

AGENDA

CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

AUGUST 7, 2025 • 6:00 PM

COUNCIL CHAMBERS | 911 NORTH 7TH AVENUE

The meeting will be live-streamed at <https://streaming.pocatello.gov/> and available on Sparklight Cable channel 56

In accordance with the Americans with Disabilities Act, it is the policy of the City of Pocatello to offer its public programs, services, and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require an accommodation, please contact Skyler Beebe with two (2) business days' advance notice at sbeebe@pocatello.gov; [208-234-6248](tel:208-234-6248); or 5815 South 5th Avenue, Pocatello, Idaho. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a

ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Pastor Nathan Abbate, representing Calvary Chapel Pocatello.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) **MATERIAL CLAIMS:** Council may wish to approve the Material Claims for the period of July 16-31, 2025.

(b) **INVESTMENT AND AUDIT COMMITTEE STAFF APPOINTMENT:** Council may wish to confirm the Mayor's appointment of staff member Chantelle Macy, Budget Manager, to serve on the City's Investment and Audit Committee. Chantelle's term will begin August 8, 2025.

(c) **POCATELLO ARTS COUNCIL APPOINTMENT:** Council may wish to confirm the Mayor's appointment of Emma Fox to serve as a member of the Pocatello Arts Council, replacing Cameron Dey who resigned. Emma's term will begin August 8, 2025 and expire August 17, 2027.

(d) **CITY COUNCIL DECISION - AMENDING THE FUTURE LAND USE MAP FOR THE CITY OF POCATELLO RELATED TO NORTHGATE PARKWAY:** Council may wish to adopt its decision to amend the Future Land Use Map for the City of Pocatello, related to Northgate Parkway, re-designating the subject property from Commercial (C) to Mixed Use (MU) and to rezone the subject property from Commercial General (CG) to Residential Commercial Professional (RCP).

Documents:

AGENDA-ITEM-3.PDF

4. PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. PUBLIC HEARING - PROPOSED FISCAL YEAR 2026 FEE CHANGES

This time has been set aside for the Council to hear comments from the public on proposed fee changes for Fiscal Year 2026. **(ACTION ITEM)** (Legislative public hearing)

Documents:

AGENDA-ITEM-6.PDF

7. PUBLIC HEARING - PROPOSED FISCAL YEAR 2026 FORGONE TAX LEVY

This time has been set aside for the Council to hear comments from the public regarding the proposal to levy the forgone amount for Fiscal Year 2026 to be included in the Fiscal Year 2026 Budget, in accordance with Idaho Code §63-802. **(ACTION ITEM)** (Legislative public hearing)

8. PUBLIC HEARING - PROPOSED FISCAL YEAR 2026 BUDGET

This time has been set aside for the Council to hear comments from the public regarding the proposed Fiscal Year 2026 City Budget. **(ACTION ITEM)** (Legislative public hearing)

Documents:

AGENDA-ITEM-8.PDF

9. PUBLIC HEARING - VACATION OF RIGHT OF WAY

This time has been set aside for the Council to hear comments from the public regarding a request by Karchner Homes, (mailing address: 1075 South Utah Avenue, Suite 100, Idaho Falls, ID 84302) to vacate the public's interest of 0.5 acres (more or less) of Saunter Lane extending from Wayfarer Street south through the cul-de-sac of Saunter Lane. Staff recommends approval of the application with conditions. **(ACTION ITEM)** (Quasi-judicial Public Hearing)

Documents:

AGENDA-ITEM-9.PDF

10. PUBLIC HEARING - ANNEXATION AND ZONING MAP DESIGNATION - 12.4 ACRES WEST/NORTHWEST OF TRAIL CREEK ESTATES DIVISION 2

This time has been set aside for the Council to hear comments from the public regarding a request by McCormick Ranch, LLC, represented by Brady Smith (mailing address: 161 Jefferson Avenue, Pocatello, ID 83201) to annex 12.4 acres (more or less) of parent parcel RPR3843028016 into the City of Pocatello corporate boundary, with a proposed zoning designation of Residential Low Density. The property is generally located west/northwest of Champlaine Street. Following a public hearing held July 9, 2025, the Planning and Zoning Commission recommended approval of the request with conditions. **(ACTION ITEM)** (Legislative Public Hearing)

Documents:

AGENDA-ITEM-10.PDF

11. PUBLIC HEARING - CITY-INITIATED TEXT AMENDMENT TO TITLE 17: ZONING REGULATIONS - SENSITIVE LANDS

STANDARDS

This time has been set aside for the Council to hear comments from the public regarding an amendment to the Sensitive Lands Standards in Title 17: Zoning Regulations. **(ACTION ITEM)** (Legislative Public Hearing)

Documents:

