

**MEETING AGENDA**  
**CITY OF POCA TELLO**  
**HISTORIC PRESERVATION COMMISSON**  
JUNE 4, 2025 · 6:00 PM  
COUNCIL CHAMBERS | 911 N. 7<sup>TH</sup> AVENUE, POCA TELLO, IDAHO

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The Historic Preservation Commission is a citizen advisory group to the City Council. They are charged with making decisions concerning the exteriors of the buildings in the Downtown Historic District, make recommendations to the City Council for designation of historic properties and historic preservation and promote historic preservation in the city. The Commission also plays a vital role in the City's downtown revitalization efforts. All meetings of the HPC are recorded for record retention and transcription.

The following is the official agenda of the Historic Preservation Commission. Discussion and Commission action will be limited to those items on the agenda.

**1. ROLL CALL AND DISCLOSURES.**

**2. ACTION ITEM: MEETING MINUTES.**

The Commission may wish waive the oral reading of the meeting minutes held May 7, 2025, and approve the minutes as presented.

**3. THE DOS AND DON'T FOR NATIONAL REGISTER LISTINGS.**

The Commission may wish to hear *The Dos and Don'ts for National Register Listings* presentation by Ellen Ryan.

**4. ACTION ITEM: PRESERVATION PROJECTS AND ASSIGNMENTS.**

The Commission may wish to discuss preservation projects and updates on assignments.

- Downtown National Register Update
- Community Engagement & Outreach
  - o May - Historic Preservation Month Recap
- Art Walk, other events
- Social Media Posts -Future monthly topics
- Brady Chapel

**4. ADJOURN**

**MEETING MINUTES**  
**CITY OF POCATELLO**  
**HISTORIC PRESERVATION COMMISSION (HPC)**

MAY 7, 2025 • 6:00 PM

CITY HALL COUNCIL CHAMBERS | 911 NORTH 7<sup>TH</sup> AVENUE, POCATELLO, IDAHO

Vizcarra called the meeting to order at 6:00 PM.

**1. ROLL CALL**

**PRESENT:** Kristopher Boatman, Darrell Buffaloe, Ruta Casabianca (arrived at 6:03), Darryn Davidson, Brittani Hobson, Ellen Ryan, and Marty Vizcarra.

**STAFF:** Jim Anglesey and Aceline McCulla.

**2. APPROVE MINUTES**

The Commission may wish waive the oral reading of the regular and special meeting minutes held April 2 and April 26, 2025, and to approve the minutes as presented.

It was moved by **E. Ryan** and seconded by **K. Boatman** to approve the HPC regular and special meeting minutes held April 2 and 26, 2025 as presented. Those in favor: K. Boatman, D. Buffaloe, R. Casabianca, D. Davidson, B. Hobson, E. Ryan, and M. Vizcarra. Unanimous. Motion carried.

**3. CHAIR AND VICE CHAIR ELECTIONS**

The Commission may wish to nominate and vote for a new chair and vice chair.

Chair nominations:

**Buffaloe** nominated **Marty Vizcarra**

Vice Chair nominations:

**Buffaloe** nominated **Brittani Hobson**

It was moved by **D. Davidson** and seconded by **K. Boatman** to appoint Marty Vizcarra as Chair and Brittani Hobson as Vice Chair of the Historic Preservation Commission. Those in favor: K. Boatman, D. Buffaloe, R. Casabianca, D. Davidson, B. Hobson, E. Ryan, and M. Vizcarra. Unanimous. Motion carried.

**4. PRESERVATION PROJECTS AND ASSIGNMENTS**

The Commission may wish to discuss preservation projects and updates on assignments.

• Community Engagement & Outreach

**Hobson** asked that sheets or pamphlets of information be available to hand out to the public at outreach events. There was nothing at the environmental fair booth and people were not drawn to the booth, because there was nothing but a table in the booth. Hobson reached out to people passing by and asked them questions on information they would have interest in and would they attend informational meetings for different topics of their interests to rehab historic or older buildings, and financial opportunities for assistance.

**Ryan** recommended providing different trainings to realtors listing property in Pocatello. Realtors are the people that sell the homes and talk to people about the homes. If they are aware and introduced to rehabilitation information to provide to potential buyers, this may help them with how to do renovation projects and purchase a property.

**Ryan** stated she would attend realtor meetings to help educate them on historic preservation and architecture types of homes.

o May - Historic Preservation Month

**Anglesey** noted that City Council approved a resolution on May 1.

Anglesey stated the HPC logo with the new branding criteria is in progress. The slogan “Old Friends are Worth Keeping” may be used moving forward. A new table cloth will be ordered and we will order a new folding six-foot table for events.

o June Art Walk, other events

Vizcarra asked Ryan if she would give a presentation during the June 4 meeting. The Dos and Don't for National Register listings.

o July Art Walk, if the date is changed from July 4, may be an opportunity to provide outreach.

o Create a quarterly outreach meeting and stick to this schedule.

- Brady Chapel

They are desperate for new members. Meetings are the 2<sup>nd</sup> Wednesday each month. Memorial Day Open House 11-3, put on by the HPC and Friends of the Brady Chapel.

Vizcarra 11-1

Casabianca 10-3

The City will promote the event using the PIO Media practices.

## 5. ADJOURN

With no other work session business, Vizcarra adjourned the work session 7:00 PM.

Submitted by:

Aceline McCulla, Secretary

Approved on: