

AGENDA

CITY OF POCATELLO

BUDGET DEVELOPMENT MEETING

JUNE 10, 2025 • 9:00 AM

COUNCIL CHAMBERS | 911 NORTH 7TH AVENUE

The meeting will be live-streamed at <https://streaming.pocatello.gov/> and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at sbeebe@pocatello.gov; [208-234-6248](tel:208-234-6248); or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

1. ROLL CALL

2. FISCAL YEAR 2026 BUDGET PRESENTATION

Staff members will present a draft budget proposal to Council members for their consideration and input. **(ACTION ITEM)**

Documents:

3. ADJOURN

Mayor Brian C. Blad

Dakota Bates | Rick Cheatum | Linda Leeuwrik
Corey Mangum | Brent R. Nichols | Hayden James Paulsen

TO: Pocatello City Council
FROM: Mayor Brian C. Blad
SUBJECT: FY2026 Draft Budget

The FY 2026 draft budget presented today, June 10, 2025 includes the following items as discussed during the May 15 and June 2 through 5 Budget Development Meetings. I have also included all of my recommendations on bringing the tax funds into balance. Those recommendations are on the Tax Solution Worksheet.

REVENUE

Taxes

- 3% increase from the highest budget of 3 years
- Projected new construction
- Projected annexation
- State ag/personal property replacement monies - subtraction
- 1% forgone for O&M

Additional Revenue

- State revenue sharing per AIC estimates
- Liquor sales estimates
- Small increases in all three franchise fees
- Highway distribution per AIC estimates
- State replacement monies for ag/personal property - addition

EXPENDITURES

- 9.9% Pacific Source increase
- 9% MetLife Dental increase
- \$0.22 EAP increase
- No increases for
 - MetLife vision
 - Life insurance

EXPENDITURES continued

- Tuition Reimbursement Funding
- Salary Changes per 5/18/2025 Presentation
 - Standardize 30-Hour Employee Benefit Rates
 - One Step Movement
 - 1.5% Table Adjustment
 - Police Union CBA Changes
 - Police Management Pay Scale
 - Fire Management Pay Scale
 - Adjusted Overtime
- Police Headcount Decrease – 2 Police Department grant positions
- Up to a 3% O&M Increase in Most Departments

ADDITIONAL ITEMS FOR TENTATIVE APPROVE FOR JULY 10 WORK SESSION

- Increase to investment income – \$250,000
- Increase Headcount for Ambulance (revenue/expenditure neutral)

TAX SOLUTION WORKSHEET

Also for review today is the traditional Tax Solution Worksheet. As you can see from the Revenue vs. Expenditure Worksheet, the DRAFT General Fund is \$777,246 out of balance at this point in time.

As I mentioned, I have included all my recommendations on the tax solution worksheet to get us to the -\$777,246.

There is a list of items that can be removed in order to reduce the DRAFT General Fund expenditures. If taken, the item will reduce the overage.

There are also several departments that have requested additional items, projects, etc. These have been listed on the sheet along with any revenue available to cover the expense. If there is no revenue listed, the item will add to the overage.

New and increased community organization requests have been loaded into the solution worksheet as well. Below is the list of current budget year funded organizations:

- Aid for Friends \$8,000 – same amount for FY26
- Family Services Alliance \$17,500
- Senior Activity Center \$35,000
- Iwamizawa Foundation \$2,500 – did not request for FY26
- SEICAA Meals on Wheels \$30,000
- Visit Pocatello \$15,000
- Free Clinic \$20,000
- Neighborhood Associa. \$12,500

6/6/2025		FY2024 ACTUAL	FY2025 BUDGET	FY2025 Y-T-D	FY2026 PROJECTED w/ 3%, NC shared			
	= Council tentatively approved items 5/15/25				\$ 1,023,531	3% *highest budget of 3 years = \$34,117,711		
	= FYI purposes: property tax breakdown if Council approves 3% + new construction +annexation +TIF retire +1% forgone and breakout stays at FY25 levels.				\$ 222,939	new construction estimate: SHARED		
	= Council to decide				\$ 10,000	annexation: GF only		
					\$ 78,000	NOP TIF retirement: SHARED		
						minus State replacement money (ag and personal property reimbursements)		
					(\$452,842)			
					\$ 881,628	new property tax available		
City's forgone balance is \$5,423,454					\$ 341,177	1% *forgone for O&M: SHARED		
					\$ 1,023,531	3% *forgone for capital		
					\$ 2,246,336	new property tax with forgone		
GENERAL FUND								
Property Tax		\$ 23,690,587	\$ 23,535,684	\$ 14,396,706	\$ 25,223,647	includes annex		
additional new construct								
annexation								
1% Forgone O&M incr.						added throughout		
Revenue Sharing		\$ 6,178,694	\$ 6,000,000	\$ 3,098,013	\$ 6,443,374	AIC		
Liquor Sales		\$ 692,452	\$ 780,000	\$ 411,744	\$ 803,400	FY25 AIC		
Franchise - Gas		\$ 416,544	\$ 408,240	\$ 254,443	\$ 420,487			
Franchise - Cable		\$ 116,419	\$ 95,000	\$ 27,680	\$ 97,850			
Franchise - Electric		\$ 556,116	\$ 577,500	\$ 282,853	\$ 594,825			
Prsnl Prop Tax Replace		\$ 450,958	\$ 452,842	\$ 227,009	\$ 452,842			
General Fund Projected New Income								
STREET FUND								
Property Tax		\$ 2,586,470	\$ 3,324,826	\$ 2,027,013	\$ 2,635,917			
County R&B		\$ 692,921	\$ 699,808	\$ 387,556	\$ 700,000			
Highway Distribution		\$ 2,287,181	\$ 3,169,565	\$ 1,526,479	\$ 4,806,275			
Regular Distribution					\$ 2,223,697	AIC		
HB312					\$ 656,841	AIC		
TECM					\$ 559,015	AIC		
HB772					\$ 1,366,722	AIC		
Street Projected New Income								
LIABILITY FUND		\$ 577,028	\$ 1,239,034		\$ 1,180,273			
RECREATION FUND		\$ 1,476,820	\$ 2,199,437	\$ 930,498	\$ 2,272,387			
CEMETERY FUND		\$ 162,545	\$ 191,447	\$ 101,935	\$ 199,578			
AIRPORT FUND		\$ 984,896	\$ 1,184,422	\$ 620,239	\$ 1,225,479			
LIBRARY FUND		\$ 1,859,215	\$ 2,187,555	\$ 1,171,210	\$ 2,258,382			
DEBT SERVICE		\$ 228,691	\$ 235,128	\$ 3,488	\$ 238,842			
CAPITAL FUND			\$ 26,178		\$ 28,011			
3% Forgone Capital		\$ 998,109	\$ -	\$ -				
PROPERTY TAX TOTAL		\$ 31,566,252	\$ 34,123,711		\$ 35,262,516			

FY2026 BUDGET DEVELOPMENT

Fund Number	Fund Divisions	Proposed Revenue *w/ 3%, 1% FG, NC shared	Proposed Expenditures	Balance	Notes	Reserve Balances
001 GENERAL FUND		\$ 48,520,036	\$ 49,828,290	(\$1,308,254)		\$9,380,737
Property Tax & Other Gen Revenue		\$ 39,410,182				
1% forgone O&M increase						
001-0100	Mayor/Council	\$ 913,785	\$ 1,268,930			
001-0200	Finance Department	\$ 1,255,814	\$ 1,607,313			
001-0300	City Hall	\$ 903,014	\$ 756,989			
001-0500	Building Department	\$ 946,867	\$ 916,047			
001-0600	Planning & Development	\$ 104,703	\$ 1,260,902			
001-0601	Engineering	\$ 87,621	\$ 1,271,998			
001-0602	GIS	\$ 325,146	\$ 390,848			
001-0603	Grant Division	\$ -	\$ 557,462			
001-0700	Human Resources	\$ 537,276	\$ 778,966			
001-0800	Non-Departmental	\$ 687,177	\$ 1,515,434			
001-0900	Legal Department	\$ 839,848	\$ 1,188,760			
001-1000	Police Department	\$ 814,714	\$ 21,531,019			
001-1100	Fire Department	\$ 1,470,648	\$ 12,178,013			
001-1200	Animal Services	\$ 160,601	\$ 1,434,035			
001-1301	Parks Department	\$ 62,640	\$ 2,868,724			
001-1302	Parks & Rec Administration	\$ -	\$ 302,850			
002 LIABILITY FUND		\$ 2,120,273	\$ 2,120,273	\$0		\$797,556
003 STREET OPERATIONS		\$ 9,935,880	\$ 9,935,880	\$0		\$4,564,547
004 RECREATION FUND		\$ 3,909,016	\$ 3,914,072	(\$5,056)		\$984,083
Property Tax & Other Gen Revenue		\$ 2,328,048				
004-1303	Zoo Idaho	\$ 135,035	\$ 1,200,271			
004-1304	Outdoor Recreation	\$ 148,899	\$ 418,203			
004-1305	Team Sports	\$ 224,418	\$ 445,975			
004-1306	Ross Park Aquatic Complex	\$ 406,937	\$ 706,356			
004-1307	Commuity Rec. Center	\$ 492,975	\$ 1,037,051			
004-1308	Golf Capital Improvement	\$ 170,519	\$ 84,730			\$1,562,896
004-1311	Fort Hall Replica	\$ -	\$ 11,772			
004-1312	Frontier Village	\$ -	\$ -			
004-1313	Summer Concerts	\$ 2,185	\$ 9,714			
005 CEMETERY FUND		\$ 622,589	\$ 623,033	(\$444)		\$763,626
006 AIRPORT FUND		\$ 2,061,225	\$ 2,055,866	\$5,359		\$2,056,680
007 LIBRARY FUND		\$ 2,283,916	\$ 2,344,226	(\$60,310)		\$637,426
008 POCATELLO TRANSIT - RURAL		\$ 1,552,874	\$ 1,635,732	(\$82,858)	*Federal lagtime	\$68,259
009 POCATELLO TRANSIT - URBAN		\$ 3,353,320	\$ 3,661,453	(\$308,133)	*Federal lagtime	(\$433,392)
013 BUSINESS IMPROVEMENT DISTRICT		\$ 109,273	\$ 109,273	\$0		\$27,366
014 ARTS COUNCIL/CHIEF THEATER FUND		\$ -	\$ 10,300	(\$10,300)	*buy down of Chief Theater payout reserves	\$23,464
016 EMERGENCY REPAIR FUND		\$ 41,200	\$ 41,200	\$0		\$323,096
017 SCIENCE & ENVIRONMENT		\$ 439,323	\$ 531,105	(\$91,782)	*needs transfers from Enterprise updated	\$544,231
030 SANITATION FUND		\$ 12,271,526	\$ 12,985,419	(\$713,893)	*buy down of reserves	\$5,876,473

FY2026 BUDGET DEVELOPMENT

031 WATER FUND	\$	16,736,144	\$	18,768,904	(\$2,032,760)	*buy down of reserves	\$13,313,602
032 WATER POLLUTION FUND	\$	14,904,600	\$	13,422,664	\$1,481,936		\$11,599,388
035 AMBULANCE FUND	\$	4,472,677	\$	4,684,423	(\$211,746)	*needs Bannock County approval	(\$345,688)
037 WATER CAPACITY FEE	\$	643,750	\$	623,954	\$19,796		\$2,562,719
038 WPC CAPACITY FEE	\$	400,000	\$	-	\$400,000		(\$76,365)
050 INFORMATION TECHNOLOGY	\$	1,907,041	\$	1,906,838	\$203		\$681,145
051 FLEET SERVICES FUND	\$	2,456,550	\$	2,456,550	\$0		\$1,428,442
052 UTILITY BILLING	\$	1,749,848	\$	1,754,415	(\$4,567)	*buy down of reserves	\$830,311
053 EMPLOYEE WELLNES FUND	\$	110,148	\$	38,335	\$71,813		\$306,734
054 PUBLIC WORKS DIRECTOR	\$	387,375	\$	371,143	\$16,232		\$269,420
055 FUEL INTERNAL SERVICE	\$	1,262,843	\$	1,262,843	\$0		\$239,141
056 WORKER'S INSURANCE FUND	\$	1,387,312	\$	1,387,312	\$0	*reserves will be requested if needed	\$2,632,600
057 EDUCATION BENEFITS	\$	111,000	\$	54,636	\$56,364		\$212,071
059 DEBT SERVICE	\$	238,842	\$	238,842	\$0		(\$47,335)
060 WPC DEBT SERVICE	\$	1,700,373	\$	1,687,388	\$12,985		(\$12,682,965)
061 WATER DEBT SERVICE	\$	629,724	\$	675,798	(\$46,074)		(\$2,928,311)
070 FEDERAL AID PROJECTS	\$	250,000	\$	2,082,791	(\$1,832,791)		\$2,908,351
071 ALTERNATE TRANSPORTATION	\$	724,090	\$	724,090	\$0		\$632,966
072 AIRPORT CONSTRUCTION	\$	4,500,000	\$	4,500,000	\$0		(\$121,920)
073 WATER CAPITAL PROJECTS	\$	82,400	\$	2,651,036	(\$2,568,636)	*buy down of reserves	\$2,698,268
074 WPC CAPITAL PROJECTS	\$	-	\$	-	\$0		\$2,638,216
075 FIRE APPARATUS CAPITAL	\$	-	\$	3,308	(\$3,308)		\$249,140
076 BUILDING RENOVATION	\$	39,207	\$	-	\$39,207		\$395,558
078 CAPITAL IMPROVEMENT	\$	466,975	\$	438,962	\$28,013		\$2,524,382
081 CDBG ENTITLEMENT/STIMULUS GRANT FUND	\$	6,885,246	\$	6,545,104	\$340,142		\$449,842
CDBG/HUD	\$	499,687	\$	288,833			
Lead Based Paint	\$	595,359	\$	466,071			
Brownsfield Grant	\$	212,750	\$	212,750			
SS4A	\$	-	\$	-			
Brady Chapel Restoration	\$	-	\$	-			
RAISE Grant	\$	1,937,500	\$	1,937,500			
Firewise Grant	\$	491,000	\$	491,000			
UCF Tree Grant	\$	120,000	\$	120,000			
BOR WaterSMART Grant	\$	778,950	\$	778,950			
EPA Community Grant	\$	1,750,000	\$	1,750,000			
RCN/Terry First Grant	\$	500,000	\$	500,000			
084 ARPA FEDERAL GRANT	\$	-	\$	3,839,072	(\$3,839,072)	*projects already committed & balanced	\$1,971,671
088 POLICE GRANT FUND	\$	60,085	\$	58,395	\$1,690		\$107,856
951 POLICE RETIREMENT TRUST	\$	206,000	\$	791,681	(\$585,681)	*buy down of reserves	\$3,831,098
952 GOV/RETIREMENT PAYOUT FUND*	\$	208,401	\$	824,000	(\$615,599)	*anticipated retirements/reserves will be used if accurate	\$2,602,154
953 AIRPORT PP SPECIAL	\$	-	\$	39,609	(\$39,609)		\$20,250
955 CDR LOAN TRUST	\$	38,285	\$	38,200	\$85		\$54,823
957 ZOO IMPROVEMENT/PARKS OBLIGATED FUND	\$	3,713	\$	3,713	\$0		\$635
964 PROPERTY ABATEMENT FUND	\$	122,004	\$	122,004	\$0		\$270,201
972 ENTERPRISE/RETIREMENT PAYOUT FUND*	\$	20,807	\$	-	\$20,807		
TOTAL BUDGET	\$	149,925,891	\$	161,792,132	(\$11,866,241)		

