

MEETING AGENDA
CITY OF POCATELLO
HISTORIC PRESERVATION COMMISSION

OCTOBER 1, 2025 · 6:00 PM

COUNCIL CHAMBERS | 911 N. 7TH AVENUE, POCATELLO, IDAHO

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The Historic Preservation Commission is a citizen advisory group to the City Council. They are charged with making decisions concerning the exteriors of the buildings in the Downtown Historic District, make recommendations to the City Council for designation of historic properties and historic preservation and promote historic preservation in the city. The Commission also plays a vital role in the City's downtown revitalization efforts. All meetings of the HPC are recorded for record retention and transcription.

The following is the official agenda of the Historic Preservation Commission. Discussion and Commission action will be limited to those items on the agenda.

1. CALL TO MEETING TO ORDER, ROLL CALL AND DISCLOSURES.

2. ACTION ITEM: APPROVE MINUTES.

The Commission may wish waive the oral reading of the HPC meeting minutes held September 3, 2025, and to approve the minutes as presented.

3. ACTION ITEM: PRESERVATION PROJECTS AND ASSIGNMENTS.

The Commission may wish to discuss preservation projects and updates on assignments.

- Community Engagement & Outreach
 - o Preservation Presentations – Schools
- Historic Plaques
- Social Media Posts – topics
- Brady Chapel

4. ADJOURN.

MEETING MINUTES
CITY OF POCATELLO
HISTORIC PRESERVATION COMMISSION

SEPTEMBER 3, 2025 • 6:00 PM

CITY HALL COUNCIL CHAMBERS | 911 NORTH 7TH AVENUE, POCATELLO, IDAHO

Vizcarra called the meeting to order at 6:00 PM.

1. ROLL CALL.

PRESENT: Kristopher Boatman, Darrell Buffaloe, Ruta Casabianca, Darryn Davidson, Brittani Hobson, Ellen Ryan, and Marty Vizcarra. **STAFF:** Jim Anglesey and Aceline McCulla. **GUESTS:** Michael Teel of Idaho Cemetery.

2. APPROVE MINUTES

The Commission may wish waive the oral reading of the meeting minutes held August 6, 2025, and to approve the minutes as presented.

It was moved by **E. Ryan** and seconded by **K. Boatman** to approve the HPC meeting minutes as written held August 6, 2024. Those in favor: K. Boatman, D. Buffaloe R. Casabianca, D. Davidson, B. Hobson, E. Ryan, and M. Vizcarra. Unanimous. Motion carried.

3. PRESERVATION PROJECTS AND ASSIGNMENTS.

The Commission may wish to discuss preservation projects and updates on assignments. **(ACTION ITEM)**

- Community Engagement & Outreach

Buffaloe created a handout that may be considered for future engagement activities.

Vizcarra noted we had a lot of brochures that had old branding and or were outdated.

Anglesey stated he is able to design and create them and have them professionally printed.

- Social Media Posts –not discussed.

- Brady Chapel

Teel Michael Teel of Idaho Cemetery, nonprofit that helps Cemeteries with grants and the Brady Chapel is a project Teel would like to help write a matching grant and get assistance, if needed, if matching funds are available, \$15,000.00. The Idaho National Trust Preservation Funds 2025 grant deadline is October 1 and Idaho Heritage Trust deadline is September 30.

- Preservation projects

Create brochures to pass out to local businesses prior to an event.

- Priority projects

Historic plaques for electronic tours. **Vizcarra** will work on quotes and getting consent forms for building owners. Family History Center by Gibbons in 1951 and a combination of the National Register, the ISU Historic Document Center.

Create a list of historic buildings that the City wants to identify with a plaque and add to an electronic walking tour. **Vizcarra** mentioned the Whitman. **Hobson and Ryan** will co-lead the project to identify buildings for the plaque historic tour. **Anglesey** will assist by pinning the buildings on a GIS map using the City HUB.

4. ADJOURN.

With no other business, **Vizcarra** adjourned the meeting at 7:42 PM.

Submitted by:

Aceline McCulla, Secretary

Approved on: