



Agenda Item #9

EXECUTIVE SUMMARY

To: Brian C. Blad, Mayor
Members of the City Council
From: Mallarie Bascom, Licensing Enforcement Officer and Staff Liaison to the Child Care Advisory Committee
Subject: Immediate Suspension of Childcare Licensing Fees
Date: 03/18/2025

The Sixty-eighth Idaho Legislature is currently proposing a bill that would pre-empt local government from licensing childcare facilities as of July 1, 2025. As House Bill 243a progresses to Governor Little for approval or veto, City staff is requesting the immediate suspension of all childcare licensing fees as noted in Pocatello Municipal Code 5.28.090 and set in Resolution 2024-30 exhibit I.

Suspending fees would be advantageous for our local childcare providers, who would likely encounter dual licensing expenses at the city and state levels prior to the proposed implementation date of July 1, 2025. To enhance the support provided to childcare licensees in Pocatello, staff is asking the City Council to give the Pocatello Police Department discretion to suspend childcare licensing fees until the final outcome of House Bill 243a is known.

Should the bill be vetoed by the Governor, Pocatello Police Department Licensing will reinstate fees for all childcare licensees and seek payment from any licensee processed during the suspension period.

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EXHIBIT I
CHILD CARE LICENSE FEES

Licensure fees for Child Care Providers and Child Care Staff Members (as defined in Pocatello Municipal Code § 5.28) shall be as follows:

Child Care Business:

Initial License Fee	\$150.00
Annual Renewal Fee after Initial License Fee*	\$100.00
Every 5 th Year Renewal Fee**	\$150.00

Child Care Employees, Residents, and Volunteers on the premises:

Initial License Fee	\$80.00 each
Annual Renewal Fee after Initial License Fee*	\$40.00 each
Every 5 th Year Renewal Fee**	\$80.00 each

*Applications for license renewals must be submitted prior to expiration in order to qualify for the renewal fee. Applications received after the expiration date shall require the initial license fee.

Civil penalties may be issued if there is a violation of the Child Care Code:

First violation within one (1) year	\$50.00
Second violation within one (1) year	\$100.00
Third violation within one (1) year	\$200.00

A 2.74% convenience fee will be charged on all card transactions.