FY2026 TAX FUNDS

06/06/25

Mayor's Recommended Solution Worksheet

Approval for Tax Supported Add-ins = Adds to the Tax Problem									Problem	As of June 10, 2025
				Selected	Add Revenue					
									GENERAL FUND	(\$1,308,254)
		GENERAL FUND							Total ADDS:	
001-0200	Building new vehicle	50000							Total SUBTRACT:	\$531,008
001-0300	City Hall new HVAC	1,500,000							Gap remaining	(\$777,246)
001-0603	grant match	\$ 50,000.00								
		NEW COMMUNITY REQUESTS								
001-0800	Bannock Youth Foundation	\$ 20,732.00								
001-0800	Boys & Girls Club	\$ 20,000.00							LIABILITY FUND	\$0
001-0800	Friends of Brady Chapel	\$ 3,000.00							STREET FUND	\$0
001-0800	Housing Alliance (up to)	\$ 100,000.00								
001-0800	Idaho Legal Aid	\$ 20,000.00							RECREATION FUND	(\$5,056)
001-0800	New Day Products	\$ 10,500.00							Total ADDS:	
001-0800	Salvation Army	\$ 25,000.00							Total SUBTRACT:	\$0
001-0800	St. Vincent de Paul	\$ 5,000.00							Gap remaining	(\$5,056)
001-0800	Valley Mission	\$ 50,000.00								
001-0800	Bannock Co. Veterans Mem Museum	\$ 10,000.00								
		INCREASED COMMUNITY REQUESTS								
001-0800	Family Services increase over FY25	\$1,000				already funded at \$17,500			CEMETERY FUND	(\$444)
001-0800	Visitors Bureau increase over FY25	\$ 5,000.00				already funded at \$15,000			AIRPORT FUND	\$5,359
001-0800	NeighborWorks/Neighborhood Assoc	\$ 47,500.00				already funded at \$12,500				
001-0800	Free Clinic increase over FY25	\$ 2,952.00				already funded at \$20,000				
001-0800	Senior Activity increase over FY25	\$ 3,500.00				already funded at \$35,000			LIBRARY FUND	(\$60,310)
001-0900	Legal 3% O&M increase	\$ 3,050.00							Total ADDS:	
001-1100	Fire apparatus storage	\$ 1,691,444.00							Total SUBTRACT:	\$22,533
001-1100	St. 4 AFF foam change out	\$ 40,000.00							Gap remaining	(\$37,777)
		Category Selection Total	\$3,711,678	\$0	\$0					
		Airport		Selected	Add Revenue					
007	full O&M increase	\$ 53,000.00								
		Category Selection Total	\$53,000.00	\$0	\$0					

FY2026 TAX FUNDS

06/06/25

Mayor's Recommended Solution Worksheet

[illegible]

FY2026 TAX FUNDS

06/06/25

Mayor's Recommended Solution Worksheet

				Selected	Add Revenue						
	RECREATION FUND										
004-1303	3% Zoo O&M incr.	\$	8,160.00								
004-1304	3% Outdoor Rec O&M incr.	\$	3,878.00								
004-1305	3% Team Sports O&M incr.	\$	4,985.00								
004-1306	3% RPAC O&M incr.	\$	11,684.00								
004-1307	3% CRC O&M incr.	\$	14,251.00								
004-1308	3% Golf CIP O&M incr.	\$	2,220.00								
	Subtotals:		\$ 45,178.00	\$ -							
	LIBRARY FUND										
007	O&M increase	\$	10,271.00								
007	eliminate seasonal positions	\$	22,533.00	\$ 22,533.00							
	Subtotals:		\$ 32,804.00	\$ 22,533.00							
		Category Selection Total	\$1,319,442	\$1,084,549	\$0						