



**CITY OF POCATELLO, IDAHO  
CITY COUNCIL  
CLARIFICATION MEETING  
MARCH 6, 2025**

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**AGENDA ITEM NO. 1: ROLL CALL**

Mayor Brian Blad called the City Council Clarification meeting to order at 5:31 p.m. Council members present were Rick Cheatum via GoTo meeting, an online platform, Linda Leeuwrik, Corey Mangum, Josh Mansfield, Brent Nichols, and Hayden Paulsen.

**AGENDA ITEM NO. 2: DISCUSSION**

Mayor Blad and City Council members discussed items listed on the March 6, 2025 Regular City Council Meeting agenda. Staff members clarified agenda item information for City Council members.

**AGENDA ITEM NO. 3: ADJOURN**

Mayor Blad adjourned the City Council Clarification Meeting at 5:46 p.m.

APPROVED BY:

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BRIAN C. BLAD, MAYOR

ATTESTED BY:

\_\_\_\_\_  
KONNI R. KENDELL, CITY CLERK

PREPARED BY:

\_\_\_\_\_  
AUBRIANA T. RESENDES, DEPUTY CITY CLERK



**CITY OF POCATELLO, IDAHO  
CITY COUNCIL  
REGULAR CITY COUNCIL MEETING  
MARCH 6, 2025**

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**AGENDA ITEM NO. 1: ROLL CALL AND PLEDGE OF ALLEGIANCE**

The Regular City Council meeting was called to order at 6:00 p.m. by Mayor Brian Blad. Council members present were Rick Cheatum via GoTo meeting, an online platform, Linda Leeuwrik, Corey Mangum, Josh Mansfield, Brent Nichols, and Hayden Paulsen.

Mayor Blad led the audience in the pledge of allegiance.

**AGENDA ITEM NO. 2: INVOCATION**

The invocation was offered by Tony Seikel, representing Portneuf Sangha.

**AGENDA ITEM NO. 3: CONSENT AGENDA**

Council was asked to consider the following business items:

**(a) MINUTES**

Waive the oral reading of the minutes and approve the minutes from the following meetings: Clarification and Regular City Council meetings of February 6 and February 20, 2025; and Work Session meeting of February 13, 2025.

**(b) MATERIAL CLAIMS**

Approve the Material Claims for the period of February 16 - 28, 2025 in the amount of \$2,781,464.77.

**(c) TREASURER'S REPORT**

Approve the Treasurer's Report for January 2025 showing cash and investments as of January 31, 2025 in the amount of \$16,045,664.87.

Mr. Cheatum requested that Agenda Item No. 3(a) be considered separately, as he was not present at the Council meetings on February 13, 2025 and therefore, does not feel comfortable voting upon the minutes.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mansfield, to approve items 3(b) and 3(c) on the Consent Agenda. Upon roll call, those voting in favor were Leeuwrik, Mansfield, Cheatum, Mangum, Nichols, and Paulsen.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to approve Agenda Item 3(a) on the Consent Agenda. Upon roll call, those voting in favor were Leeuwrik, Mangum, Mansfield, Nichols, and Paulsen. Cheatum voted in opposition to the motion. The motion passed.

**AGENDA ITEM NO. 4: PROCLAMATIONS**

Mr. Mangum, on behalf of Mayor Blad, proclaimed March 2025 to be National Nutrition Month and March 12, 2025 to be Registered Dietitian Nutritionist Day in Pocatello and

encouraged citizens to become aware of their nutrition needs and the nutrition of others for better health, and to recognize the contributions of Registered Dietitian Nutritionists to promote nutrition for better health.

Jenifer Reader, Idaho State University staff representing Pocatello Dietitian's Group, accepted the proclamation and thanked the Mayor and Council for the recognition.

Mr. Nichols, on behalf of Mayor Blad, proclaimed the week of March 9-15, 2025 to be AmeriCorps Week - "AmeriCorps Works for America" in Pocatello and encouraged citizens to learn about AmeriCorps, recognize its contributions, thank its members, and find ways to give back to their communities.

Annie Mendoza, Idaho State University's Institute of Rural Health representative, accepted the proclamation, thanked the Mayor and Council for the recognition, and encouraged citizens to serve others.

#### **AGENDA ITEM NO. 5: CALENDAR REVIEW**

Mayor Blad reminded Council members of the following meetings: March 13<sup>th</sup> City Council Work Session at 9:00 a.m. immediately followed by an Executive Session; March 20<sup>th</sup> Clarification meeting at 5:30 p.m. and Regular City Council meeting at 6:00 p.m.

Mayor Blad announced the annual Spring Clean Up at City Cemeteries begins March 31. Crews will remove and discard all flowers and decorations. Citizens are asked to remove decorations, etc. they have placed on a cemetery space if they wish to avoid disposal of the item by staff. Clean up is expected to continue through the end of April. Sandbags are available to residents at the Public Works building located at 2405 Garrett Way. Mayor Blad reminded citizens to keep sidewalks clear of snow and ice. When clearing sidewalks and driveways of snow, please do not place snow in the street. It becomes a driving hazard.

#### **AGENDA ITEM NO. 6: FINAL PLAT APPLICATION – BARTON VILLAS**

Council was asked to approve a final plat application submitted by Ben Johnson of Johnson Contracting and Engineering (mailing address: PO Box 4520, Pocatello, ID 83205) to subdivide 1.10 acres (more or less) into thirteen (13) townhome lots and two (2) stormwater/non-buildable lots, off-street parking and a proposed public road extending from Barton Road. The proposed subdivision is generally located in the 800 block of Barton Road, north/northwest of Cowboy Mobile Home Park and will be known as Barton Villas. Staff found the proposal is in substantial conformance with the preliminary plat application and recommend approval with conditions.

A motion was made by Mr. Mangum, seconded by Ms. Leeuwrik, to approve a final plat application submitted by Ben Johnson of Johnson Contracting and Engineering to subdivide 1.10 acres (more or less) into thirteen (13) townhome lots and two (2) stormwater/non-buildable lots with the following conditions: 1) All conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated February 21, 2025, shall be met; 2) All conditions set out in the Executive Summary dated March 6, 2025, shall be met; 3) All other standards and conditions of Municipal Code not herein stated but applicable to the subdivision shall apply and that the proposed subdivision is



generally located in the 800 block of Barton Road, north/northwest of Cowboy Mobile Home Park and will be known as Barton Villas and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Mangum, Leeuwrik, Cheatum, Mansfield, Nichols, and Paulsen.

**AGENDA ITEM NO. 7: FINAL PLAT APPLICATION WESTERN SKIES DIVISION 4 SUBDIVISION**

Council was asked to approve a final plat application submitted by Rockwell Homes, represented by TJ Togiai, Sunrise Engineering, (mailing address: 600 East Oak Street, Pocatello, ID 83201) to subdivide 6.94 acres (more or less) into twenty-eight (28) residential lots. The proposed subdivision is located west of I-15 and north of Western Skies Division 3 Subdivision and will be known as Western Skies Division 4 Subdivision. Staff found the proposal is in substantial conformance with the preliminary plat application and recommend approval with conditions.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to approve a final plat application submitted by Rockwell Homes, represented by TJ Togiai, Sunrise Engineering, to subdivide 6.94 acres (more or less) into twenty-eight (28) residential lots with the following conditions: 1) All conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated February 21, 2025, shall be met; 2) All conditions set out in the Executive Summary dated March 6, 2025, shall be met; 3) All other standards and conditions of Municipal Code not herein stated but applicable to the subdivision shall apply and that the proposed subdivision is located west of I-15 and north of Western Skies Division 3 Subdivision and will be known as Western Skies Division 4 Subdivision and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Mangum, Paulsen, Cheatum, Leeuwrik, Mansfield, and Nichols.

**AGENDA ITEM NO. 8: 2024 STATE HOMELAND SECURITY PROGRAM GRANT ACCEPTANCE – FIRE DEPARTMENT**

Council was asked to approve the Pocatello Fire Department to participate in and accept funding through the Fiscal Year 2024 State Homeland Security Program under the Federal Emergency Management Agency (FEMA). The annual grants support the Regional Response Team for Hazardous Materials and the Idaho Technical Rescue Team for Technical Rescue and provide support for equipment and training to RRT 6 (Hazmat) in the amount of \$20,000.00 and ITRT 3A (Technical Rescue) in the amount of \$7,000.00. If approved Council was asked to authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

A motion was made by Ms. Leeuwrik, seconded by Mr. Paulsen, to approve the Pocatello Fire Department to participate in and accept funding through the Fiscal Year 2024 State Homeland Security Program under the Federal Emergency Management Agency annual grants to support the Regional Response Team for Hazardous Materials and the Idaho Technical Rescue Team for Technical Rescue and provide support for equipment and training to RRT 6 (Hazmat) in the amount of \$20,000.00 and ITRT 3A (Technical Rescue) in the amount of \$7,000.00, and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review.



In response to questions from Council, Ryan O'Hearn, Fire Chief, explained the Pocatello Fire Department houses Regional Response Team 6 for hazardous materials and Technical Rescue Team 3A, both serving southeastern Idaho. He stated these teams receive funding through FEMA's state Homeland Security program via the Idaho Office of Emergency Management. Chief O'Hearn clarified that while there may be delays in processing reimbursement requests, the department plans to submit requests more frequently to ensure timely reimbursements.

Ms. Leeuwrik's motion was voted on at this time. Upon roll call, those voting in favor were Leeuwrik, Paulsen, Cheatum, Mangum, Mansfield, and Nichols.

