

AGENDA

CITY OF POCA TELLO REGULAR CITY COUNCIL MEETING

May 18, 2023 • 6:00 PM
Council Chambers | 911 North 7th Avenue

***The meeting will be live-streamed at:
<https://streaming.pocatello.gov/> and available on
Sparklight Cable channel 56***

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name and address for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.gov; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Pastor Mike Popovich, representing First Baptist Church.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) **MINUTES:** Council may wish to waive the oral reading of the minutes and approve the minutes from the Special City Council meeting of May 4, 2023.

(b) **MATERIAL CLAIMS:** Council may wish to consider the Material Claims for the period of May 1-15, 2023.

(c) **PARKS AND RECREATION ADVISORY BOARD APPOINTMENT:** Council may wish to confirm the Mayor's appointment of Debra Mullins to serve as a member of the Parks & Recreation Advisory Board, representing the Fort Hall Replica Commission. Debra's term will begin June 9, 2023 and will expire June 9, 2025.

(d) **COUNCIL DECISION - WAYWARD KINGHORN ESTATES DIVISION 1 SHORT PLAT APPROVAL:** Council may wish to adopt its decision approving the short plat for Wayward Kinghorn Estates Division 1, which subdivides approximately .43 acres of land located at 1256 Kinghorn Road into two (2) lots, subject to conditions.

(e) **RESOLUTION - DESTRUCTION OF CITY RECORDS:** Council may wish to adopt a Resolution providing for the destruction of temporary records pursuant to Idaho Code §50-907 and the City's Record Policy.

Documents:

[AGENDA-ITEM-3.PDF](#)

4. PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. US DEPARTMENT OF TRANSPORTATION CFI GRANT APPLICATION – CENTENNIAL/RAINEY PARK EV INFRASTRUCTURE

Council may wish to approve a grant application for the US Department of Transportation's Charging and Fueling Infrastructure Discretionary Grant Opportunity for the Centennial/Rainey Park EV Infrastructure project and, if awarded, authorize the Mayor's signature on all pertinent documents subject to Legal Department review. The total project cost is \$4,875,712 and requires a 25% match equal to \$975,143. Council may wish to approve the grant application with the required match to be funded by the City. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-6.PDF](#)

7. LHTAC/LOCAL AGREEMENT – BENTON STREET BRIDGE OVER THE PORTNEUF

Council may wish to approve an LHTAC/Local Agreement for the Leading Idaho Bridge Program between LHTAC and the City of Pocatello and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. There is no additional financial requirement or match for the project. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-7.PDF](#)

8. BID ACCEPTANCE/CONTRACT – 2023 SANITARY SEWER POINT REPAIR PROJECT

BID ACCEPTANCE/CONTRACT – 2023 SANITARY SEWER POINT REPAIR PROJECT: Council may wish to consider the recommendations of staff for the following requests regarding the 2023 Sanitary Sewer Point Repair Project: **(ACTION ITEM)**

- a) Accept the low responsive bid received on April 24, 2023, from A-Plus Contractors for the total bid amount of \$89,140.00; and if the bid is accepted
- b) Authorize the Mayor's signature on an agreement between the City of

Pocatello and A-Plus Contractors in the amount of \$89,140.00 for the 2023 Sanitary Sewer Point Repair Project, subject to Legal Department review.

Funding is available in WPC Department FY2023 Budget.

Documents:

[AGENDA-ITEM-8.PDF](#)

9. SOLE SOURCE PROCUREMENT OF CENTRALSQUARE SOLUTIONS – ERP SOFTWARE UPGRADE

Council may wish to accept the recommendation of Finance and Information Technologies staff, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review, for the procurement of CentralSquare Solutions software for the City's current Enterprises Resource Planning (ERP) software to allow a seamless integration now and in future upgrades. CentralSquare Solutions was approved as sole source vender at the April 6, 2023 Regular City Council meeting. Funding is available in FY2023 Fund 078 budget and future payments will be budgeted in FY2024 and FY2025. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-9.PDF](#)

10. BID ACCEPTANCE/CONTRACT – ROSS PARK AQUATIC COMPLEX ROOF REPLACEMENT

Council may wish to accept the bid and award the Ross Park Aquatic Complex roof replacement contract to Bartlett Roofing in the amount of \$74,287.056 and if accepted, authorize the Mayor's signature on all pertinent documents pertaining to the contract. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-10.PDF](#)

11. COMMUNITY RECREATION CENTER EXPANSION AND IMPROVEMENTS AGREEMENT – PORTNEUF HEALTH TRUST (PHT)

Council may wish to approve an agreement with Portneuf Health Trust (PHT) for the Community Recreation Center (CRC) Expansion and Improvements project. The expansion would yield approximately 3,240 square feet of additional usable indoor facility at the CRC and shall house the relocated and expanded facility fitness center. Additional facility improvements and updates will consist of a redesigned main lobby space, new flooring, ceiling tiles, paint in main lobby area, hallways and current fitness area and upgrades to the building façade, lighting improvements

and landscape enhancements. Funding for the expansion and improvements will be provided by PHT in an amount up to \$1,250,000.00. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-11.PDF](#)

12. PROPERTY PURCHASE – WATER DEPARTMENT

Council may wish to approve the purchase of a parcel of land to be described as Lot 3 Block 1 CK Dental, as presented in Technical Memorandum dated May 16, 2022. The property would be a potential site for a future water well facility and perpetual access easement. The negotiated purchase price is \$50,622.39. Funds are available in the Water Department reserves. If approved, Council may also authorize the Mayor's signature on all pertinent documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-12.PDF](#)

13. TASK ORDER #5, AMENDMENT #1 – SERVICES DURING CONSTRUCTION FOR POCATELLO CREEK BOOSTER STATION

Council may wish to approve an amendment to a professional services agreement and authorize the Mayor's signature on all applicable documents for Task Order #5 for Services During Construction for the Pocatello Creek Booster Station Project between Consor Engineering (formerly Murraysmith, Inc) in the amount of \$241,972.00, subject to Legal Department review. The amendment includes additional costs to support project management through final startup and project completion. Funds for this project are established within the Water Department FY2023 budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-13.PDF](#)

14. ORDINANCE

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which

shall be in full and placed on final passage for publication. **(ACTION ITEM)**

EXAMPLE MOTIONS:

Option 1: FOR ONE READING UNDER RULES SUSPENSION: "I move the ordinance, Agenda Item # , be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

Option 2: FOR THREE SEPARATE READINGS: "I move the ordinance, Agenda Item # , be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

Ordinance ready for reading:

14: An ordinance rezoning property located east of Dolostone Drive and west/adjacent to the I-86 southern merger ramp with I-15 from Residential Medium Density Multi-Family (RMM) to Residential High Density (RH). **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-14.PDF](#)

15. ADJOURN