

AGENDA

CITY OF POCATELLO CITY COUNCIL WORK SESSION

AUGUST 14, 2025 • 9:00 AM

COUNCIL CHAMBERS | 911 NORTH 7TH AVENUE

The meeting will be live-streamed at <https://streaming.pocatello.gov/> and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at sbeebe@pocatello.gov; [208-234-6248](tel:208-234-6248); or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

1. ROLL CALL

2. POCATELLO IWAMIZAWA SISTER CITIES FOUNDATION UPDATE

Representatives from the Pocatello Iwamizawa Sister Cities Foundation will update the Council on the Committee's goals and projects.

3. GOLF ADVISORY COMMITTEE UPDATE

Representatives from the Golf Advisory Committee will discuss the Committee's goals and projects, as well as Council's policies and expectations. **(ACTION ITEM)**

4. PARKS AND RECREATION ADVISORY COMMITTEE UPDATE

Representatives from the Parks and Recreation Advisory Committee will discuss the Committee's goals and projects, as well as Council's policies and expectations. **(ACTION ITEM)**

5. PERSONNEL POLICY HANDBOOK UPDATES - HUMAN RESOURCES DEPARTMENT

Human Resources Department staff will be in attendance to present proposed changes to existing policies of the Personnel Policy Handbook. Policy adoptions will be presented to the Council at a future Regular City Council meeting. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-5.PDF

6. PROPOSED REPEAL OF CITY CODE 5.30 "CHILDREN GROUP TREATMENT CENTERS" AND CITY CODE 5.65 "GOING OUT OF BUSINESS SALES" - POLICE DEPARTMENT

Police Department Licensing staff will be present to discuss the proposed repeal of the following: **(ACTION ITEM)**

- a) City Code 5.30 "Children Group Treatment Centers"; and
- b) City Code 5.65 "Going out of Business Sales"

Documents:

AGENDA-ITEM-6.PDF

7. BUILDING CODE UPDATE - BUILDING DEPARTMENT

Richard Bigelow, Building Official, will be present to give the Council an update regarding the 2023 National Electrical Code recently adopted by the State of Idaho and review proposed changes to City Code Title 15, "Building and Construction" to comply with Idaho Code. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-7.PDF

8. CITY OF CHUBBUCK ELECTRICAL AND PLUMBING INSPECTIONS CONTRACT REVIEW - BUILDING DEPARTMENT

Richard Bigelow, Building Official, will be present to discuss the continuation of the current contract with the City of Chubbuck providing electrical and plumbing inspections and electrical and plumbing plan review. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-8.PDF

9. GRAVITY SOFTWARE PRESENTATION - FINANCE DEPARTMENT

Finance Department staff members will be in attendance to present and executive briefing of Gravity Financial Software, a cloud-based financial management solution. The briefing will outline improvements in budget development, reporting transparency and automation of the Annual Comprehensive Financial Report (ACFR). Technical integration, security and pricing details will also be reviewed. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-9.PDF

10. CITY-INITIATED TEXT AMENDMENT TO TITLE 17: ZONING REGULATIONS - SENSITIVE LANDS STANDARDS

Planning and Development Services staff members will be in attendance to discuss a Zoning Ordinance Text Amendment application to amend Pocatello City Code §17.04.170.B regarding sensitive lands standards and review public comments received during the August 7, 2025 Public Hearing.

(ACTION ITEM)

Documents:

[AGENDA-ITEM-10.PDF](#)

11. FISCAL YEAR 2026 BUDGET DISCUSSION

Council will review public comments and Council discussion from the August 7, 2025 Public Hearing. **(ACTION ITEM)**

12. COUNCIL ADVISORY BOARD UPDATES

This time has been set aside for the Mayor and Council members to give an update regarding recent advisory board activities.

13. ADJOURN

Policy Change Suggestions for Council Review August 2025 Work Session

Human Resources

ETHICS IN GOVERNMENT - Legal Change

The public's confidence in government is only as strong as the integrity displayed by government officials. In government, avoiding the appearance or even the possibility of dishonesty and self-dealing is just as important as avoiding actual fraud and dishonest conduct. Title 74 and Title 18, Chapter 13 of Idaho Code prohibit conflict of interest, bribery, embezzlement, and nepotism, among others, and establish a minimum standard for the behavior of public officials. However, responsible and ethical public servants hold themselves to an even higher standard than merely complying with the law.

No person shall be employed by the City of Pocatello when employment would result in a violation of the provisions found in Title 74 of Idaho Code (Transparent and Ethical Government); and Idaho Code 18-1351 through 18-1362 (Bribery and Corrupt Influence Act).

A. Conflict of Interest (updated 11/2023)

Laws dealing with conflict of interest are based on the fundamental principle that a public officer has a duty to serve the public with undivided loyalty, uninfluenced by private interests. Conflict of interest references any official action or any decision or recommendation by a person acting in a capacity as a public official, the effect of which would be to the private financial or monetary benefit of the person or a member of the person's household, or a business with which the person or a member of the person's household is associated.

Conflict of interest includes:

1. Placing a relative, by blood or marriage, in a public position that is compensated with public funds with relative defined as spouse, parent, step-parent, child, step-child, grandparent, step-grandparent, sibling, step-sibling, aunt, uncle, nephew, niece, or first cousin.
 - a) No employee or elected City official may extend an offer of employment to a relative.
 - b) No employee may extend an offer of employment to a relative of their supervisor.
 - c) No person may be hired if they are a relative of a member of the City Council or Mayor. However, an existing employee may retain their position when a relative is elected to a city office. The existing employee is also eligible for promotions, step movements, and reclassifications.
 - d) No employee is permitted to supervise or otherwise exercise discretion concerning a paid employee who is a relative to the supervisor.

- e) No employee may handle the payroll processing or personnel issues of a relative. This includes positions that handle time cards or payroll processing within a department, legal decisions or contract review, or hiring and disciplinary actions.
- 2. ~~Contracts between a government body in which one relation serves and a business in which another relation has an interest. A relative of a paid employee of the City of Pocatello cannot be awarded a City of Pocatello contract.~~
- 3. ~~Contracts between a government body in which an individual is a public servant and a business in which that same individual has an interest. A paid employee of the City of Pocatello may not be awarded a City of Pocatello contract.~~

2. No contract shall be awarded by the City if a city employee, or an immediate family member of a city employee, has a financial interest in the business seeking the contract. This prohibition applies to any contract between the City and a business in which the employee holds a direct or indirect financial interest, to prevent conflicts of interest and ensure impartiality in City contracting.

Financial interest is defined as, but not limited to, any ownership, investment, employment, or other relationship with a business that may result in a direct or indirect financial benefit to the employee, public servant, or their immediate family member.

Immediate family member is defined as a spouse, domestic partner, or any other relative or person residing in the same household of the employee.

Notice of Job Openings – HR policy

Vacancies can be filled only with the approval of the Mayor. Job openings are posted to provide promotional or transfer opportunities to current employees who possess the skills and qualifications required for advancement. For any position, the department head may request internal, external, or simultaneous positing with the Mayors approval. All department head positions are advertised both internally and externally at the same time. In addition, if a part-time position is being upgraded to full-time, and a current part-time employee is satisfactorily performing the job, the part-time employee may be upgraded to full-time and the position will not be advertised.

Exceptions may be made by the Mayor or designee.

Notice of each job opening will be posted on Human Resources' online application system for a minimum of three days. All job announcements contain the salary, pay grade, basic qualifications required and/or preferred, and the closing date for accepting applications.

For any position in which the job description/classification requires a degree, experience in lieu of a degree will be considered unless legally mandated for a professional license or specifically necessary for the job's duties. Examples of when experience cannot be considered include, but is not limited to, Professional Engineer (PE), Attorney, or Idaho P.O.S.T. requirements.

- Bachelor's degree is required OR 4 years of related full-time work or military experience
 - 8 years if part-time
- Master's Degree OR 6 years of related full-time work or military experience
 - 12 years if part-time

After a vacancy has been posted, an interested employee must complete all elements of the position's online application process. Failure to submit all required items and meet the application deadline will result in an applicant not being considered for the position.

The person who best meets the qualifications will be selected with consideration given to previous performance and job specific expectations for the position. Employees who do not meet the minimum requirements may not be given a personal interview. Applicants who do not hold all required certifications will be given a strict timeframe for obtainment of all required certifications. Failure to achieve certifications will result in termination upon exhaustion of defined time period as stated in the offer letter.

The Human Resources Benefits and Compliance Coordinator position does not recruit, have input on interviews, hiring decisions, or personnel decisions for the City of Pocatello Transit Department. (TRANSIT GRANT REQUIREMENT)

NEW POLICY

Voluntary Face Mask Use Policy

The City supports the right of employees to make personal health and safety choices, including the voluntary use of face masks in the workplace.

Voluntary Use Permitted:

Employees may choose to wear face masks at any time while at work, regardless of vaccination status or current public health directives, unless doing so poses a safety risk or violates job-specific requirements.

1. Acceptable Types of Face Coverings:

- Masks should be clean and in good condition.
- Face coverings must not contain offensive language, graphics, or logos that violate the City dress code or anti-harassment policies.
- Employees may wear surgical masks, cloth masks, or respirators (e.g., KN95 or N95), as long as they are not required to be fit-tested under OSHA guidelines for voluntary use.

2. Respect for Individual Choice:

Employees and supervisors are expected to respect the personal choices of others regarding mask use. Harassment or discrimination related to mask use is strictly prohibited and will be subject to disciplinary action up to and including termination.

3. Exceptions:

- In work environments where mask use may interfere with safety (e.g., machinery operation, certain laboratory settings), mask use may be restricted or subject to manager approval.



Agenda Item #6(a)

EXECUTIVE SUMMARY

To: Brian C. Blad, Mayor; Members of the City Council
From: Mallarie Bascom, Licensing Enforcement Officer

Subject: City Code Repeal Recommendation – Chapter 5.30 Children Group Treatment Centers
Date: 07/29/2025

Purpose/Recommendation: To repeal Pocatello City Code 5.30 Children Group Treatment Centers, which was initially established in 2007. While researching this code, I found that there are no other large (population 50K+) or medium (population 10K-50K) sized cities in Idaho that require similar licenses. In speaking with the PPD Licensing Officer who was involved in establishing this code, I learned that, at the time, the code was put in place because:

- the State of Idaho was paying for low-income families to receive daycare-type services for children who had been diagnosed with certain behavioral/mental/developmental disabilities under the semblance of mental health treatment;
- the Idaho Department of Health and Welfare was reportedly being sued for incorrectly providing these services and payments;
- this followed an incident in another Idaho city where a provider at one of these facilities took a child from the center to their own home, where the child passed away as a result of possible abuse; and
- the Mayor and City Council chose to pass the code in order to better regulate these facilities that were not yet being well regulated by the Department of Health and Welfare.

Although the code served an important purpose at the time, I found that:

- we have not issued any licenses for these types of facilities since prior to 2011, as the qualifying parameters are very restrictive and there are currently no facilities in Pocatello that meet them (the code only applies to groups of three or more children ages 2-1/2 to 12 who are receiving behavioral, mental, or developmental disability treatment for 90+ minutes at a time in a 24-hour period while the child's parents or guardians are not on site, at a facility that does not provide any overnight care);
- these types of facilities are mostly regulated under daycare laws or other treatment center laws controlled by the State, many of which preempt municipal regulation;

Based on that information, I would ask that the City Council repeal the Children Group Treatment Centers code. Thank you for your consideration.

Mallarie Bascom, Licensing Enforcement Officer
Pocatello Police Department
(208)234-6285
mbascom@pocatello.gov



EXECUTIVE SUMMARY

To: Brian C. Blad, Mayor; Members of the City Council
From: Mallarie Bascom, Licensing Enforcement Officer

Subject: City Code Repeal Recommendation – Chapter 5.64 Going out of Business Sales
Date: 07/29/2025

Purpose/Recommendation: To repeal Pocatello City Code 5.64 Going out of Business Sales, which was initially established in 2001. At that time, these permits were issued by the City Clerk and revocations were handled by Planning and Development. At some point, the Pocatello Police Department took over licensing for these types of sales. Since 2013, we have issued only three Going out of Business Sales permits, all of which were between 2016 and 2017.

While researching the purpose behind this code, I found that out of all large (population 50K+) and medium (population 10K-50K) sized cities in Idaho, Twin Falls and Boise are the only others that require licenses for these types of sales, and their codes are almost identical to ours. In speaking with a former Pocatello Police Department Licensing Officer and Michael Garner, a Code Enforcement Officer with the City of Boise for 20 years, I learned that these codes were established for the following reasons:

- to ensure that businesses weren't just opening their doors to turn around and do a Going out of Business/Liquidation sale that would allow them to sell off inventory and fixtures in the business, and possibly qualify for tax exemptions for occasional or bulk sales;
- to prevent businesses from employing poor business tactics such as constantly advertising Going out of Business and/or Liquidation sales to drive up business, while never actually going out of business; and
- to prevent ridiculous signage or advertising, such as excessive sandwich boards, banners, or inflatables throughout town.

Our former Licensing Officer and Officer Garner with Boise Police Department both shared the following sentiments:

- the types of sales this code was initially intended for have died down significantly, as businesses are not using this advertising tactic like they used to;
- the code is difficult to enforce because the sales are rarely known before they take place, if at all;
- we have not received any complaints referencing this code or issues covered under the code since I've been in Licensing, and I can find no reports that have fallen under this in recent years.

Based on that information, I would ask that the City Council repeal the Going out of Business Sales code. Thank you for your consideration.

Mallarie Bascom, Licensing Enforcement Officer
Pocatello Police Department
(208)234-6285
mbascom@pocatello.gov

Agenda Item #7

Licensure and Registration

Residential Electrician

Residential Electrician. An applicant must pass an examination designated by the Board and submit evidence of a minimum of four thousand (4,000) hours of work experience as an apprentice making installations as defined in Section 54-1003A(3), Idaho Code, and satisfactory completion of a two-year sequence of instruction approved by the Idaho Division of Career Technical Education and the Idaho Electrical Board. (4-4-25)



Note: Added to stay consistent with the rule language for Journeyman and Master Electricians

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Licensure and Registration

Journeyman Electrician



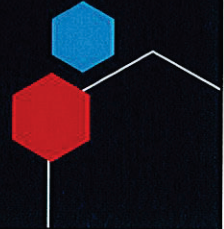
An applicant must pass an examination designated by the Board and either (a) submit evidence of a minimum of eight thousand (8,000) hours of work experience as an apprentice making electrical installations in accordance with the requirements of the jurisdiction in which the applicant obtained the experience and satisfactory completion of a four-year sequence of instruction approved by the Idaho Division of Career-Technical Education, or (b) submit proof of sixteen thousand (16,000) hours of electrical experience in accordance with the requirements of the jurisdiction in which the applicant obtained the experience. (4-4-25)

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Licensure and Registration

- Provisional Journeyman Electrician

A provisional journeyman electrician license can be issued to an applicant who has completed the 16,000 hours of electrical experience but has not yet passed the examination. (4-4-25)

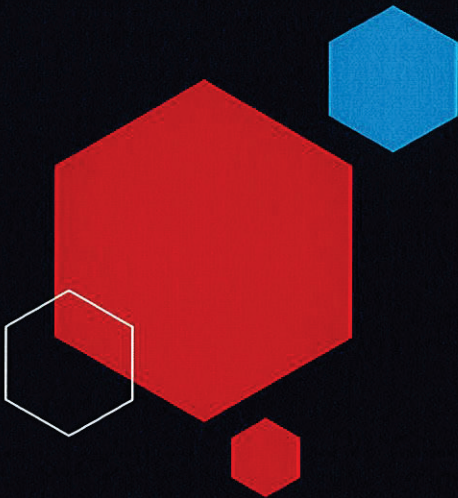


7

Licensure and Registration

Master Electrician

A master electrician does not need to also hold a journeyman license. (4-4-25)



8

Licensure and Registration

Electrical Contractor and Limited Electrical Contractor

An applicant must pass an examination designated by the Board and submit an application. Each contractor shall designate one supervising electrician who shall be responsible for the activities of the license. Any such supervising electrician shall not represent any other applicant for a contractor's license. A supervising electrician holding more than one electrician license shall not use multiple licenses to represent more than one contractor. (4-4-25)

a. In the event the working relationship between a contractor and its supervising electrician terminates, the contractor will notify the Division in writing within ten (10) business days of the date of termination. The contractor may not purchase permits or make electrical installations unless another duly qualified supervising electrician is designated. (4-4-25)



9

Supervision

- Master Electrician, Journeyman Electrician. Residential Electrician
- The master electrician, journeyman electrician, residential electrician or limited electrical installer shall be designated the supervising electrician; must be available during working hours to carry out the duties of supervising, as set forth herein; and will be responsible for supervision of electrical installations made by said contractor as provided by Section 54-1010, Idaho Code. Any supervisory activities shall fall within the supervising electrician's licensed scope of practice
- i. A master electrician, journeyman electrician, residential electrician, or limited electrical installer is not qualified for one (1) year as the supervising electrician if his contractor license was revoked. (4-4-25)
- ii. An individual contractor may act as his own supervising master electrician, journeyman electrician, residential electrician, or limited electrical installer upon the condition that he holds an active master electrician, journeyman electrician, residential electrician, or limited electrical installer license. (4-4-25)
- b. The employing contractor or limited electrical contractor must ensure each apprentice, trainee, and provisional journeyman electrician performs electrical work only under the constant on-the-job supervision and training of a master electrician, journeyman electrician, residential electrician or limited electrical installer. (4-4-25)
- **Note: Added electrician to master and journeyman. Added residential electrician. Added Any supervisory activities shall fall within the supervising electrician's licensed scope of practice.**



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PRACTICE STANDARDS

Well Driller and Installer. (4-4-25)

At the request of the Well Drilling Industry, well drilling and pump installer has been added as a separate license type.

Note: This will allow a new exam type to be developed, ensuring better public safety.



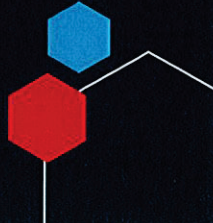
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IDAHO ELECTRICAL CODE

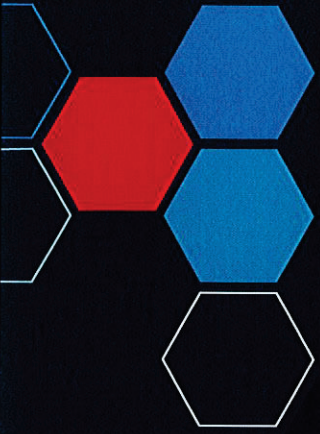
- **2023 NATIONAL ELECTRICAL CODE**
- Section 110.3(A) Examination. In judging equipment, considerations such as the following shall be evaluated:
 - (1) Suitability for installation and use in conformity with this Code the equipment, included in the product instructions, or included in the appropriate listing and labeling information. Suitability of equipment may be evidenced by listing or labeling.
 - (2) Mechanical strength and durability, including, for parts designed to enclose and protect other equipment, the adequacy of the protection thus provided.
 - (3) Wire-bending and connection space.
 - (4) Electrical insulation.
 - (5) Heating effects under normal conditions of use and also under abnormal conditions likely to arise in service.
 - (6) Arcing effects
 - (7) Classification by type, size voltage, current capacity, and specific use.
 - (8) Cybersecurity for network-connected life safety equipment to address its ability to withstand unauthorized updates and malicious attacks while continuing to perform its intended safety functionality.
 - (9) Other factors that contribute to the practical safeguarding of persons using or likely to come in contact with the equipment.
- Section 110.3(B) Installation and use. Equipment that is listed, labeled, or both or identified for use shall be installed and used in accordance with any instructions included in the listing, labeling, or identification.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Sections 110.3(A) and 110.3(B). Shall not apply to submersible well pumps installed in swimming and marine areas; provided however, such articles shall apply to all other equipment required in the installation of a submersible well pump in such areas except for the actual submersible well pump itself.



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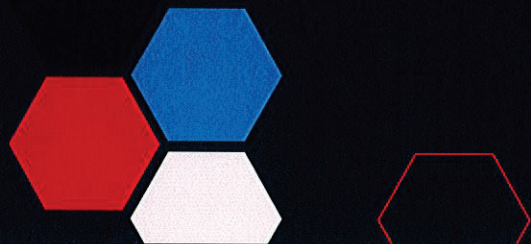
Idaho Electrical Code

2023 NATIONAL ELECTRICAL CODE

Section 210.8(A) Dwelling Units. All 125-volt ~~through 250-volt~~ receptacles installed in the following locations and supplied by single-phase branch circuits rated 150 volts or less to ground shall have ground-fault circuit-interrupter protection for personnel.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Section 210.8(A). Delete reference to 250-volt receptacles.

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IDAHO ELECTRICAL CODE

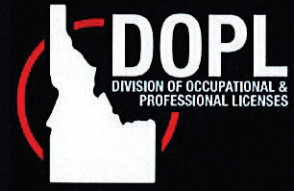
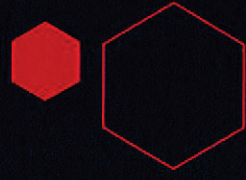
CURRENT 2023 NATIONAL ELECTRICAL CODE

Section 210.8(A) Dwelling Units. All 125-volt ~~through 250-volt~~ receptacles installed in the following locations and supplied by single-phase branch circuits rated 150 volts or less to ground shall have ground-fault circuit-interrupter protection for personnel.

FINAL ELECTRICAL BOARD RULES (4-4-25)

Section 210.8(A)(5). Delete section 210.8(A) list item (5) and replace with the following: Unfinished areas of basements.

Note: Wording changed from all basement locations to unfinished areas of basements.

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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

Section 210.8(A) Dwelling Units. All 125-volt ~~through 250-volt~~ receptacles installed in the following locations and supplied by single-phase branch circuits rated 150 volts or less to ground shall have ground-fault circuit-interrupter protection for personnel.

FINAL ELECTRICAL BOARD RULES (4-4-25)

Section 210.8(A)(7). Delete section 210.8(A) list item (7).
Areas with sinks and permanent provisions for food preparation, beverage preparation, or cooking.

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IDAHO ELECTRICAL CODE

- **CURRENT 2023 NATIONAL ELECTRICAL CODE**
- Section 210.8(A) Dwelling Units. All 125-volt ~~through 250-volt~~ receptacles installed in the following locations and supplied by single-phase branch circuits rated 150 volts or less to ground shall have ground-fault circuit-interrupter protection for personnel.
- Section 210.8(A)(8) ~~Sinks where receptacles are installed within 1.8 m (6ft.) from the top inside edge of the bowl of the sink.~~
- **FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)**
- Section 210.8(A)(8). Delete section 210.8(A) list item (8) and replace with the following:
Sinks - located in areas other than kitchens where receptacles are installed within one and eight tenths (1.8) meters (six (6) feet) of the inside edge of the sink.



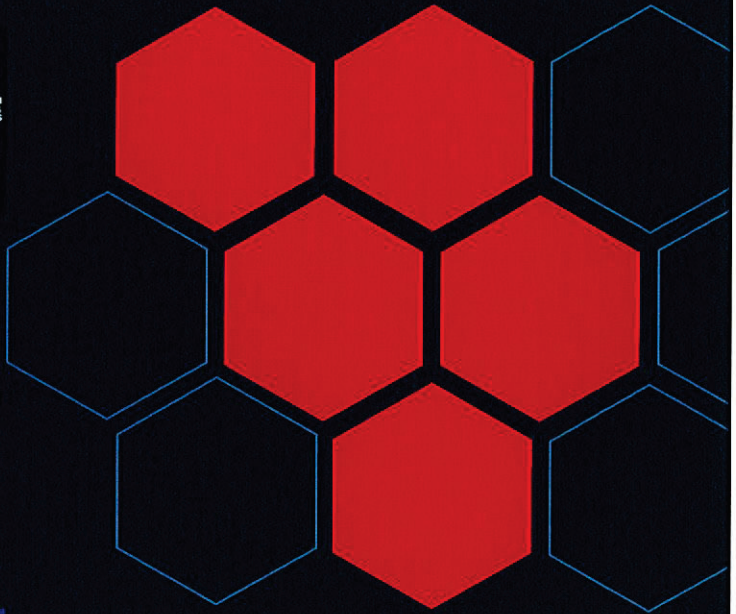
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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE
 Section 210.8(A) Dwelling Units. All 125-volt ~~through 250-volt~~ receptacles installed in the following locations and supplied by single-phase branch circuits rated 150 volts or less to ground shall have ground-fault circuit-interrupter protection for personnel.
 Section 210.8(A) ~~(11) Laundry areas~~

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)
 Section 210.8(A)(11). Delete section 210.8(A) list item (11) Laundry Areas.

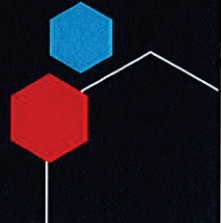


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IDAHO ELECTRICAL CODE



- **CURRENT 2023 NATIONAL ELECTRICAL CODE**
- Article 210.8(B) Other than Dwelling Units. All 125-volt through 250-volt receptacles installed in the following locations and supplied by single-phase branch circuits rated 150 volts or less to ground shall have ground-fault circuit-interrupter protection for personnel.
- Section 210.8(B) ~~(3) Areas with sinks and permanent provisions for food preparation, beverage preparation, or cooking.~~
- Section 210.8(B) ~~(4) Buffet serving areas with permanent provisions for food serving, beverage serving, or cooking.~~
- Section 210.8(B) ~~(14) Laundry Areas.~~
- **FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)**
- Article 210.8(B). Delete list items (3) Areas with sinks and permanent provisions for food preparation, beverage preparation, or cooking, (4) serving areas with permanent provisions for food serving, or cooking, and (14) Laundry areas.

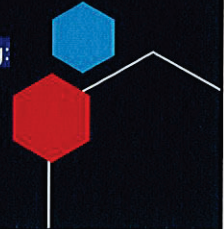


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IDAHO ELECTRICAL CODE



- **CURRENT 2023 NATIONAL ELECTRICAL CODE**
- **Section 210.8(A) Other Than Dwelling Units.** All 125-volt through 250-volt receptacles installed in the following locations and supplied by single-phase branch circuits rated 150 volts or less to ground shall have ground-fault circuit-interrupter protection for personnel.
- **Section 210.8(B)(7)** ~~Sinks where receptacles or cord-and-plug-connected fixed or stationary appliances are installed within 1.8 m (6 ft) from the top inside edge of the bowl of the sink.~~
- **FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)**
- **Section 210.8(B)(7).** Delete section 210.8(B) list item (7) and replace with the following: Sinks - located in kitchens and any other area where receptacles are installed within one and eight tenths (1.8) meters (six (6) feet) of the inside edge of the sink.



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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

Section 210.8(D) Specific Appliances. Dwelling Units Only. GFCI protection shall be provided for the branch circuit or outlet supplying the following appliances rated 150 volts or less to ground and 60amperes or less, single phase- or 3-phase:

- (1) Automotive vacuum machines
- (2) Drinking water coolers and bottle fill stations
- (3) High-pressure spray washing machines
- (4) Tire inflation machines
- (5) Vending machines
- (6) Sump pumps
- ~~(7) Dishwashers~~
- ~~(8) Electric ranges~~
- ~~(9) Wall-mounted ovens~~
- ~~(10) Counter-mounted cooking units~~
- ~~(11) Clothes dryers~~
- ~~(12) Microwave ovens~~

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Section 210.8(D). In dwelling units only, delete list items (7) Dishwashers, (8) Electric ranges, (9) Wall-mounted ovens, (10) Counter-mounted cooking units, (11) Clothes dryers, and (12) Microwave ovens.



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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

Section 210.8(F) Outdoor Outlets. For dwellings, all outdoor outlets, other than those covered in 210.8(A), Exception No. 1, including outlets installed in the following locations, and supplied by single-phase branch circuits rated 150 volts or less to ground, 50 amperes or less, shall be provided with GFCI protection.

Section 210.8(F)

- ~~(1) Garages that have floors located at or below grade level~~
- ~~(2) Accessory buildings~~
- (3) Boathouses

FINAL IDAHO ELECTRICAL BOARD RULES

Section 210.8(F). Delete list items (1) Garages that have floors that are located at or below grade level and (2) Accessory buildings. (4-4-25)

Note: These two, line items have been removed because they are required in other sections of the NEC, making their inclusion in two places redundant.

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IDAHO ELECTRICAL CODE

• CURRENT 2023 NATIONAL ELECTRICAL CODE

- Section 210.12(B) Dwelling Units. All 120-volt, single-phase, 10-, 15-, and 20-ampere branch circuits supplying outlets or devices installed in the following locations shall be protected by any of the means described in 210.12(A)(1) through (A)(6):

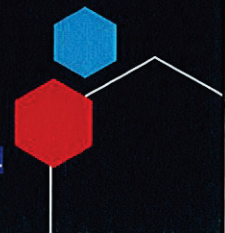
- ~~• (1) Kitchens~~
- ~~• (2) Family rooms~~
- ~~• (3) Dining rooms~~
- ~~• (4) Living rooms~~
- ~~• (5) Parlors~~
- ~~• (6) Libraries~~
- ~~• (7) Dens~~
- ~~• (8) Bedrooms~~
- ~~• (9) Sunrooms~~
- ~~• (10) Recreation rooms~~
- ~~• (11) Closets~~
- ~~• (12) Hallways~~
- ~~• (13) Laundry Areas~~
- ~~• (14) Similar areas~~



FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

- Section 210.12(B). Shall apply in full. Exception: In one- and two-family dwelling units, Arc-Fault Circuit-Interrupter Protection shall only apply to all branch circuits and outlets supplying bedrooms. All other locations in such units are exempt from the requirements of section 210.12(B).

- **ONLY IN ONE- AND TWO-FAMILY DWELLING UNITS.**



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IDAHO ELECTRICAL CODE



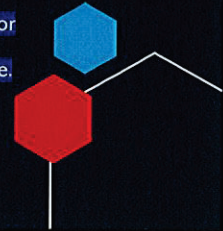
• CURRENT 2023 NATIONAL ELECTRICAL CODE

- Island Countertop Spaces and Peninsular Countertop Spaces. Receptacle outlets, if installed to serve an island or peninsular countertop or work surface, shall be installed in accordance with 210.52(C)(3). If a receptacle outlet is not provided to serve an island or peninsula countertop or work surface, provisions shall be provided at the island or peninsula for future addition of a receptacle outlet to serve the island or peninsular countertop or work surface.
- (1) On or above, but not more than 500 mm (20 in.) above, a countertop or work surface
- (2) In a countertop using receptacle outlet assemblies listed for use in countertops
- (3) In a work surface using receptacle outlet assemblies listed for use in work surfaces or listed for use in countertops
- (4) Receptacle outlets shall also be permitted to be mounted not more than 300 mm (12 in.) below the countertop or work surface. Receptacles mounted below a countertop or work surface in accordance with this exception shall not be located where the countertop or work surface extends more than 150 mm (6 in.) beyond its support base.

• FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Section 210.52 (C) add list item (4) - Island Countertop Spaces and Peninsular Countertop Spaces. If installed, receptacle outlets shall also be permitted to be mounted not more than 300 mm (12 in.) below the countertop or work surface. Receptacles mounted below a countertop or work surface in accordance with this exception shall not be located where the countertop or work surface extends more than 150 mm (6 in.) beyond its support base.

• Note: Adding List item (4) provides the contractor or homeowner the option to install an island receptacle in the side of the island avoiding the choice of a more costly pop-up receptacle in the countertop, which carries the risk of damaging the surface and involves the expense of cutting through it.



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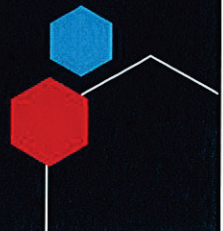
IDAHO ELECTRICAL CODE

• CURRENT 2023 NATIONAL ELECTRICAL CODE

- Section 210.52(E)(3) ~~Outdoor Outlets, Balconies, Decks, and Porches. Balconies, decks, and porches that are within 102 mm (4 in.) horizontally of the dwelling unit shall have at least one receptacle outlet accessible from the balcony, deck, or porch. The receptacle outlet shall not be located more than 2.0 m (6 1/2 ft) above the balcony, deck, or porch walking surface.~~

• FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

- Section 210.52(E)(3). Delete section 210.52(E) list item (3) and replace with the following: Balconies, Decks, and Porches. Balconies, decks, and porches having an overall area of twenty (20) square feet or more that are accessible from inside the dwelling unit shall have at least one (1) receptacle outlet installed within the perimeter of the balcony, deck, or porch. The receptacle shall not be located more than two (2.0) meters (six and one half (6 1/2) feet) above the balcony, deck, or porch surface.)



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IDAHO ELECTRICAL CODE



CURRENT 2023 NATIONAL ELECTRICAL CODE

215.18(A) Surge Protection Device. Where a Feeder supplies any of the following, a surge-protective device (SPD) shall be installed:

- (1) ~~Dwelling units~~
- (2) Dormitory units
- (3) Guest rooms and guest suites of hotels and motels
- (4) Areas of nursing homes and limited-care facilities used exclusively as patient sleeping rooms
- (B) Location. The SPD shall be installed in or adjacent to distribution equipment, connected to the load side of the feeder, that contains branch circuit overcurrent protective device(s) that supply the locations specified in 215.18(A)
- (C) Type. The SPD shall be a type 1 or type 2 SPD
- (D) Replacement. Where the distribution equipment supplied by the feeder is replaced, all of the requirements of this section shall apply
- (E) Ratings. SPDs shall have a nominal discharge current rating (In) of not less than 10kA

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Section 215.18 Surge Protection shall apply in full. Exception: for dwelling units, surge protection device shall be permitted when installed in compliance with 215.18(B) through (E). Delete section 215.18(A) list item (1).

Note: Including the Exception allows the contractor or homeowner the option to install surge protection on the dwelling unit, provided it meets the requirements outlined in 215.18(B) through (E).

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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

Section 225.41 Emergency Disconnects. For one- and two-family dwelling units, an emergency disconnecting means shall be installed.

- (A) General.
- (1) Location. The disconnecting means shall be installed in a readily accessible outdoor location on or within sight of the dwelling unit.
- (2) Rating. The disconnecting means shall be short circuit current rating equal to or greater than the available fault current.
- (3) Grouping. If more than one disconnecting means is provided, they shall be grouped.
- (B) Identification of Other Isolation Disconnects. Where equipment for isolation or other energy source systems is not located adjacent to the emergency disconnect required by this section, a plaque or directory identifying the location of all equipment for isolation of other energy sources shall be located adjacent to the disconnecting means required by this section.
- (C) Marking. The disconnecting means shall be marked as EMERGENCY DISCONNECT. Markings shall comply with 110.21(B) and all of the following:
 - (1) The markings or labels shall be located on the outside front of the disconnect enclosure with red Background and white text.
 - (2) The letters shall be at least 13 mm (1/2in.) high.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Article 225.41 Emergency Disconnects. For one- and two-family dwelling units, an emergency disconnecting means shall be permitted when installed in compliance with sections 225.41(A), (B), and (C).

Note: This permits the contractor or homeowner the option to install an emergency disconnecting means on one-and two-family dwelling units, when installed in compliance with sections 225.41(A), (B), and (C).



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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

225.42(A) Surge Protection Device. Where a Feeder supplies any of the following, a surge-protective device (SPD) shall be installed:

~~(1) Dwelling units~~

- (2) Dormitory units
- (3) Guest rooms and guest suites of hotels and motels
- (4) Areas of nursing homes and limited-care facilities used exclusively as patient sleeping rooms
- (B) Location. The SPD shall be installed in or adjacent to distribution equipment, connected to the load side of the feeder, that contains branch circuit overcurrent protective device(s) that supply the locations specified in 225.42(A)
- (C) Type. The SPD shall be a type 1 or type 2 SPD
- (D) Replacement. Where the distribution equipment supplied by the feeder is replaced, all of the requirements of this section shall apply
- (E) Ratings. SPDs shall have a nominal discharge current rating (In) of not less than 10kA

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Section 225.42 Surge Protection shall apply in full. Exception: For dwelling units, a surge protection device shall be permitted when installed in compliance with 225.42 (B) through (E). Delete section 225.42(A) list item (1).

Note: Including the exception permits the contractor or homeowner to install surge protection on dwelling units, when installed in compliance with sections 225.42 (B), through (E).

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IDAHO ELECTRICAL CODE

• CURRENT 2023 NATIONAL ELECTRICAL CODE

230.67(A) Surge Protection Device. Where a Feeder supplies any of the following, a surge-protective device (SPD) shall be installed:

~~(1) Dwelling units~~

- (2) Dormitory units
- (3) Guest rooms and guest suites of hotels and motels
- (4) Areas of nursing homes and limited-care facilities used exclusively as patient sleeping rooms
- (B) Location. The SPD shall be installed in or adjacent to distribution equipment, connected to the load side of the feeder, that contains branch circuit overcurrent protective device(s) that supply the locations specified in 230.67(A)
- (C) Type. The SPD shall be a type 1 or type 2 SPD
- (D) Replacement. Where the distribution equipment supplied by the feeder is replaced, all of the requirements of this section shall apply.
- (E) Ratings. SPDs shall have a nominal discharge current rating (In) of not less than 10kA

• FINAL IDAHO ELECTRICAL BOARD RULES (4-4-24)

• Section 230.67 Surge Protection shall apply in full. Exception: For dwelling units, a surge protection device shall be permitted when installed in compliance with 230.67 (B) through (E). Delete section 230.67(A) list item (1).

• **Note:** Including the exception permits the contractor or homeowner to install surge protection on dwelling units, when installed in compliance with sections 230.67(B), through (E).



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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

230.85 Emergency Disconnects. For one- and two-family dwelling units, an emergency disconnecting means shall be installed

- (1) General.
- (2) Rating. The disconnecting means shall have a short-circuit current rating equal to or greater than the available fault current.
- (3) Grouping. If more than one disconnecting means is provided, they shall be grouped.
- (B) Disconnects. Each disconnect shall be one of the following:
 - (1) Service disconnect
 - (2) A meter disconnect integral to the meter mounting equipment installed in accordance with 230.82
 - (3) Other listed disconnect or switch or circuit breaker that is marked suitable only for use as service equipment, installed on the supply side of each service disconnect
- (C) ~~Replacement. Where service equipment is replaced, all of the requirements of this section shall apply.~~
- (D) Identification of Other Isolation Disconnects. Where equipment for isolation or other energy source systems is not located adjacent to the emergency disconnect required by this section, a plaque or directory identifying the location of all equipment for isolation of other energy sources shall be located adjacent to the disconnecting means required by this section.
- (E) Marking
 - (1) Marking Text. The disconnecting means shall be marked as follows:
 - (1) Service Disconnect EMERGENCY DISCONNECT, SERVICE DISCONNECT
 - (2) Meter disconnects installed in accordance with 230.82(3) and marked as follows:
EMERGENCY DISCONNECT, METER DISCONNECT, NOT SERVICE EQUIPMENT
 - (3) Other listed disconnect switches or circuit breakers on the supply side of each service disconnect that are marked
Suitable for use as service equipment and marked as follows: EMERGENCY DISCONNECT, NOT SERVICE EQUIPMENT
 - (2) Marking location and size. Markings shall comply with 110.21(B) and both of the following:
 - (1) The marking or labels shall be located on the outside front of the disconnect enclosure with red background and white text.
 - (2) The letters shall be at least 13 mm (1/2 in.) high.



FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Article 230.85 Emergency Disconnects. For one- and two-family dwelling units, an emergency disconnecting means shall be permitted when installed in compliance with sections 230.85(A), (B), (D), and (E). Delete section 230.85(C).

Note: This permits the contractor or homeowner the option to install an emergency disconnecting means on one- and two-family dwelling units, when installed in compliance with sections 230.85(A), (B), (C), and (E).

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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

Section 314.27(C) Boxes at Ceiling-Suspended (Paddle) Fan Outlets. Outlet boxes or outlet box systems used as the sole support of a ceiling-suspended (paddle) fan shall be listed, shall be marked by their manufacture on the interior of the box as suitable for this purpose, and shall not support ceiling-suspended (paddle) fans that weigh more than 32 KG (70 lb.). For outlet boxes or outlet box systems designed to support ceiling-suspended (paddle) fans that weigh more than 16 kg (35 lb.), the required marking shall include the maximum weight to be supported.

~~Outlet boxes mounted in the ceilings of habitable rooms of dwelling occupancies in a location acceptable for the installation of a ceiling-suspended (paddle) fan shall comply with one of the following:~~

- ~~(1) Listed for the sole support of ceiling-suspended (paddle) fans.~~
- ~~(2) Installed so as to allow direct access through the box to structural framing capable of supporting a ceiling-suspended (paddle) fan without removing the box.~~

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Section 314.27(C) Boxes at Ceiling-Suspended (Paddle) Fan Outlets. Delete second paragraph.

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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL CODE

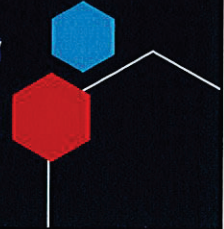
Section 334 Nonmetallic-Sheathed Cable: Types NM and NMC. Part II insulation.

Section 310.10 Uses permitted. Type NM and Type NMC cables shall be permitted to be used in the following, except as prohibited in 334.12:

- (1) One- and two-family dwellings and their attached or detached garages, and their storage buildings.
- (2) Multi-family dwellings and their detached garages permitted to be of types I, IV, and V construction.
- (3) ~~Other structures permitted to be of types III, IV, and V construction. Cables shall not be concealed within walls, floors, or ceilings that provide a thermal barrier of material that has at least a 15-minute finish rating as identified in listings of fire-rated assemblies.~~
- (4) Cable trays in structures permitted to be types III, IV, or V where the cables are identified for the use.
- (5) Types I and II construction where, installed within raceways permitted to be installed in types I and II Construction.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Section 334.10(3). Delete and replace with the following: Other structures permitted to be of Types III, IV, and V construction. Cables shall be concealed within walls, floors, or ceilings that provide a thermal barrier of material that has at least a fifteen (15) minute finish rating as identified in lists of fire-rated assemblies. For the purpose of this section, cable located in attics and underfloor areas that are not designed to be occupied shall be considered concealed.



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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

Section 334.15 Exposed Work. In exposed work, except as provided in 300.11(B), cable shall be installed as specified in 334.15(A) through (C).

(C) In unfinished Basements and Crawl spaces. Where cable is run at angles in unfinished basements and crawl spaces, it shall be permissible to secure cables not smaller than two 6 AWG or three 8 AWG conductors directly to the lower edges of the joists. Smaller cables shall be run either through bored holes in joists or on running boards. Nonmetallic-sheathed cable installed on the wall of an unfinished basement shall be permitted to be installed in a listed conduit or tubing or shall be protected in accordance with 300.4. Conduit or tubing shall be provided with a bushing or adapter that provides protection from abrasion at the point the cable enters and exits the raceway. The sheath of the nonmetallic-sheathed cable shall extend through the conduit or tubing and into the outlet, device, or junction box not less than 6 mm (1/4 in.). The cable shall be secured within 300 mm (12 in.) of the point where the cable enters the conduit or tubing. Metal conduit, tubing, and metal outlet boxes shall be connected to an equipment grounding conductor complying with 250.86 and 250.148

FINAL IDAHO ELECTRICAL BOARD RULES

Section 334.15(C). Where the height of a crawl space does not exceed one and four tenths (1.4) meters or four and one half (4.5) feet, it shall be permissible to secure NM cables, that run at angles with joist, to the bottom edge of joist. NM cables that run within two and one tenth (2.1) meters or seven (7) feet of crawl space access shall comply with article 320.23.

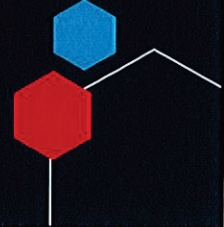


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IDAHO ELECTRICAL CODE

- Pole Lighting. Poles used as lighting standards along roadways only (parking areas are not roadways) that are forty (40) feet or less in nominal height and that support no more than four (4) luminaries operating at a nominal voltage of three hundred (300) volts or less to the ground, shall not be considered a structure as it is defined as equipment by the NEC. The disconnecting means may be mounted to the pole or elsewhere in accordance with NEC, section 225.31(B), exception 3. Special purpose fusible connectors (model SEC 1791-DF or model SEC 1791-SF) or equivalent shall be installed in a listed handhole (underground) enclosure. The enclosure shall be appropriately grounded and bonded per the requirements of the NEC applicable to article 230 – Services. Overcurrent protection shall be provided by a (fast-acting – minimum 100K RMS Amps 600 VAC) rated fuse. Wiring within the pole for the luminaries shall be protected by supplementary overcurrent device (time -delay – minimum 10K RMS Amps 600 VAC) in break-a-away fuse holder accessible from the handhole. Any poles supporting or incorporating utilization equipment or exceeding the prescribed number of luminaries, or in excess of forty (40) feet, may be considered structures, and an appropriate service disconnecting means shall be required per the NEC. All luminaire – supporting poles shall be appropriately grounded and bonded per the NEC. A service may not need a Watt Hour Meter. (4-4-25)

Note: Clarification of parking areas not being considered roadways



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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

Section 422.1 This article covers electrical appliances used in any Occupancy.

Section 422.5. GFCI Protection. Appliances identified in 422.5(A)(1) through (A)(7) 150volts or less to ground and 60 amperes or less, single- or 3-phase, shall be provided with Class protection for personnel. Multiple Class A protective devices shall be permitted but shall not be required.

- (1) Automotive vacuum machines
- (2) Drinking water coolers and bottle fill stations
- (3) Cord-and-plug-connected high-pressure spray washing machines
- (4) Tire inflation machines
- (5) Vending machines
- (6) Sump pumps
- (7) Dishwashers

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Section 422.5(A)(7). Delete section 422.5(A) list item (7) dishwashers.

Note: This was added to align with the removal of 210.8(D)(7).



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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

Article 675 Electrically Driven or Controlled Irrigation Machines.

Section 675.8(B) Main Disconnecting Means. The main disconnecting means for the machine shall provide overcurrent protection, shall be at the point of connection of electric power to the machine, or shall be in sight from the machine, and it shall be readily accessible and lockable open in accordance with 110.25. This disconnecting means shall have a horsepower and current rating not less than required for the main controller.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Section 675.8(B). Compliance with section 675.8(B) shall include the additional requirement that a disconnecting means always be provided at the point of service with the utility no matter where the disconnecting means for the machine is located.



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IDAHO ELECTRICAL CODE

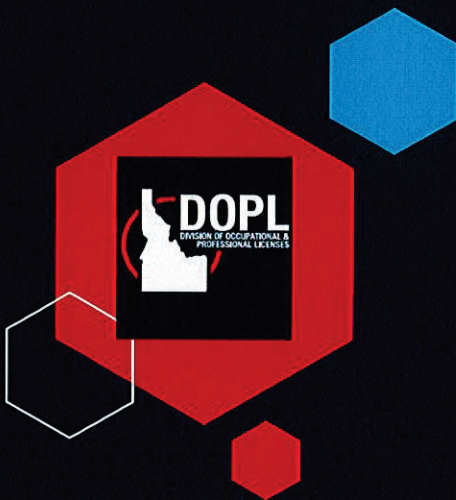
CURRENT 2023 NATIONAL ELECTRICAL CODE

Article 682 Natural and Artificially Made Bodies of Water.

Section 682.10 Electrical Equipment and Transformers. Electrical equipment and transformers, including their enclosures, shall be specifically approved for the intended location. No portion of an enclosure for electrical equipment not intended not identified for operation while submerged shall be located below the electrical datum plane.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

Article 682.10. Shall not apply to submersible well pumps installed in swimming and marine areas; provided however, such articles shall apply to all other equipment required in the installation of a submersible well pump in such areas except for the actual submersible well pump itself.



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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE
 Article 682 Natural and Artificially Made Bodies of Water.
 Section 682.11 Location of Electrical Distribution Equipment.
 On land, the equipment serving feeders shall comply with one of the following:

- (1) Be located no closer than 1.5 m (5 ft.) horizontally from the shoreline, and live parts of the equipment are elevated a minimum of 300mm (12 in.) above the electrical datum plane.
- (2) Be located no closer than the shoreline, and live parts of the equipment are located a minimum of 3 m (10 ft.) above the electrical datum plane.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)
 Article 682.11. Add the following exception: This article shall not apply to service equipment that is located on or at the dwelling unit and which is not susceptible to flooding.

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IDAHO ELECTRICAL CODE



CURRENT 2023 NATIONAL ELECTRICAL CODE
 Article 682 Natural and Artificially Made Bodies of Water.
 Section 682.13 Wiring Methods and installation. Wiring methods and installation shall comply with 682.13(A) through (C).
 (A) Wiring Methods. Wiring methods suitable for use in wet locations that include an insulated equipment grounding conductor shall be permitted.
 (B) Portable Power Cables. Extra-hard usage portable power cables that contain an insulated equipment grounding conductor rated not less than 75°C (167°F) and 600 volts shall be permitted as follows:
 (1) As permanent wiring on the underside of piers (floating or fixed).
 (2) Where flexibility is necessary as on piers composed of floating sections.
 (C) Submersible or floating Equipment Power Connection(s). Submersible or floating equipment shall be cord-and-plug-connected, using extra-hard usage cord, as designated in Table 400.4 and listed with a "W" suffix.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)
 Article 682.13. Add the following exceptions:

- i. Exception No. 1. Wiring methods such as HDPE schedule eighty (80) conduit or its equivalent or greater and clearly marked at a minimum "Caution Electrical" to indicate that it contains electrical conductors shall be approved. It shall be buried wherever practical, and in accordance with the requirements of the authority having jurisdiction. The use of gray HDPE water pipe rated at two hundred (200) PSI is suitable for use as a chase only when the following conditions are met: when internal conductors are jacketed submersible pump cable; when used in continuous lengths, directly buried, or secured on a shoreline above and below the water line; when submersible pump wiring terminations in the body of water according to section 682.13 Exception No. 2 are met.
- ii. Exception No. 2. Any listed and approved splices required to be made at the submersible well pump itself, outside of a recognized submersed pump sleeve or housing, when wires are too large to be housed inside such sleeve, shall be covered with a non-metallic, impact resistant material, no less than one quarter (.25) inches thick, such as heavy-duty heat shrink, or other equivalent method approved by the authority having jurisdiction. Install a heat shrink over the sleeve or housing that the submersible well pump is installed in and then recover (apply heat) the heat shrink over both the HDPE and the water line. At least six (6) inches shall be over the sleeve and at least twelve (12) inches over the HDPE and water line.
- iii. Exception No. 3. Pipe, conduit, PVC well casing, or other electrically unlisted tubing may be used as a chase, but not as a raceway, to protect conductors or cables from physical damage. Conductors or cables within a chase shall be rated for the location.

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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

Article 682 Natural and Artificially Made Bodies of Water.

Section 682.14 Disconnecting Means. A disconnecting means shall be provided to isolate each submersible or floating electrical equipment from its supply connection(s) without requiring the plug to be removed from the receptacle. Plug and receptacle combinations shall be arranged to be suitable for the location while in use.

Exception: Equipment listed for direct connection and equipment anchored in place and incapable of routine movement caused by water currents or wind shall be permitted to be connected using wiring methods covered in 682.13.

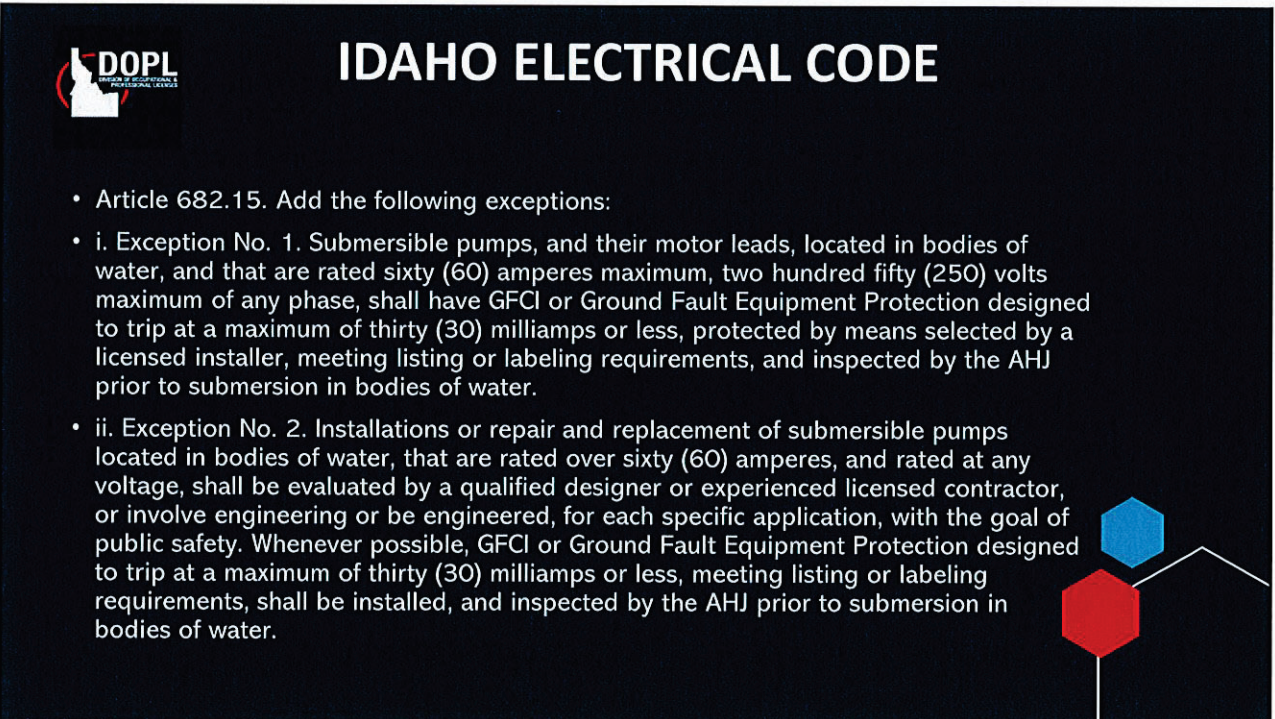
(A) **Type and Marking.** The disconnecting means shall consist of a circuit breaker, a switch, or both, and shall be specifically marked to designate which receptacle or other, outlet it controls.

(B) **Location.** The disconnecting means shall be readily accessible on land, located not more than 750 mm (30 in.) from the receptacle it controls, and shall be located in the supply circuit ahead of the receptacle. The disconnecting means shall be located within sight of but not closer than 1.5 m (5 ft.) from the shoreline and shall be elevated not less than 300 mm (12 in.) above the datum plane.

FINAL IDAHO ELECTRICAL OARD RULES (4-4-25)

Article 682.14. Add the following additional exception: For installations of submersible well pumps installed in public swimming and marine areas, submersible well pumps shall be considered directly connected and shall be anchored in place. Ballast is an acceptable form of anchoring.

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IDAHO ELECTRICAL CODE

Article 682.15. Add the following exceptions:

- i. Exception No. 1. Submersible pumps, and their motor leads, located in bodies of water, and that are rated sixty (60) amperes maximum, two hundred fifty (250) volts maximum of any phase, shall have GFCI or Ground Fault Equipment Protection designed to trip at a maximum of thirty (30) milliamps or less, protected by means selected by a licensed installer, meeting listing or labeling requirements, and inspected by the AHJ prior to submersion in bodies of water.
- ii. Exception No. 2. Installations or repair and replacement of submersible pumps located in bodies of water, that are rated over sixty (60) amperes, and rated at any voltage, shall be evaluated by a qualified designer or experienced licensed contractor, or involve engineering or be engineered, for each specific application, with the goal of public safety. Whenever possible, GFCI or Ground Fault Equipment Protection designed to trip at a maximum of thirty (30) milliamps or less, meeting listing or labeling requirements, shall be installed, and inspected by the AHJ prior to submersion in bodies of water.

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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE

Article 690 Solar Photovoltaic (PV) Systems.

Section 690.12 Rapid Shutdown of PV Systems on Buildings. PV systems circuits installed on or in buildings shall include a rapid shutdown function to reduce shock hazard for firefighters in accordance with 690.12(A) Through (D).

Exception No. 1: Ground mounted PV systems circuits that enter buildings, of which the sole purpose is to house PV system equipment, shall not be required to comply with 690.12.

Exception No. 2: PV equipment and circuits installed on non-enclosed detached structures including but not limited to parking shade structures, carports, solar trellises, and similar structures shall not be required to comply with 690.12.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

- Article 690.12 Rapid Shut Down. Add following Exemptions:
 - i. Detached structures whose sole purpose is to house PV system equipment shall not be subject to the requirements outlined in article 690.12.)
 - ii. PV system circuits installed on or in buildings without the presence of a utility supplied power source shall not be required to comply with article 690.12 where all of the following apply: the minimum distance to bring electric utility power lines or service conductors to the building is 1,000 feet or greater; the building has a minimum setback distance of 100 feet from any building or structure located on adjacent properties; A lockable service entrance rated AC disconnect is installed outside at a readily accessible location; and the AC disconnect has a permanent placard or label with the following words or equivalent: WARNING SOLAR PV SYSTEM IS NOT EQUIPPED WITH RAPID SHUTDOWN The warning placard or label shall comply with Section 110.21(B).
- Note: This allows the detached structure whose sole purpose is to house PV system equipment to not be subject to the Requirements outlined in article 690.12.

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IDAHO ELECTRICAL CODE

• CURRENT 2023 NATIONAL ELECTRICAL CODE

Article 690 Solar Photovoltaic (PV) Systems.

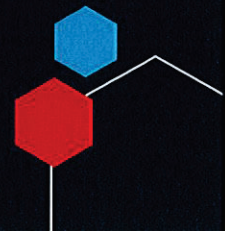
Section 690.12 Rapid Shutdown of PV Systems on Buildings. PV systems circuits installed on or in buildings shall include a rapid shutdown function to reduce shock hazard for firefighters in accordance with 690.12(A) Through (D).

(A) Controlled Conductors. Requirements for controlled conductors shall apply to the following:

- (1) PV system dc circuits
- (2) Inverter output circuits originating from inverters located within the array boundary

• FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)

- Section 690.12(A) Exception. PV system circuits originating within or from arrays not attached to buildings that terminate on the exterior of buildings or inside nearest the point of entrance, and PV system circuits installed in accordance with article 230.6 shall not be considered controlled conductors for the purposes of this section.



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IDAHO ELECTRICAL CODE

CURRENT 2023 NATIONAL ELECTRICAL CODE
Article 706 Energy Storage Systems.
Section 706.5 listing. Energy storage systems shall be listed.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)
Article 706.5: Listing. Energy storage systems shall be listed. This shall not apply to lead-acid batteries.

43



IDAHO ELECTRICAL CODE

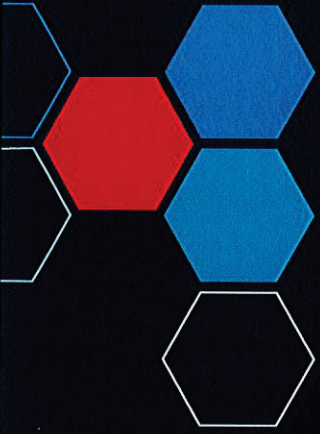
CURRENT 2023 NATIONAL ELECTRICAL CODE
Article 706 Energy Storage Systems.
Section 706.15(B) Disconnecting Means. Location and Control. The disconnecting means shall be readily accessible and shall comply with one or more of the following:

- (1) Located with the ESS
- (2) Located within sight and within 3 m (10 ft.) from the ESS
- (3) Where not located within sight of the ESS, the disconnecting means, or the enclosure providing access to the disconnecting means, shall be capable of being locked in accordance with 110.25

Where controls to activate the disconnecting means of an ESS are used and not located within sight of the ESS, the disconnecting means shall be lockable in accordance with 110.25, and the location of the controls shall be marked in the disconnecting means. For one- and two-family dwellings, an ESS shall include an emergency shutdown function to cease the export of power from the ESS to premises wiring of other systems. An initiation device(s) shall be located at a readily accessible location outside the building and shall plainly indicate whether in the "off" or "on" position. The "off" position of the device(s) shall perform the ESS emergency shutdown function.

FINAL IDAHO ELECTRICAL BOARD RULES (4-4-25)
Section 706.15(B) Off Grid Systems. Add the following exception: For one-family and two-family dwellings, a disconnecting means or its remote control shall be located at a readily accessible location.

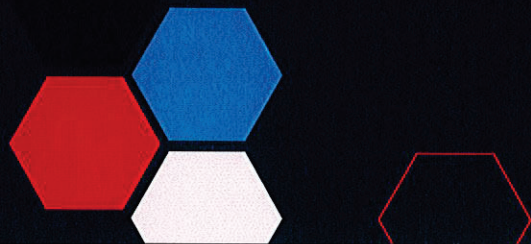
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IDAHO ELECTRICAL RULES

A copy of the
Final Idaho Electrical Board Rules
Is available at:

<https://adminrules.idaho.gov/rules/current/24/243910.pdf>

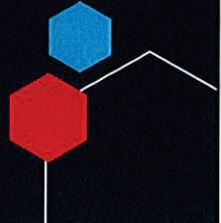



45

Faraday and Maxwell

A second world of forces
Lay buried where no one could see;
Then Faraday got the idea
To play with electricity.
Buried in experiments,
He lacked numeric perspective.
So, his discoveries awaited
Someone to right the defective.
There was not much time required
Before Maxwell came into view,
And, discerning something still lacking,
He made one of what once was two.
But Maxwell's field equations
Were of daunting complexity.
Few grasped the modeled elegance
As quaternions spun freely.

Still turning compass needles
Always end up pointing due north,
and so, time gathered into future
As science learned its true worth.



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**COOPERATIVE AGREEMENT -
ELECTRICAL AND PLUMBING INSPECTIONS**

This Agreement is made effective April 15, 2011 by and between:

City of Pocatello, a municipal corporation of Idaho ("Pocatello")

and

City of Chubbuck, a municipal corporation of Idaho ("Chubbuck")

FACTS

A. Chubbuck currently has its plumbing and electrical inspections performed by the State of Idaho.

B. Pocatello and Chubbuck have entered into discussions about Chubbuck contracting with Pocatello to perform Chubbuck's electrical and plumbing inspections instead of having the State do said inspections.

C. Pocatello acknowledges it has the staffing with the requisite credentials currently available to undertake such inspections and both Pocatello and Chubbuck believe it would be mutually beneficial to have Chubbuck's electrical and plumbing inspections performed by Pocatello inspectors on a subcontract basis.

NOW THEREFORE in consideration of covenants set forth herein, Chubbuck and Pocatello agree as follows:

1. EFFECTIVE DATE. Inspections in accordance with this Agreement shall commence April 15, 2011 and continue until terminated by either Pocatello or Chubbuck in accordance with this Agreement.

2. INSPECTIONS PROVIDED. Pocatello agrees through its appropriate officers and agents to provide electrical and plumbing inspections for the City of Chubbuck as of the effective date until terminated.

3. ADMINISTRATION. The ongoing administration, initial contact permit issuance, followup and enforcement and issuance of stop work orders shall continue to be handled by Chubbuck. Pocatello will do no residential plan reviews but will do commercial plan reviews and all field inspections. All initial contacts for a permit and for an inspection shall be made to the Chubbuck building official at the building official's office and Chubbuck shall relay the inspection request to Pocatello either via phone call or via e-mail no later than 5 p.m. of the following business day. Pocatello and Chubbuck anticipate these referrals will be made once a day for followup the next day on a first in-first out basis, except for emergency situations as they arise from time to time.

4. CODE ADOPTION. To facilitate coordinated inspections, Chubbuck will adopt the State plumbing and electrical codes and Pocatello's modifications thereto.

5. FEE SCHEDULE. Chubbuck will adopt the Pocatello fee schedule for electrical and plumbing inspections and, while ongoing adoption of the Pocatello fee schedule is not automatic, Pocatello will keep Chubbuck informed of its discussions and resolutions by its City Council to increase the plumbing and electrical inspections fees, and Chubbuck may, at its discretion, adopt ongoing changes as it deems appropriate.

6. FEE SPLIT. Of charges collected for plumbing and electrical inspections, Chubbuck shall retain twenty-five percent (25%) of the fee for administration and seventy-five percent (75%) of the fee shall be forwarded to Pocatello for the actual inspection. These fees

shall be remitted on a periodic basis but not less than monthly.

7. PLAN REVIEW. Pocatello shall not review plans for single family residential construction but will review plans for multi-family and commercial construction. For multi-family and commercial building permits issued, Chubbuck will charge the 65% of the permit fee allowed for plan review fee as established in Table 1-A-Building Permit Fees of the 1997 Uniform Building Code. Chubbuck will remit 10% of that review fee to Pocatello for the plumbing plan review and 10% of that review fee for the electrical plan review. Pocatello and Chubbuck agree to monitor the plan review fees and, if the amount charged or the amount reimbursed is not adequate to cover the costs, the review fees may be revised on thirty (30) days written notice from one to the other. Chubbuck shall obtain duplicate plans for multi-family and commercial projects and provide one set to Pocatello so it can review the plans; upon finalization of a project, Pocatello shall return the plans to Chubbuck for storage.