**AGENDA ITEM NO. 9: CONCESSIONAIRE AGREEMENT AWARD - JERI'S JUMBOS CAFÉ, LLC**

Council was asked to approve a concessionaire agreement with Jeri's Jumbos Café, LLC (mailing address: 3122 Pole Line Road, Pocatello, ID 83201) for food services to be provided at Ross Park Aquatic Complex (RPAC), 2901 South 2nd Avenue, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

In response to questions from Council, Anne Butler, Parks and Recreation Director, stated that Jerri's Jumbos had a successful first year as the concessionaire. The vendor was pleased with overall performance, and the City was satisfied with the service provided.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to approve a concessionaire agreement with Jeri's Jumbos Café, LLC for food services to be provided at Ross Park Aquatic Complex (RPAC), 2901 South 2nd Avenue, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Mangum, Cheatum, Mansfield, Nichols, and Paulsen.

**AGENDA ITEM NO. 10: CITY CREEK MANAGEMENT AREA USE AGREEMENT - PARKS AND RECREATION DEPARTMENT**

Council was asked to approve a use agreement with Alpenglow Experiences, LLC for use of portions of the City Creek Management Area to conduct guided day hiking programs for small groups and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, to approve a use agreement with Alpenglow Experiences, LLC for use of portions of the City Creek Management Area to conduct guided day hiking programs for small groups and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Nichols and Paulsen.

In response to questions from Council, Ryan Cameron, representing Alpenglow Experiences, shared the purpose and goal of the backpacking outfitter business and explained plans to operate on Pocatello's City Creek trails. He aims to follow local regulations and begin operation in the spring.



**AGENDA ITEM NO. 11: DONATION AGREEMENT – LOOKOUT POINT**

Council was asked to approve a donation agreement with Historic Downtown Pocatello for Lookout Point, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

A motion was made by Mr. Nichols, seconded by Mr. Mansfield, to approve a donation agreement with Historic Downtown Pocatello for Lookout Point, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Nichols, Mansfield, Cheatum, Leeuwrik, Mangum, and Paulsen.

**AGENDA ITEM NO. 12: LEASE AGREEMENT AND RESOLUTION – LOOKOUT POINT AND SIMPLOT SQUARE**

Council was asked to adopt a Resolution and approve a lease agreement with Historic Downtown Pocatello for management rights of Lookout Point and Simplot Square, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to adopt a Resolution (2025-05) and approve a lease agreement with Historic Downtown Pocatello for management rights of Lookout Point and Simplot Square, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Mangum, Cheatum, Mansfield, Nichols, and Paulsen.

**AGENDA ITEM NO. 13: PROFESSIONAL SERVICES AGREEMENT – BIOTA CONSULTING**

Council was asked to accept the recommendation of staff and approve a professional services agreement with Biota Consulting, in the amount of \$521,366.00 to develop a restoration plan for the Portneuf Oxbow area and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Funding for the contract expenses are covered by the Bureau of Reclamation WaterSMART Grant and ARPA funding.

A motion was made by Mr. Mangum, seconded by Ms. Leeuwrik, to accept the recommendation of staff and approve a professional services agreement with Biota Consulting, in the amount of \$521,366.00 to develop a restoration plan for the Portneuf Oxbow area and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Leeuwrik, Cheatum, Mansfield, Nichols, and Paulsen.

**AGENDA ITEM NO. 14: PROFESSIONAL SERVICES AGREEMENT – JUB ENGINEERS**

Council was asked to accept the recommendation of staff and approve a professional services agreement with JUB Engineers, Inc. in the amount of \$960,600.00 to provide engineering services for the South 5th Avenue Complete Streets and Sewer: Surveying,



Right-of-Way, and Permitting project and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Funding for the project is funded by the US EPA Community Change grant.

A motion was made by Mr. Mangum, seconded by Mr. Paulsen, to accept the recommendation of staff and approve a professional services agreement with JUB Engineers, Inc. in the amount of \$960,600.00 to provide engineering services for the South 5th Avenue Complete Streets and Sewer: Surveying, Right-of-Way, and Permitting project and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mangum, Paulsen, Cheatum, Leeuwrik, Mansfield, and Nichols.

**AGENDA ITEM NO. 15: RECYCLING SERVICES AGREEMENT - WASTE MANAGEMENT OF UTAH, INC.**

Council was asked to accept the recommendation of staff and approve a Recycling Services Agreement with Waste Management of Utah, Inc. to provide processing services to the Sanitation Department for the current City recycling program and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to accept the recommendation of staff and approve a Recycling Services Agreement with Waste Management of Utah, Inc. to provide processing services to the Sanitation Department for the current City recycling program and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mangum, Mansfield, Nichols, and Paulsen.

In response to questions from Council, Tom Kirkman, Director of Public Services, reported that the recycling contract offers flexibility to choose between providers each month, ensuring better pricing. He noted the facility is performing well, with increased material drop-offs from both commercial accounts and neighboring communities. Recent cost-saving measures, such as baling cardboard, have significantly reduced expenses. The department is also developing a commercial cardboard program.

**AGENDA ITEM NO. 16: PIGGYBACK BID ACCEPTANCE FOR REFUSE CONTAINERS - SANITATION DEPARTMENT**

Council was asked to accept the recommendations of staff and approve piggybacking of the City of Pocatello 2023 competitively bid pricing with Enterprise Sales for the purchase of 3-yard front-load, 6-yard front-load and 30-yard lidded containers in the amount of \$102,776.00 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funding for the purchase is available in the Sanitation Services FY2025 budget.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, to accept the recommendations of staff and approve piggybacking of the City of Pocatello 2023 competitively bid pricing with Enterprise Sales for the purchase of 3-yard front-load, 6-yard front-load and 30-yard lidded containers in the amount of \$102,776.00 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department



review. Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Nichols, and Paulsen.

**AGENDA ITEM NO. 17: PIGGYBACK BID ACCEPTANCE FOR CAT CB4.0 UTILITY COMPACTOR PURCHASE – WATER DEPARTMENT**

Council was asked to approve the piggyback bid of Sourcewell Contract #020223-CAT via Western States Caterpillar for the purchase of one (1) 2024 CAT CB4.0 Utility Compactor in the amount of \$69,958.19, with a lease return credit of \$10,000.00, for a total expenditure of \$59,638.19, and authorize the Mayor's signature on all pertinent paperwork, subject to Legal Department review. Funding is available in the Water Department budget reserves.

A motion was made by Ms. Leeuwrik, seconded by Mr. Mangum, to approve the piggyback bid of Sourcewell Contract #020223-CAT via Western States Caterpillar for the purchase of one (1) 2024 CAT CB4.0 Utility Compactor in the amount of \$69,958.19, with a lease return credit of \$10,000.00, for a total expenditure of \$59,638.19, and authorize the Mayor's signature on all pertinent paperwork, subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Mangum, Cheatum, Mansfield, Nichols, and Paulsen.

**AGENDA ITEM NO. 18: DECLARATION OF SURPLUS PROPERTY – 0.113 ACRE PARCEL OF CITY-OWNED PROPERTY – HARTFORD DRIVE**

Council was asked to declare a 0.113-acre parcel of City-owned property located behind Lot 35 Block 2 The Crossings Division 2 Subdivision, commonly known as 2672 Hartford Drive, as underutilized and further declare the intent to exchange said property for real property of equal value, owned by Patrick Pape, represented by Creek Hollow and Associates, Inc. (mailing address: 611 Wilson Avenue, Suite 1A, Pocatello, ID 83201) in accordance with Idaho Code Title 50 Chapter 14 "Conveyance of Property" and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

A motion was made by Mr. Mansfield, seconded by Mr. Cheatum, to declare a 0.113-acre parcel of City-owned property located behind Lot 35 Block 2 The Crossings Division 2 Subdivision, commonly known as 2672 Hartford Drive, as underutilized and further declare the intent to exchange said property for real property of equal value, owned by Patrick Pape, represented by Creek Hollow and Associates, Inc. in accordance with Idaho Code Title 50 Chapter 14 "Conveyance of Property" and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

Merril Quayle, Development Engineer, explained that the City's property trade will allow the City to combine the acquired parcel with an adjacent lot to create space for a potential four-lot parking area for a nearby trailhead.

Mr. Mansfield's motion was voted on at this time. Upon roll call, those voting in favor were Mansfield, Cheatum, Leeuwrik, Mangum, Nichols, and Paulsen.



**AGENDA ITEM NO. 19: DECLARATION OF SURPLUS PROPERTY – 0.35 ACRE  
PARCEL OF CITY-OWNED PROPERTY – SOUTH 2ND  
AVENUE**

Council was asked to declare a 0.35-acre parcel of City-owned property located on South 2nd Avenue, south of 3920 South 2nd Avenue and north of 3960 South 2nd Avenue, as underutilized and further declare the intent to exchange said property for real property of equal value, owned by Gary Ratliff, in accordance with Idaho Code Title 50 Chapter 14 “Conveyance of Property” and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, to declare a 0.35-acre parcel of City-owned property located on South 2nd Avenue, south of 3920 South 2nd Avenue and north of 3960 South 2nd Avenue, as underutilized and further declare the intent to exchange said property for real property of equal value, owned by Gary Ratliff, in accordance with Idaho Code Title 50 Chapter 14 “Conveyance of Property” and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Nichols, and Paulsen.

**AGENDA ITEM NO. 20: RESOLUTION SUPPORTING THE PRESERVATION OF  
TAX-EXEMPT MUNICIPAL BONDS**

Council was asked to adopt a Resolution expressing support for tax-exempt municipal bonds and encouraging Idaho’s Congressional Delegation to ensure the protection of the federal tax exemption of municipal bonds.

A motion was made by Ms. Leeuwrik, seconded by Mr. Paulsen, to adopt a Resolution (2025-06) expressing support for tax-exempt municipal bonds and encouraging Idaho’s Congressional Delegation to ensure the protection of the federal tax exemption of municipal bonds. Upon roll call, those voting in favor were Leeuwrik, Paulsen, Cheatum, Mangum, Mansfield, and Nichols.

In response to a request by Council, Jared Johnson, City Attorney, read the Resolution aloud.

**AGENDA ITEM NO. 21: ORDINANCES – VACATING 100 SQUARE FEET OF  
RIGHT-OF-WAY**

Council was asked to approve an ordinance vacating the public’s interest in approximately 100 square feet of right-of-way located at the northern end of Bogey Lane and distributing said vacated land to the adjoining property owner, Dykman Construction, Inc. Said vacation was approved by City Council Decision dated February 20, 2025 and all conditions therein have been met.

A motion was made by Mr. Mansfield, seconded by Mr. Mangum, that the ordinance, Agenda Item No. 21, be read only by title and placed on final passage for publication and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Mansfield, Mangum, Cheatum, Leeuwrik, Nichols, and Paulsen.



Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance vacating the public's interest in approximately 100 square feet of right-of-way located at the northern end of Bogey Lane and distributing said vacated land to the adjoining property owner, Dykman Construction, Inc. as approved by City Council Decision dated February 20, 2025. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik, Mangum, Mansfield, Nichols and Paulsen. Mayor Blad declared the ordinance passed, that it be numbered 3157 and that only the ordinance summary sheet be submitted to the Idaho State Journal for publication.

**AGENDA ITEM NO. 22: ITEMS FROM THE AUDIENCE**

There were no individuals signed up to speak at this time.

**AGENDA ITEM NO. 23: ADJOURN**

There being no further business, Mayor Blad adjourned the meeting at 6:45 p.m.

APPROVED BY:

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BRIAN C. BLAD, MAYOR

ATTESTED BY:

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KONNI R. KENDELL, CITY CLERK

PREPARED BY:

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AUBRIANA T. RESENDES, DEPUTY CITY CLERK





**CITY OF POCATELLO, IDAHO  
CITY COUNCIL  
CITY COUNCIL SPECIAL MEETING  
MARCH 20, 2025**

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A Special meeting of the city Council was called to order by Mayor Brian Blad at 4:04 p.m. in the Paradise Conference Room at City Hall. Council members in attendance were Rick Cheatum, via GoTo Meeting, an online meeting platform, Linda Leeuwrik, Josh Mansfield, Brent Nichols and Hayden Paulsen. Council member Corey Mangum was excused.

A motion was made by Mr. Paulsen, seconded by Mr. Mansfield, to convene into Executive Session in accordance with Idaho Code 74-206(1)(j) To consider labor contract matters authorized under section 74-206A (1)(a) and (b), Idaho Code. Upon roll call, those voting in favor were Paulsen, Mansfield, Cheatum, Leeuwrik and Nichols.

In addition to the Council members, the following City staff members were in attendance: Jared Johnson, City Attorney; Heather Buchanan, Human Resources Director; and Konni Kendell, City Clerk.

Council members discussed topics within the parameters of the above statute.

There being no further business, Mayor Blad adjourned the meeting at 5:01 p.m.

APPROVED:

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BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

\_\_\_\_\_  
KONNI R. KENDELL, CITY CLERK

**CITY OF POCA TELLO  
2025 AUCTION LIST FOR COUNCIL APPROVAL**

| No. | Department      | Item Description                                                                       | Photos                                                                                                                                                                    |
|-----|-----------------|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1   | HUMAN RESOURCES | STANDING DESK                                                                          |                                                                                         |
| 2   | ZOO IDAHO       | 2005 GMC 1500 PICKUP TRUCK<br>VIN: 1GTEK14Z35Z248339                                   |                                                                                         |
| 3   | ZOO IDAHO       | 1999 GMC 1500 PICKUP TRUCK<br>VIN: 1GTDT14X3X8524700                                   |                                                                                        |
| 4   | ZOO             | 2012 POLARIS RANGER<br>VIN: 4XARH50AOC4725589<br>HOURS: 5,735<br><br><b>RUNS ROUGH</b> |   |

|   |                |                           |                                                                                      |
|---|----------------|---------------------------|--------------------------------------------------------------------------------------|
| 5 | MAYOR'S OFFICE | (2) ORANGE OFFICE CHAIRS  |     |
| 6 | MAYOR'S OFFICE | TABLETOP (NO LEGS)        |   |
| 7 | MAYOR'S OFFICE | SMALL CHRISTMAS TREE      |  |
| 8 | MAYOR'S OFFICE | (2) MACRAME PLANT HANGERS |  |

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|----|------------|--------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 9  | SANITATION | CARDINAL 5,000 LB LOW PROFILE 5X5 FLOOR SCALE                                              |     |
| 10 | SANITATION | 334SAN<br>2000 TOYOTA FORKLIFT<br>VIN: 62680                                               |    |
| 11 | WATER      | Used Brass Water Meters 1" to 2" (non-compliant for potable use) – two hundred plus meters |   |
| 12 | WATER      | Canon Imageprograf Printer IPF755<br>(Needs new motherboard)                               |  |
| 13 | WATER      | Jet 8" Bench Grinder Model JFB-8A                                                          |  |