AGENDA-ITEM-11.PDF

12. FINAL PLAT APPLICATION - RIDGES AT HIGH TERRACE DIVISION 1

Council may wish to approve a final plat application submitted by Bill Isley, represented by Sunrise Engineering (mailing address: 600 East Oak Street, Pocatello, ID 83201) to subdivide 81.78 acres (more or less) into approximately 40 lots for residential development. The proposed subdivision is zoned Residential Low Density (RL0 and is located north of East Center Street and southeast of Vista Drive. The Planning and Zoning Commission recommended approval of the request following a public hearing held April 9, 2025. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-12.PDF

13. AIRPORT GRANT AGREEMENT AND RESOLUTION - IDAHO TRANSPORTATION DEPARTMENT DIVISION OF AERONAUTICS

Council may wish to approve a Grant Agreement and adopt a Resolution for a grant from Idaho Transportation Department Division of Aeronautics in the amount of \$450,000.00 for airport improvement projects. Funds will be used for construction of a new taxiway, parking lot pavement maintenance, purchase of a new airport rescue firefighting (ARFF) vehicle, and rehabilitation of the main runway and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. The grant does not require a local match. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-13.PDF

14. AIRPORT BID ACCEPTANCE AND CONSTRUCTION AGREEMENT - C.R. CONSTRUCTION, LLC

Council may wish to accept the recommendation of staff for the following requests regarding this year's Airport Improvement Program (AIP) projects and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review: **(ACTION ITEM)**

- a) Accept the lowest responsive bid from C.R. Construction, LLC in the amount of \$143,790.85 for the pavement rehab of the airport terminal parking lots; and if accepted
- b) Authorize the execution of a construction agreement, notice of award, notice to proceed, and all other pertinent documents, between the City of Pocatello and C.R. Construction in the amount of \$143,790.85.

The project will be funded with federal AIP and State of Idaho grant funds and budgeted airport PFC funds. The awards and agreements are subject to approval by FAA and acceptance of the grant offers.

Documents:

AGENDA-ITEM-14.PDF

15. AIRPORT UTILITY EASEMENT

Council may wish to grant a perpetual public utility easement on and through property at the airport for construction of a taxi lane to allow for hangar development. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-15.PDF

16. AIRPORT LEASE AMENDMENT - RDM ONSITE

Council may wish to approve an amendment to the lease agreement with RDM Onsite, adding co-lessee, Infinite Hydraulics to the lease and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-16.PDF

17. STATE/LOCAL AGREEMENT AND RESOLUTION - MAIN AND ARTHUR PEDESTRIAN CROSSINGS AND FLANDRO DRIVE SAFETY IMPROVEMENT PROJECTS

Council may wish to approve a State/Local Agreement (SLA) and adopt a Resolution for the Main and Arthur Pedestrian Crossings and Flandro Drive Safety Improvements Projects, between the Idaho Transportation Department and the City of Pocatello, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review and authorize the total match payment of \$110,852.00, which is the required overall match for the completion of both projects. Funding has been allocated in Fund 70 to cover the expenses. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-17.PDF

18. LOG SPLITTER DONATION ACCEPTANCE - PARKS AND RECREATION DEPARTMENT

Council may wish to authorize and accept a donation of a new log splitter from Bob Johnson for use at the Nordic Center and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-18.PDF

19. DONATION ACCEPTANCE AND SPONSORSHIP AGREEMENT - CONNECTIONS CREDIT UNION

Council may wish to accept a donation from Connections Credit Union and approve a sponsorship agreement for the purpose of constructing a new clubhouse at Riverside Golf Course and authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-19.PDF

20. RESOLUTION - AMENDING THE FUTURE LAND USE MAP COMPONENT OF THE COMPREHENSIVE PLAN 2040

Council may wish to approve a Resolution amending the Future Land Use Map component of the Comprehensive Plan 2040 for the City of Pocatello by designating approximately 82.96 acres of land generally located north of Olympus Drive and east of Northgate Parkway from Commercial (C) to Mixed Use (MU) and to rezone the subject property from Commercial General (CG) to Residential Commercial Professional (RCP). **(ACTION ITEM)**

Documents:

AGENDA-ITEM-20.PDF

21. ORDINANCE

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication. **(ACTION ITEM)**

EXAMPLE MOTIONS:

Option 1: FOR ONE READING UNDER RULES SUSPENSION: "I move the ordinance, Agenda Item # , be read only by title and placed on final

passage for publication, and that only the ordinance summary sheet be submitted for publication."

Option 2: FOR THREE SEPARATE READINGS: "I move the ordinance, Agenda Item # , be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

Ordinance ready for reading:

21) An ordinance amending Pocatello Municipal Code Chapter 2.30 "Investment and Audit Committee" to clarify membership and appointment process. **(ACTION ITEM)**

Documents:

AGENDA-ITEM-21.PDF

22. ITEMS FROM THE AUDIENCE

This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

23. ADJOURN

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names and addresses are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.

2. Mayor opens hearing.

3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.

4. Presentation by staff.

5. Written correspondence submitted for the record.

6. Testimony by those supporting the application.

7. Testimony by those uncommitted on the application.

8. Testimony by opponents to the application.

9. Rebuttal by the applicant.

10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.

11. Develop a written and reasoned statement supporting the decision.