8. ENFORCEMENT. All permits, orders, certificates and enforcement procedures related to plumbing or electrical within the City of Chubbuck shall be issued and enforced only by the Chubbuck building official although Pocatello may render assistance in connection with such activities as necessary to allow implementation.

9. TERMINATION. This Agreement shall be in effect until December 31, 2011 at which time it will automatically renew for an additional one (1) year term unless terminated by either Pocatello or Chubbuck. Notwithstanding the foregoing, either party may terminate this agreement by notice from one to the other upon ninety (90) days written notice. Any inspections in process at the time of termination for which Chubbuck has collected a fee shall be completed by Pocatello and the fees due Pocatello shall be remitted to it by Chubbuck.

10. HOLD HARMLESS. Chubbuck agrees to save and hold harmless Pocatello from any claims, demands, rights or causes of action, property damage, personal injury, costs, expenses and compensation whatsoever which arises out of Chubbuck's or its employees' negligence or willful conduct while performing duties pursuant to this Agreement. Pocatello agrees to save and hold harmless Chubbuck from any claims, demands, rights or causes of action, property damage, personal injury, costs, expenses and compensation whatsoever which arises out of Pocatello's or its employees' negligent or willful conduct while performing duties pursuant to this Agreement.

11. NOT MUTUAL AID. The parties acknowledge this is not a mutual aid or joint powers agreement; this agreement is simply a contract between Pocatello and Chubbuck.

12. JURISDICTION. This Agreement shall be interpreted in accordance with the law of the State of Idaho. Jurisdiction shall be the Sixth Judicial District of the State of Idaho, Bannock County.

13. ENTIRE AGREEMENT. This writing embodies the entire agreement of the parties, and they expressly acknowledge that there are not promises, terms, conditions or obligations other than those contained in this Agreement. All previous or contemporaneous communications, representations, or agreements, either verbal or written, between the parties are superseded by this Agreement.

14. ASSIGNMENT. This Agreement shall not be assigned or transferred.

15. NOTICE. Any notice provided under the terms of this Agreement shall be effective upon its placement in the United States mail, first class postage paid, directed to the appropriate entities as follows:

City of Pocatello
P O Box 4169
Pocatello, ID 83205

City of Chubbuck
P O Box 5604
Chubbuck, ID 83202-0006

17. ATTORNEY FEES. If action is brought to enforce the terms or provisions of this Agreement, or to enforce forfeiture for default, or to collect damages for breach, the prevailing party in such action shall be entitled to recover from the losing party reasonable attorney fees together with costs authorized by law.

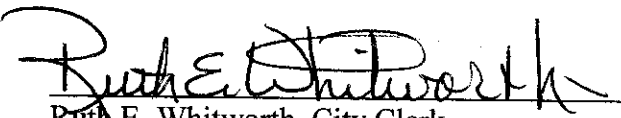
18. SEVERABILITY. If any provision or portion of any provision of this Agreement shall be deemed illegal or unenforceable by a court of competent jurisdiction, the unaffected provisions or portions thereof shall remain in full force and effect.

Date: April 7, 2011.

CITY OF POCATELLO, a municipal
corporation of Idaho

By 
Brian C. Blad, Mayor

ATTEST:


Ruth E. Whitworth, City Clerk

Date: April 12, 2011.

CITY OF CHUBBUCK, a municipal
corporation of Idaho

By Steven M. England
Steven M. England, Mayor

ATTEST:

Richard Morgan
Richard Morgan, City Clerk

APPROVED AS TO FORM AND CONTENT:

A. Dean Tranmer
A. Dean Tranmer, Pocatello City Attorney

Thomas J. Holmes
Thomas J. Holmes, Chubbuck City Attorney

Agenda Item #9

Executive Briefing: Gravity Financial Systems

Part 1: Budget Development, Reporting & Transparency

(Presented by Chantelle)

- Budget Development
- Budget Reporting & Transparency

Part 2: ACFR Automation (Presented by Bonny)

- Automated Financial Reporting
- Accuracy and Consistency

Part 3: Technical and Pricing Details (Presented by Theron)

- Technical Specifications
- Pricing Structure

IGM Technology Investment Summary

Gravity Software Services Annual Fee

Product	Price
IGM Gravity Software Services - Investment Summary User Licenses • Named User Licenses: Access for up to 10 named users. • Budgeting User Licenses: Access for up to 40 budgeting users. Core Features • Comprehensive Software: All in one tool for tracking and managing financial data. • Budget Book Automation: Create and maintain an automated budget book process fully integrated with budgetary data • Personnel (Labor) Budgeting & Reporting: Specialized functionality for personnel budgeting, with reporting capabilities to monitor labor costs. • Operating Budgeting & Reporting: Tools to manage and report on operating budgets for various departments. • Capital Budgeting & Reporting: Supports capital budgeting processes with detailed reporting. • Open Data Transparency & Digital Budget: Online, interactive, transparency portal • Ad Hoc Reporting: Create & automate specialty reports (monthly, quarterly, custom) • Performance BI Dashboards: Access for up to 4 interactive dashboards to monitor and visualize performance metrics in real-time, enhancing decision-making. • ACFR Automation: Create and maintain an automated ACFR (Annual Comprehensive Financial Report) process fully integrated with financial reporting data. Advanced Financial Analysis • MDFM Configuration: Reporting and financial analysis, including scenario modeling and forecasting capabilities. Gravity Integration Services • Interface Design and Processing: Seamless integration and interface design for processing data from source systems, ensuring smooth data flow and accuracy.	
Core Features • Ad Hoc Reporting: Create & automate monthly and quarterly reports	\$84,000
	\$10,000
Total:	\$94,000

Gravity Implementation Services One Time Fee

Product	Price
System Provisioning & Configuration • Provisioning: Initial setup and access configuration for the Gravity Platform. • Administrator & Interface Configuration: Set up administrator controls and interface configurations tailored to client needs. • Gravity Integration Services: Direct integration and secure file transfer from ERP to Gravity. • Single Sign-On (SSO): Secure, centralized user authentication for streamlined access to Gravity. Testing, Development, & User Training • Platform Testing: Validation of all configurations and functionalities. • Training: Comprehensive training for administrators and end users. Budget Development & Training • Configuration & Training: Template configuration for the following budget development areas: ◦ Operating, Personnel, Capital Budget Report Development: • End-to-end development including information analysis, report building, data linking, configuration, and user training for the financial statement report automation, including the following reports: ◦ Proposed & Adopted Budget Book Business Intelligence Dashboards, & Transparency • Configuration & Training: Four configurations for business intelligence dashboards, digital budget book & transparency portal. Financial Reporting Development • Report Development: End-to-end development including information analysis, report building, data linking, configuration, and user training for the financial statement report automation, including the following reports: ◦ Annual Comprehensive Financial Report MDFM Reporting and Financial Analysis Configuration • Reporting & Financial Analysis: Configuration and customization for reporting and financial analysis within the MDFM module. Project Management, Delivery Services & Onboarding • Project Management: Full project oversight to ensure timely and accurate delivery. • Onboarding & Training: Initial onboarding for all users, including dedicated training sessions.	\$51,000
Ad Hoc Reporting Development • Report Development: End-to-end development including information analysis, report building, data linking, configuration, and user training for the following reports: ◦ Monthly & Quarterly Reports	\$6,000
Total:	\$57,000

Agenda Item #10

**POCATELLO CITY COUNCIL
HEARING: AUGUST 14, 2025
EXECUTIVE SUMMARY**

REQUEST:

The City of Pocatello's Planning & Development Services Department has submitted a Zoning Ordinance Text Amendment application to amend Pocatello City Code §17.04.170.B regarding sensitive lands standards.

RECOMMENDATION:

In consideration of the application, and City staff review, the Planning & Zoning Commission recommended **approval** of the application after a public hearing was held on July 9, 2025 finding the application meets the standards for approval under section 17.02.170.F of Pocatello City Code. A public hearing was held August 7, 2025.

City Staff would like additional direction to bring the item to City Council and recommend the ordinance change on August 21, 2025.

ATTACHMENTS:

- a. Planning & Zoning Commission Findings of Fact
- b. Planning & Zoning Commission Staff Report Packet

FINDINGS OF FACT & RECOMMENDATION

CITY OF POCATELLO

PLANNING & ZONING COMMISSION

HEARING: JULY 9, 2025

APPLICANT: City of Pocatello / Planning & Development Services

REQUEST: Zoning Ordinance Text Amendment

FILE: ZOTA25-0001

STAFF: Jim Anglesey, Long-Range Senior Planner

- I. GENERAL BACKGROUND:** The City of Pocatello, represented by the Planning & Development Services Department, has submitted a zoning ordinance text amendment application regarding changes to standards within the sensitive lands overlay (§17.04.170).
- II. PUBLIC HEARING:** A public hearing was held before the Planning & Zoning Commission on the evening of July 9, 2025. The applicant provided a summary of the proposed zoning ordinance text amendment. Staff provided a brief presentation and recommendation regarding the application. There were no comments from the public provided.
- III. NOTIFICATION:** Notice was published in the Idaho State Journal on June 24, 2025 and again on July 1, 2025 both as display ads and legal notices as required in City Code §17.02.300.A.3. Notice information was also provided to local television and radio stations to include in their public announcements. Additionally, notice information was posted on all City social media platforms. No written comments were received from the public.
- IV. CRITERIA FOR REVIEW:** The Planning and Zoning Commission and City Council shall review the facts and circumstances of each proposal in terms of the standards listed in the table below:

Table 1. Zoning Ordinance Text Amendment Review Criteria Analysis

REVIEW CRITERIA (17.02.170.F):				
Compliant			City Code and P&Z Findings	
Yes	No	N/A	Code Section	Analysis
☒	☐	☐	17.02.170.F1	The proposed text amendment would be in the community's best interest.
			<i>Finding</i>	The community's best interests are generally outlined within the long-range plans adopted by the City, especially as these go through a rigorous planning and public engagement process. Comprehensive Plan 2040 strikes a balance between economic development, housing development, and wildlife and resource protection. The City's zoning regulations should incorporate this same balance. See "Compliance with Comprehensive Plan 2040" below.
☒	☐	☐	17.02.170.F2	The proposed text amendment is consistent with the existing provisions of the zoning ordinance.
			<i>Finding</i>	All related provisions of the zoning ordinance are consistent with the proposed change and will apply where stated without any anticipated conflicts.
☒	☐	☐	17.02.170.F3	The proposed text amendment is consistent with existing provisions of the comprehensive plan.
			<i>Finding</i>	See below regarding consistency with the comprehensive plan.