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|----|-------|----------------------------|--------------------------------------------------------------------------------------|--|
| 14 | WATER | Pipe Saw Husqvarna 1260-1  |     |  |
| 15 | WATER | Pipe Saw Husqvarna K1260-2 |    |  |
| 16 | WATER | Pipe Saw Husqvarna K1270-1 |   |  |
| 17 | WATER | Pipe Saw Husqvarna K1270-2 |  |  |
| 18 | WATER | Pipe Saw Husqvarna K1270-3 |  |  |
| 19 | WATER | Pipe Saw Husqvarna K1270-4 |  |  |

|    |       |                                                                                      |                                                                                      |  |
|----|-------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--|
| 20 | WATER | Pipe Saw Makita                                                                      |     |  |
| 21 | WATER | Pipe Saw Partner 1250-1                                                              |    |  |
| 22 | WATER | Pipe Saw Partner 1250-2                                                              |   |  |
| 23 | WATER | Stihl TS800                                                                          |  |  |
| 24 | P&R   | PLOW TRUCK<br>1985 INTERNATIONAL S1954<br>VIN: 1HTLDUYP4FHA10380<br><br>ODO: 185,272 |  |  |

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|----|--------------------|-----------------------------|--------------------------------------------------------------------------------------|
| 25 | P&R<br>OUTDOOR REC | (4) AMMO CANS               |     |
| 26 | P&R<br>OUTDOOR REC | ELECTRIC ENGINE COOLING FAN |    |
| 27 | P&R<br>OUTDOOR REC | 16 FOOT FIBERGLASS CANOE    |   |
| 28 | P&R<br>OUTDOOR REC | ADJUSTABLE STAND-UP DESK    |  |
| 29 | P&R<br>OUTDOOR REC | (7) GREEN DRY BAGS          |  |

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|----|--------------------|------------------------------|--------------------------------------------------------------------------------------|
| 30 | P&R<br>OUTDOOR REC | (9) BLACK DRY BAGS           |     |
| 31 | P&R<br>OUTDOOR REC | (10) SNOWSHOE TOTE BAGS      |    |
| 32 | P&R<br>OUTDOOR REC | COMPUTER MONITOR             |   |
| 33 | P&R<br>OUTDOOR REC | TIRE CHAINS                  |  |
| 34 | P&R<br>OUTDOOR REC | BOX OF ELASTIC FITNESS BANDS |  |

|    |                    |                                                                   |                                                                                      |
|----|--------------------|-------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 35 | P&R<br>OUTDOOR REC | (2) BOXES OF PAINTBALL BULLETS                                    |     |
| 36 | P&R<br>OUTDOOR REC | CATERING DISHES                                                   |   |
| 37 | P&R<br>OUTDOOR REC | KIDS PAINTBALL SUPPLIES, SLINGSHOT, GUNS, FACE SHIELD, PAINTBALLS |  |
| 38 | P&R                | Standing Desk<br>29 1/2" deep x 35 1/2" wide                      |  |

|    |     |                     |                                                                                                                                                                                                                                                                                                                                             |
|----|-----|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 39 | P&R | ROUTER TABLE        |     |
| 40 | P&R | (6) STARTING BLOCKS |                                                                                                                                                                                                                                                          |
| 41 | P&R | CYBEX WEIGHT RACK   |                                                                                                                                                                                                                                                         |

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|----|-----|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 42 | P&R | MISC PLUMBING PARTS |     |
| 43 | P&R | STANDING DESK       |                                                                                                                                                                                                                                                           |

|    |     |                                                                                                 |                                                                                                                                                                                                                                                          |
|----|-----|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 44 | WPC | <p>2001 GMC High-Cube Truck</p> <p>VIN: J8DF5C13217700972 Miles: 57,479</p> <p>Hours: 1,157</p> |    |
| 45 | WPC | <p>Leer Truck Shell</p> <p>6.5' High-Rise</p> <p>FOR A 2018 CHEVROLET 5.5' BED</p>              |                                                                                  |
| 46 | WPC | <p>VariDesk, Cube Corner</p> <p>Sit-Stand Desk Converter 36" wide x 34" deep</p>                |                                                                                                                                                                      |

|    |     |                                                                             |                                                                                      |  |
|----|-----|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--|
| 47 | WPC | VariDesk<br>Sit-Stand Desk Converter<br>30" x 30"<br>some damage on corners |     |  |
| 48 | WPC | Chairs x 2<br>Office Guest                                                  |    |  |
| 49 | WPC | Mirror<br>27.5" x 33.5"                                                     |   |  |
| 50 | WPC | Rug<br>62.5" wide x 87.5" long                                              |  |  |
| 51 | WPC | Clock<br>18" diameter                                                       |  |  |

|    |     |                                                                                                                                                                                                                                                                   |                                                                                                                                                                           |
|----|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 52 | WPC | Coat Rack<br>6' tall                                                                                                                                                                                                                                              |                                                                                          |
| 53 | WPC | Steelcase Desk, L-Shaped, Gray Laminate<br>6'3" wide x 7'6" long x 30" high<br>Individual component measurements:<br>Desk: 6'3" wide x 30" deep<br>Right side Return: 5' wide x 2' deep                                                                           | <br> |
| 54 | WPC | Steelcase Desktop (no legs), U-Shape, Light Maple Laminate<br>5'4" wide x 5'4" long, 29" deep, top only                                                                                                                                                           |                                                                                       |
| 55 | WPC | Steelcase Desk, U-Shaped, Oak Laminate<br>8'9" wide x 8'9" long x 30" high<br>Individual component measurements:<br>Left Side: 5' wide x 2' deep<br>Middle Triangle: 3'9" left x 3'9" right<br>Right Side: 5" wide x 2' deep<br>Return/Island: 5' wide x 30" deep |                                                                                       |

