

AGENDA

**CITY OF POCATELLO
REGULAR CITY COUNCIL
MEETING**

JANUARY 2, 2025 • 6:00 PM

COUNCIL CHAMBERS | 911 NORTH 7TH AVENUE

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with two (2) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.gov; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

***The meeting will be live-streamed at:
<https://streaming.pocatello.gov/> and available on Sparklight Cable
channel 56***

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name and address for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with two (2) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.gov; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest

period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Pastor Jim Jones, representing Blazing Grace Ministries.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MATERIAL CLAIMS: Council may wish to approve the Material Claims for the period of December 16-31, 2024.

(b) TREASURER'S REPORT: Council may wish to approve the Treasurer' Report for November 2024 showing cash and investments as of November 30, 2024.

(c) COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE APPOINTMENT: Council may wish to confirm the Mayor's appointment of Dakota Neifert to serve as a member of the Community Development Block Grant Advisory Committee, filling a long-term vacancy. Dakota's term will begin January 3, 2025 and expire January 3, 2028.

(d) PARKS AND RECREATION ADVISORY BOARD APPOINTMENT: Council may wish to confirm the Mayor's appointment of Amy Commendador to serve as a member of the Parks and Recreation Advisory Board, replacing Kathryn Hickok whose term expired. Amy's term will begin January 3, 2025 and expire January 3, 2027.

(e) POCATELLO REGIONAL AIRPORT COMMISSION REAPPOINTMENTS: Council may wish to confirm the Mayor's reappointments of Kristen Jensen and Molly Besis to continue serving as members of the Pocatello Regional Airport Commission. Kristen's term will begin January 4, 2025 and expire

January 4, 2027. Molly's term will begin January 18, 2025 and expire January 18, 2027.

4. PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. PUBLIC HEARING – ZONING MAP AMENDMENTS – 155 WILLARD

This time has been set aside for the Council to hear comments from the public regarding a request from Brandon Desfosses (mailing address: 5109 Tree Valley Road, Chubbuck, ID 83202) to rezone property located at 155 Willard Avenue from Commercial General (CG) to Residential Medium Density Single-family (RMS). **(ACTION ITEM)**

Documents:

[**AGENDA-ITEM-6.PDF**](#)

7. BID ACCEPTANCE AND AWARD – MOUNTAIN VIEW CEMETERY TREE PRUNING

Council may wish to award the following bids for the Mountain View Cemetery tree pruning and removal project and authorize the Mayor's signature on all pertinent documents, including change orders, subject to Legal Department review:

- a) Top Notch Trees in the amount of \$124,400.00; and
- b) Intermountain Tree Service in the amount of \$39,600.00.

Funding for the project has been provided through the USFS Urban and Community Forestry grant. **(ACTION ITEM)**

Documents:

[**AGENDA-ITEM-7 .PDF**](#)

8. ITEMS FROM THE AUDIENCE

This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

9. STATE OF THE CITY

This time has been set aside for the Annual State of the City report.

10. ADJOURN

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names and addresses are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.

2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.

4. Presentation by staff.

5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.

11. Develop a written and reasoned statement supporting the decision.