	Environmentally Resilient (Infill development, preservation of slopes & benches)
Goal 4	Cultivate compact development patterns and enhanced aesthetics that promote walkability, community health, reduced infrastructure, and energy costs. A. Adopt standards to incentivize vertical mixed-use development, open space and foothill preservation, and reduced off-street parking requirements.
	Planning Approach
Housing Opportunities & Choices	Building quality housing for families of all life stages and income levels is an integral part of a Smart Growth approach. Housing constitutes a significant share of new construction and development in any city, but its economic importance is sometimes overlooked. Adding housing in commercial districts can breathe new life into these neighborhoods in evenings and on weekends. More importantly, the housing options available in a community will influence families' economic opportunity, costs of living, and time spent commuting each day. Diversifying housing options within existing neighborhoods can give everyone more choices about where to live.
Open Space Preservation	Preserving open spaces like foothills, parks, and farms is both an environmental issue and economic issue. People across the country want access to natural recreation areas, which translates into demand for housing and tourism. Meeting that demand will improve the City's ability to attract employers, while also supporting agricultural industries outside of town. Preserving open spaces can also make communities more resilient by protecting them from natural disasters, combating air pollution, controlling wind, providing erosion control, moderating temperatures, protecting water quality, and protecting animal and plant habitats.
Infill Development	Developing within existing neighborhoods and commercial corridors and districts, rather than building on previously undeveloped land on the edge of town, makes the most of the investments we've already made in roads, bridges, water pipes, and other infrastructure, while strengthening local tax bases and protecting open space. Regulations, zoning, and other public policies sometimes make this approach unnecessarily difficult for developers. City leaders can and should change policy to encourage infill development.
Predictable, Fair & Cost Effective Standards	Developers who want to build walkable, urban places play a crucial role in Pocatello's future. With the City's approach of encouraging Smart Growth development, the City can and should examine their regulations and streamline the project permitting and approval process so that development decisions are more timely, cost-effective, and predictable for developers. By creating a supportive environment for development of innovative, pedestrian-oriented, mixed-use projects, the City can provide Smart Growth leadership for the private sector.
Appendix	The valley floor is any portion of land within the Portneuf Valley equal to or less than 4,600' elevation. Incentives that encourage (re)development on the valley floor rather than development on the surrounding foothills should be implemented such as density bonuses.

V. PLANNING & ZONING COMMISSION RECOMMENDATION: In consideration of the application, the Planning & Zoning Commission recommends **approval** of the Zoning Ordinance Text Amendment application from the City of Pocatello finding the amendment is in compliance with the Comprehensive Plan and the criteria listed in section 17.02.170 of Pocatello City Code.



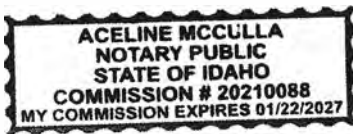
Richard Phillips, Chair
City of Pocatello Planning & Zoning Commission
Authorized to sign 7/9/2025

STATE OF IDAHO)
County of Bannock) SS:

On this 11th day of July 2025, before me, the undersigned, a Notary Public in and for the State, personally appeared Chairman Richard Phillips on behalf of the City of Pocatello Planning and Zoning Commission, known to me or proved to me to be the person whose name is subscribed to the foregoing instrument, and being duly sworn, acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Seal




Aceline McCulla
Notary Public for Idaho
Residing in Pocatello, Idaho

**PLANNING & ZONING COMMISSION
HEARING: JULY 9, 2025
STAFF REPORT**

FILE: ZOTA25-0001

APPLICANT: City of Pocatello
REPRESENTATIVE: Planning & Development Services
REQUEST: Zoning Ordinance Text Amendment
STAFF: Jim Anglesey, Long-Range Senior Planner

STAFF RECOMMENDATION:

Staff finds that the proposed text amendment meets the standards of City Code 17.02.170.F as the amendment is in the community's best interest, consistent with the existing provisions of the Zoning Ordinance, and consistent with the existing provisions of the Comprehensive Plan. Staff recommends that the Commission consider the proposed amendment to Title 17: Zoning Regulations and act to recommend: approval; approval with modifications; or denial of the proposed changes to City Council.

OPTIONAL MOTIONS:

- 1. Approval of the Application:** "Move to recommend approval of the proposed amendment to Title 17: Zoning Regulations, finding the amendment is in compliance with the Comprehensive Plan and the criteria listed in section 17.02.170 of Pocatello City Code, [insert any conditions of approval], and to authorize the Chair to sign the findings of fact."
- 2. Denial of the Application:** "Move to recommend denial of the proposed amendment to Title 17: Zoning Regulations, finding the amendment is not in compliance with the Comprehensive Plan and the criteria listed in section 17.02.170 of Pocatello City Code, finding that: [cite findings for denial], and to authorize the Chair to sign the findings of fact."

GENERAL BACKGROUND:

Planning & Development Services staff is seeking the Commission's recommendation to either approve or deny the proposed change to Title 17: Zoning Regulations, and prepare a draft for the City Council to consider. Planning staff is charged with overseeing the orderly growth and development of the City of Pocatello. One function of this work is the administration of the City's land use related ordinances. Staff has prepared the following amendment to Title 17: Zoning Regulations. Pages 2-3 of the staff report contains a brief summary of the proposed amendments, and **Attachment A** contains the proposed text.

Pursuant to City Code 17.02.170, the City Council, Planning & Zoning Commission or the Planning and Development Services Director may initiate action to amend the text of Title 17. Pursuant to City Code 17.02.170.F, Criteria for Zoning Ordinance Text Amendment, the Planning and Zoning

Commission and the City Council shall review the facts and circumstances of the proposed amendment to the text of the zoning ordinance based on the following standards:

1. The proposed text amendment would be in the community's best interest.
2. The proposed text amendment is consistent with the existing provisions of the zoning ordinance.
3. The proposed text amendment is consistent with the provisions of the Comprehensive Plan.

Notification: Notice was published in the Idaho State Journal on June 24, 2025 and again on July 1, 2025 both as display ads and legal notices as required in City Code §17.02.300.A.3. Notice information was also provided to local television and radio stations to include in their public announcements. Additionally, notice information was posted on all City social media platforms. No written comments were received from the public prior to the publishing of this staff report.

ATTACHMENTS:

- A. Proposed Text Amendment
- B. Map of affected areas

CRITERIA FOR REVIEW: The Planning and Zoning Commission and City Council shall review the facts and circumstances of each proposal in terms of the standards listed in the table below:

Table 1. Zoning Ordinance Text Amendment Review Criteria Analysis

REVIEW CRITERIA (17.02.170.F):				
Compliant			City Code and Staff Review	
Yes	No	N/A	Code Section	Analysis
☒	☐	☐	17.02.170.F1	The proposed text amendment would be in the community's best interest.
			<i>Staff Review</i>	The community's best interests are generally outlined within the long-range plans adopted by the City, especially as these go through a rigorous planning and public engagement process. Comprehensive Plan 2040 strikes a balance between economic development, housing development, and wildlife and resource protection. The City's zoning regulations should incorporate this same balance. See "Compliance with Comprehensive Plan 2040" below.
☒	☐	☐	17.02.170.F2	The proposed text amendment is consistent with the existing provisions of the zoning ordinance.
			<i>Staff Review</i>	All related provisions of the zoning ordinance are consistent with the proposed change and will apply where stated without any anticipated conflicts.
☒	☐	☐	17.02.170.F3	The proposed text amendment is consistent with existing provisions of the comprehensive plan.
			<i>Staff Review</i>	See below regarding consistency with the comprehensive plan.
Compliance with Comprehensive Plan 2040				

	Environmentally Resilient (Infill development, preservation of slopes & benches)
Goal 4	Cultivate compact development patterns and enhanced aesthetics that promote walkability, community health, reduced infrastructure, and energy costs. A. Adopt standards to incentivize vertical mixed-use development, open space and foothill preservation, and reduced off-street parking requirements.
	Planning Approach
Housing Opportunities & Choices	Building quality housing for families of all life stages and income levels is an integral part of a Smart Growth approach. Housing constitutes a significant share of new construction and development in any city, but its economic importance is sometimes overlooked. Adding housing in commercial districts can breathe new life into these neighborhoods in evenings and on weekends. More importantly, the housing options available in a community will influence families' economic opportunity, costs of living, and time spent commuting each day. Diversifying housing options within existing neighborhoods can give everyone more choices about where to live.
Open Space Preservation	Preserving open spaces like foothills, parks, and farms is both an environmental issue and economic issue. People across the country want access to natural recreation areas, which translates into demand for housing and tourism. Meeting that demand will improve the City's ability to attract employers, while also supporting agricultural industries outside of town. Preserving open spaces can also make communities more resilient by protecting them from natural disasters, combating air pollution, controlling wind, providing erosion control, moderating temperatures, protecting water quality, and protecting animal and plant habitats.
Infill Development	Developing within existing neighborhoods and commercial corridors and districts, rather than building on previously undeveloped land on the edge of town, makes the most of the investments we've already made in roads, bridges, water pipes, and other infrastructure, while strengthening local tax bases and protecting open space. Regulations, zoning, and other public policies sometimes make this approach unnecessarily difficult for developers. City leaders can and should change policy to encourage infill development.
Predictable, Fair & Cost Effective Standards	Developers who want to build walkable, urban places play a crucial role in Pocatello's future. With the City's approach of encouraging Smart Growth development, the City can and should examine their regulations and streamline the project permitting and approval process so that development decisions are more timely, cost-effective, and predictable for developers. By creating a supportive environment for development of innovative, pedestrian-oriented, mixed-use projects, the City can provide Smart Growth leadership for the private sector.
Appendix	The valley floor is any portion of land within the Portneuf Valley equal to or less than 4,600' elevation. Incentives that encourage (re)development on the valley floor rather than development on the surrounding foothills should be implemented such as density bonuses.

17.04.170: SENSITIVE LANDS STANDARDS:

B. Applicability: The provisions of this section shall be applied to any property or parcels containing sensitive lands as identified herein and/or as depicted in the Comprehensive Plan. These provisions shall apply regardless of whether or not a building permit, development permit, land division, or other authorization is required. These provisions do not provide any exemption from any state or federal regulations that may apply. The City of Pocatello has designated the following as sensitive lands:

1. Wildlife habitat protection areas. [Designated areas east of the Portneuf River, below elevation 4700', may be exempted from density and clustering standards of this section;](#)
2. Significant natural and archaeological features, including:
 - a. Mapped basalt cliffs;
 - b. Edson Fichter Nature Area;
 - c. Areas containing petroglyphs or other prehistoric or archaeological resources;
 - d. Idaho State University's Red Hill;
 - e. City Creek Management Area; and
 - f. Other areas worthy of conservation because of their intrinsic natural or cultural characteristics, ecological functions, scenic qualities or distinctive character which have been designated as sensitive lands by the City through the Comprehensive Plan.

Proposed Area of Exemption from the Wildlife Protection Area

Legend

-  Area to be exempt from Wildlife Protection Area
-  Wildlife Protection Area
-  Elevation 4700'
-  City Limits