|    |     |                                                                                                       |                                                                                      |
|----|-----|-------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 56 | WPC | Steelcase Desk, Oak Laminate<br>75" wide x 30" deep x 30" high                                        |     |
| 57 | WPC | Steelcase Desk/Left Side Return, Oak Laminate<br>5' wide x 2' deep x 30" high                         |    |
| 58 | WPC | Steelcase Desk/Right Side Return with File Drawers, Oak Wood Laminate<br>5' wide x 2' deep x 30" high |   |
| 59 | WPC | Steelcase Desk Return/Island, Oak Laminate<br>5' wide x 30" deep x 30" high                           |  |
| 60 | WPC | Manual Hoist Chain Fall<br>Long Chain, 3 Ton Max                                                      |  |

|    |           |                                                                                                    |                                                                                      |
|----|-----------|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 61 | FIRE DEPT | (2) GREY CHAIRS                                                                                    |     |
| 62 | FIRE DEPT | 2005 CHEVROLET TRAILBLAZER<br><br>VIN: 1GNDT13S552353915<br><br>(HAS NEW BATTERY)<br>ODO: ~116,000 |    |
| 63 | FIRE DEPT | (4) GREY CHAIRS                                                                                    |   |
| 64 | FIRE DEPT | (1) TOOL BOX                                                                                       |  |
| 65 | FIRE DEPT | METAL LOCKERS, BLUE                                                                                |  |

|    |        |                                                  |                                                                                   |
|----|--------|--------------------------------------------------|-----------------------------------------------------------------------------------|
| 66 | POLICE | APPX (80) LOCKERS                                |  |
| 67 | POLICE | FOUR TIRES ON RIMS 195x55R16                     |                                                                                   |
| 68 | POLICE | LEG PRESS                                        |                                                                                   |
| 69 | POLICE | CYBEX TREADMILL                                  |                                                                                   |
| 70 | POLICE | ELLIPTICAL                                       |                                                                                   |
| 71 | POLICE | PRO SPORT CLIMBER                                |                                                                                   |
| 72 | POLICE | LIFE FITNESS TREADMILL                           |                                                                                   |
| 73 | POLICE | SIGNATURE FITNESS FREE MOTION TREADMILL          |                                                                                   |
| 74 | POLICE | WEIGHT TREE                                      |                                                                                   |
| 75 | POLICE | CAP STRENGTH ADJUSTABLE BENCH                    |                                                                                   |
| 76 | POLICE | MATRIX ELLIPTICAL                                |                                                                                   |
| 77 | POLICE | LEG EXTENSION                                    |                                                                                   |
| 78 | POLICE | BODY SOLID BENCH                                 |                                                                                   |
| 79 | POLICE | RAPTOR INCLINE BENCH                             |                                                                                   |
| 80 | POLICE | BENCH PRESS                                      |                                                                                   |
| 81 | POLICE | SCHWINN AIRDYNE STATIONARY BIKE                  |                                                                                   |
| 82 | POLICE | (2) 4-DRAWER METAL CABINETS                      |                                                                                   |
| 83 | POLICE | (3) 2-DRAWER METAL CABINETS                      |                                                                                   |
| 84 | POLICE | LOCKER ROOM BENCHES                              |                                                                                   |
| 85 | POLICE | METAL LADDER<br>Seized Item                      |                                                                                   |
| 86 | POLICE | PIONEER WOMAN 20-PIECE KNIFE SET<br>Seized Item  |                                                                                   |
| 87 | POLICE | PIONEER WOMAN 20-PIECE GADGET SET<br>Seized Item |                                                                                   |
| 88 | POLICE | TENT<br>Seized Item                              |                                                                                   |
| 89 | POLICE | FANATIC PADDLEBOARD<br>Seized Item               |                                                                                   |
| 90 | POLICE | INFLATABLE RAFT<br>Seized Item                   |                                                                                   |
| 91 | POLICE | STRUTS FOR A VEHICLE<br>Seized Item              |                                                                                   |
| 92 | POLICE | JOHN DEER TRACTOR TOY<br>Seized Item             |                                                                                   |
| 93 | POLICE | (2) GREEN WORKS WEED TRIMMER<br>Seized Item      |                                                                                   |

