

AGENDA

CITY OF POCATELLO CITY COUNCIL WORK SESSION

AUGUST 14, 2025 • 9:00 AM

COUNCIL CHAMBERS | 911 NORTH 7TH AVENUE

The meeting will be live-streamed at <https://streaming.pocatello.gov/> and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at sbeebe@pocatello.gov; [208-234-6248](tel:208-234-6248); or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

1. ROLL CALL

2. POCATELLO IWAMIZAWA SISTER CITIES FOUNDATION UPDATE

Representatives from the Pocatello Iwamizawa Sister Cities Foundation will update the Council on the Committee's goals and projects.

3. GOLF ADVISORY COMMITTEE UPDATE

Representatives from the Golf Advisory Committee will discuss the Committee's goals and projects, as well as Council's policies and expectations. **(ACTION ITEM)**

4. PARKS AND RECREATION ADVISORY COMMITTEE UPDATE

Representatives from the Parks and Recreation Advisory Committee will discuss the Committee's goals and projects, as well as Council's policies and expectations. **(ACTION ITEM)**

5. PERSONNEL POLICY HANDBOOK UPDATES - HUMAN RESOURCES DEPARTMENT

Human Resources Department staff will be in attendance to present proposed changes to existing policies of the Personnel Policy Handbook. Policy adoptions will be presented to the Council at a future Regular City Council meeting. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-5.PDF

6. PROPOSED REPEAL OF CITY CODE 5.30 "CHILDREN GROUP TREATMENT CENTERS" AND CITY CODE 5.65 "GOING OUT OF BUSINESS SALES" - POLICE DEPARTMENT

Police Department Licensing staff will be present to discuss the proposed repeal of the following: **(ACTION ITEM)**

- a) City Code 5.30 "Children Group Treatment Centers"; and
- b) City Code 5.65 "Going out of Business Sales"

Documents:

AGENDA-ITEM-6.PDF

7. BUILDING CODE UPDATE - BUILDING DEPARTMENT

Richard Bigelow, Building Official, will be present to give the Council an update regarding the 2023 National Electrical Code recently adopted by the State of Idaho and review proposed changes to City Code Title 15, "Building and Construction" to comply with Idaho Code. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-7.PDF

8. CITY OF CHUBBUCK ELECTRICAL AND PLUMBING INSPECTIONS CONTRACT REVIEW - BUILDING DEPARTMENT

Richard Bigelow, Building Official, will be present to discuss the continuation of the current contract with the City of Chubbuck providing electrical and plumbing inspections and electrical and plumbing plan review. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-8.PDF

9. GRAVITY SOFTWARE PRESENTATION - FINANCE DEPARTMENT

Finance Department staff members will be in attendance to present and executive briefing of Gravity Financial Software, a cloud-based financial management solution. The briefing will outline improvements in budget development, reporting transparency and automation of the Annual Comprehensive Financial Report (ACFR). Technical integration, security and pricing details will also be reviewed. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-9.PDF

10. CITY-INITIATED TEXT AMENDMENT TO TITLE 17: ZONING REGULATIONS - SENSITIVE LANDS STANDARDS

Planning and Development Services staff members will be in attendance to discuss a Zoning Ordinance Text Amendment application to amend Pocatello City Code §17.04.170.B regarding sensitive lands standards and review public comments received during the August 7, 2025 Public Hearing.

(ACTION ITEM)

Documents:

AGENDA-ITEM-10.PDF

11. FISCAL YEAR 2026 BUDGET DISCUSSION

Council will review public comments and Council discussion from the August 7, 2025 Public Hearing. **(ACTION ITEM)**

12. COUNCIL ADVISORY BOARD UPDATES

This time has been set aside for the Mayor and Council members to give an update regarding recent advisory board activities.

13. ADJOURN