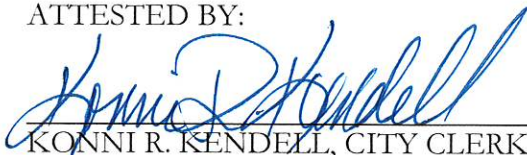
AGENDA ITEM NO. 19: There being no further business, Mayor Blad adjourned the meeting
-ADJOURN at 6:43 p.m.

APPROVED BY:



BRIAN C. BLAD, MAYOR

ATTESTED BY:



KONNI R. KENDELL, CITY CLERK

REGULAR CITY COUNCIL MEETING
FEBRUARY 16, 2023

PREPARED BY:



WENDY A. PRATHER, DEPUTY CITY CLERK