|     |         |                                                                                 |                                                                                      |
|-----|---------|---------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 94  | POLICE  | THERMAL SHIPPING LABEL PRINTER<br>Seized Item                                   |                                                                                      |
| 95  | POLICE  | WIRED HELMET AUDIO AND<br>COMMUNICATION<br>Seized Item                          |                                                                                      |
| 96  | POLICE  | YELLOW TOOLBOX<br>Seized Item                                                   |                                                                                      |
| 97  | POLICE  | RANDOM WEIGHTS<br>Seized Item                                                   |                                                                                      |
| 98  | POLICE  | WHEEL CHAIR<br>Seized Item                                                      |                                                                                      |
| 99  | POLICE  | RYOBI WEED TRIMMER<br>Seized Item                                               |                                                                                      |
| 100 | POLICE  | WALKER<br>Seized Item                                                           |                                                                                      |
| 101 | TRANSIT | 907PRT<br>2009 FORD CROWN VICTORIA<br>ODO: 104,189<br>VIN: 2FAHP71VX9X128350    |    |
| 102 | TRANSIT | 909PRT<br>2008 FORD CROWN VICTORIA<br>ODO: 100,209<br>VIN:<br>2FAHP71V68X153034 |   |
| 103 | TRANSIT | 922PRT<br>2006 OPUS TK OPTIMA<br>ODO: 327,135<br>VIN: 1Z9B6BSS66W216356         |  |
| 104 | TRANSIT | 924PRT<br>2005 OPUS TK OPTIMA<br>ODO: 327,917<br>VIN: 1Z9B5BSSX5W216281         |  |

|     |         |                                                                                                                                               |                                                                                      |  |
|-----|---------|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--|
| 105 | TRANSIT | <p>925PRT<br/> 2005 OPUS TK OPTIMA<br/> ODO: 307,518<br/> VIN: 1Z9B5BSS95W216272</p>                                                          |     |  |
| 106 | TRANSIT | <p>936PRT<br/> 2008 CHEVROLET EL DORADO<br/> ODO: 333,537<br/> VIN: 1GBJ5V1918F409802</p> <p><b>TOTALED VEHICLE TITLE; STILL OPERABLE</b></p> |    |  |
| 107 | TRANSIT | <p>966PRT<br/> 2008 FORD STARCRAFT/STARLITE<br/> ODO: 130,210<br/> VIN: 1FD3E35S38DA22990</p>                                                 |    |  |
| 108 | TRANSIT | <p>967PRT<br/> 2010 CHEVROLET PACER<br/> ODO: 251,648<br/> VIN: 1GB6G3A65A1111377</p>                                                         |   |  |
| 109 | TRANSIT | <p>972PRT<br/> 2014 FORD EL DORADO<br/> ODO: 255,384<br/> VIN: 1FD4E4FS3EDB17336</p>                                                          |  |  |
| 110 | TRANSIT | <p>976PRT<br/> 2008 FORD STARCRAFT/ALLSTAR<br/> ODO: 76,516<br/> VIN: 1FD4E45P98DA88238</p>                                                   |  |  |
| 111 | TRANSIT | <p>2006 OPUS TK OPTIMA BUS<br/> VIN: 1Z9B6BSS86W216360</p>                                                                                    |                                                                                      |  |

|     |       |                                                                                                   |                                                                                     |
|-----|-------|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
|     |       | ODO: 319,258                                                                                      |                                                                                     |
|     |       | FOR SCRAP, NOT AUCTION                                                                            |                                                                                     |
| 112 | FLEET | PARTS4FLT<br>2017 FORD EXPLORER (WRECKED)<br>VIN: 1FM5K8AR9HGC25351<br><br>FOR SCRAP, NOT AUCTION |   |
| 113 | FLEET | PARTS3FLT<br>2013 FORD TAURUS (WRECKED)<br>VIN: 1FAHP2MT0DG222295<br><br>FOR SCRAP, NOT AUCTION   |   |
| 114 | FLEET | JACKS/DRUM CART, BROKEN<br><br>FOR SCRAP OR AUCTION                                               |  |



## AGREEMENT TO HOLD PUBLIC AUCTION

City of Pocatello  
911 North 7th  
P. O. Box 4169  
Pocatello, Idaho 83205

Dear Sirs:

This agreement contains the following:

We propose to hold an online surplus property auction for the City of Pocatello at Prime Time Auctions. The auction is to be held on Saturday May 10, 2025 online at [www.primetimeauctions.com](http://www.primetimeauctions.com).

Our proposal contains the following conditions:

1. The investment for holding the auction will be 17% of all merchandise. A buyer's premium is paid by the buyer on auction day and is kept by Prime Time Auctions for services. Premiums are 5% on items that sell for \$2501.00 or more and 10% on items that sell for \$2500.00 or less.
2. City of Pocatello will reimburse from proceeds in the amount of \$895.00 for advertising.
3. City of Pocatello will handle any legal advertising that needs to be placed.
4. Prime Time Auctions agrees to have a Fork Lift available to use for setup and removal for this auction.
5. Within 10 days following the auction, we will provide the City of Pocatello with an accounting from each separate Department and payment of auction proceeds.
6. The items may be delivered any time after the contract is signed and will be sold at our May 10, 2025 Community Auction.

Date

2/14/2025

Parker Hernandez  
Auction Representative

Date

3-4-2025

BBlad  
Mayor Brian Blad

ADMINISTRATIVE APPROVAL