

AGENDA

CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

NOVEMBER 6, 2025 • 6:00 PM

COUNCIL CHAMBERS | 911 NORTH 7TH AVENUE

The meeting will be live-streamed at <https://streaming.pocatello.gov/> and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at sbeebe@pocatello.gov; [208-234-6248](tel:208-234-6248); or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings**

allow for public comment during the discussion/consideration process.

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Pastor Jennifer Green, representing Rocky Mountain Ministries.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) **MINUTES:** Council may wish to waive the oral reading of the minutes and approve the minutes from the following meetings: Work Session meeting of August 14, 2025; and Clarification and Regular City Council meetings of August 7 and August 21, 2025.

(b) **MATERIAL CLAIMS:** Council may wish to approve the Material Claims for the period of October 15-31, 2025.

Documents:

AGENDA-ITEM-3.PDF

4. PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. FINAL PLAT APPLICATION - TRAIL CREEK ESTATES DIVISION 5

Council may wish to approve a final plat application submitted by McCormick Ranch, LLC, represented by Brady Smith of Avyant (mailing address: 161 Jefferson Avenue, Pocatello, ID 83201) to subdivide approximately 7.93 acres (more or less) into 14 lots for a townhome development. The property is zoned Residential Low Density (RL) and is located west of the intersection of Balboa Road and Champlaine Street. The Planning and Zoning Commission recommended approval of the application with conditions following a public hearing on July 9, 2025. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-6.PDF

7. IDAHO PARKS AND RECREATION (IDPR) 2026 RECREATIONAL TRAIL PROGRAM (RTP) GRANT AWARD DENIAL AND SIMPLOT DONATION ACCEPTANCE

Council may wish to consider the following items regarding the Simplot River Access Trailhead project:

- a) Reject the acceptance of the 2026 IDPR RTP grant for the Simplot River Access Trailhead; and
- b) Accept a donation from Simplot for the remaining project costs for the Simplot River Access Trailhead project and approve expenditure of the funds, and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-7.PDF

8. PROFESSIONAL SERVICE AGREEMENT - WATER SYSTEM

FACILITY PLAN UPDATE

Council may wish to accept staff recommendation and approve a Professional Service Agreement - Water System Facility Plan Update between the City of Pocatello and Keller Associates, in the amount of \$432,900.00 and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. Funding for the project is available in the FY2026 Water Department budget. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-8.PDF

9. BACKGROUND CHECK USER AGREEMENT - VERIFIEDFIRST

Council may wish to accept the recommendation of staff and approve an end user agreement with VerifiedFirst for background check services and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-9.PDF

10. AIRPORT LEASE AGREEMENTS AND RESOLUTIONS - AIRPORT

Council may wish to approve the following lease agreements and adopt corresponding resolutions for property at the Pocatello Airport and authorize the Mayor's signature on all applicable documents, subject to Legal Department review: **(ACTION ITEM)**

- a) Aaron Bowman and Jared Smith- 1,760 square foot City-owned hanger. The lease term will be five (5) years and rental rate will be \$324.20 per month;
- b) Civil Air Patrol – 1,760 square foot City-owned hanger. The lease term will be five (5) years and rental rate will be \$77.45 per month;
- c) Bob Howard Larson Trust - 5,990 square feet of property upon which the trust owns a hangar. The lease term will be fifteen (15) years and rental rate will be \$1,377.70 per year;
- d) Butch McDougall and Ashley McDougall - 5,649.81 square feet of property upon which Mr. McDougall and Ms. McDougall own a hangar. The lease term will be thirty (30) years and rental rate will be \$1,299.46

per year;

e) Hannah Warner – 6,293 square feet of property upon which Ms. Warner owns a hangar. The lease term will be twenty (20) years and rental rate will be \$1,447.39 per year.

Rental rates will be increased annually according to the CPI with a full review in 2026 and every five (5) years thereafter.

Documents:

AGENDA-ITEM-10.PDF

11. ITEMS FROM THE AUDIENCE

This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

12. ADJOURN