

## AGENDA

# CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

April 6, 2023 • 6:00 PM  
Council Chambers | 911 North 7th Avenue

***During low/medium COVID-19 community level designations, individuals are encouraged, but not required, to wear masks/face coverings.***

***During high COVID-19 community level designations, individuals will be required to wear masks/face coverings.***

**The meeting will be live-streamed at:  
<https://streaming.pocatello.gov/> and available on Sparklight  
Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name and address for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

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City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at [sbeebe@pocatello.gov](mailto:sbeebe@pocatello.gov); 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

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The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

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RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

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## **1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

## **2. INVOCATION**

The invocation will be offered by Pastor Brian Griffin, representing Pocatello Baptist Church.

## **3. CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) **MINUTES:** Council may wish to waive the oral reading of the minutes and approve the minutes from the Work Session meeting of December 8, 2022; and Regular City Council meetings of March 2 and March 16, 2023.

(b) **MATERIAL CLAIMS:** Council may wish to consider the Material Claims for the period of March 16-31, 2023.

(c) **TREASURER'S REPORT:** Council may wish to approve the Treasurer's Report for February 2023 showing cash and investments as of February 28, 2023.

(d) **PARKS AND RECREATION ADVISORY BOARD REAPPOINTMENT:** Council may wish to confirm the Mayor's reappointment of David Pacioretty to continue serving as a member of the Parks and Recreation Advisory Board. David's term will begin April 19, 2023 and will expire April 19, 2025.

(e) **PLANNING AND ZONING COMMISSION REAPPOINTMENT:** Council may wish to confirm the Mayor's reappointment of Krystal Chanda to continue serving as a member of the Planning and Zoning Commission. Krystal's term will begin April 17, 2023 and will

expire April 17, 2027.

(f) DECLARATION OF SURPLUS PROPERTY - 2023 CITY AUCTION:  
Council may wish to declare items identified as surplus property to be sold at the City's Annual Auction on May 13, 2023. City departments submitted lists of items that they considered surplus and these were reviewed by other departments. The items to be considered surplus are not needed by any other departments within the City.

(g) COUNCIL DECISION - PARKSIDE TOWNHOUSES DIVISION 2:  
Council may wish adopt its decision to approve the amended final plat for Parkside Townhouses Division 2 to subdivide approximately 8.67 acres of land, located west of the 1600-1900 block of South 2nd Avenue and east of the railroad tracks into fifty-seven (57) lots, fifty-six (56) townhome lots and one (1) to be utilized for stormwater retention, subject to conditions.

(h) COUNCIL DECISION - SHORT PLAT - CK DENTAL: Council may wish to adopt its decision approving the short plat for CK Dental, which subdivides approximately 2.52 acres of land located in the southeast corner of Cedar Street and Roosevelt Avenue into three (3) commercial lots, subject to conditions.

Documents:

[AGENDA-ITEM-3.PDF](#)

#### **4. PROCLAMATIONS**

#### **5. CALENDAR REVIEW**

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

#### **6. ADMISSION FEE REDUCTION REQUESTS – IDAHO INTERNATIONAL CHORAL FESTIVAL 2023**

Council may wish to consider requests from Julie Hayden (mailing address: PO Box 8489, Pocatello ID 83209) for the City to continue its tradition of reduced admission fees at the Ross Park Aquatic Complex, Zoo Idaho and Fort Hall Replica for visiting choir members

during the upcoming IICF Festival to be held July 12-16, 2023. Staff estimates a reduction of \$1,446.00 in admission fees if all currently committed choirs attend, based upon ratios of choir member patronage at previous festivals.

Documents:

[AGENDA-ITEM-6.PDF](#)

## **7. GRANT ACCEPTANCE – PORTNEUF RIVER OXBOW PLANNING PROJECT**

Council may wish to approve a grant acceptance and if awarded, authorize the Mayor to sign all pertinent documents related to the grant from the Idaho Department of Lands in the amount of \$90,000.00, subject to Legal Department review. The projects to be completed under the grant include conducting preliminary engineering for the Portneuf River Oxbow Project. The grant will require a 10% local match which will be funded using staff and volunteer time.

Documents:

[AGENDA-ITEM-7.PDF](#)

## **8. CENTRALSQUARE SOLUTIONS – SOLE SOURCE EXPENDITURE AND DECLARATION REQUEST**

Council may wish to accept the recommendation of Finance and Information Technologies staff, and authorize the Mayor's signature on documents related to the request, and declare the purchase of CentralSquare Solutions software to be a valid sole source expenditure for the City's current Electronic Resource Planning (ERP) system through CentralSquare. CentralSquare is the preferred provider and is the only vendor available that allows a seamless integration now and in future upgrades. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

## **9. LOCAL PROFESSIONAL SERVICES AGREEMENT – MAIN AND ARTHUR PEDESTRIAN IMPROVEMENTS PROJECT**

Council may wish to approve and authorize the Mayor's signature on all pertinent documents regarding the Local Professional Services Agreement between the Idaho Transportation Department, Keller

Associates, Inc., and the City of Pocatello, subject to Legal Department review. There is no additional financial requirement or match at this time. The match for the design of this project was submitted for payment on June 21, 2022. The funds were paid from Fund 70. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-9.PDF](#)

## **10. FTA 5310 SMALL URBAN FUNDING AGREEMENT FOR CENTER STREET SIDEWALK IMPROVEMENT PROJECT**

Council may wish to approve and authorize the Mayor's signature on all pertinent documents regarding the FTA 5310 Small Urban Funding Agreement # C2070PO Between the Idaho Transportation Department and the City of Pocatello, subject to Legal Department review. The local match for this project is 20%, and funds are available in Fund 71 through a reimbursement grant which was awarded in 2020. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-10.PDF](#)

## **11. BID ACCEPTANCE/CONTRACT – 2023 WPC FACILITY PAINTING PROJECT**

Council may wish to consider the recommendations of staff for the following requests regarding the 2023 WPC Facility Painting Project:

(a) Accept the low responsive bid received February 24, 2023, from Cruzer Industrial for the total bid amount of \$51,788.00, and if the bid is accepted

(b) Authorize the Mayor's signature on an agreement between the City of Pocatello and Cruzer Industrial in the amount of \$51,788.00 for the 2023 WPC Facility Painting Project, subject to Legal Department review.

The project includes painting four (4) steel-sided buildings at the Water Pollution Control (WPC) treatment facility. If approved, the work will begin in May 2023 and will be completed by the end of June 2023. Funds for the project are budgeted and available in the WPC Fiscal Year 2023 budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-11.PDF](#)

## **12. PIGGYBACK BID OF CITY OF POCATELLO CONTRACT FOR ADA CURB RAMP REPLACEMENTS**

Council may wish to approve piggybacking the 2022 City of Pocatello contract with M & S Development for ADA curb ramp replacements during the Street Department's 2023 pavement maintenance season, and

authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Procurement costs have been budgeted for in the Street Department's FY 2023 budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-12.PDF](#)

### **13. PIGGYBACK BID OF POWER COUNTY CONTRACT FOR ROAD OILS**

Council may wish to approve piggybacking the 2023 Power County contract with Idaho Asphalt for certain road oils for the Street Department's 2023 pavement maintenance season, in the amount not to exceed \$77,485.00, and authorize the Mayor's signature on all applicable documents, subject to Legal Department review.

Procurement costs have been budgeted for in the Street Department's FY2023 budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-13.PDF](#)

### **14. ORDINANCES**

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication. **(ACTION ITEM)**

EXAMPLE MOTIONS:

**Option 1: FOR ONE READING UNDER RULES SUSPENSION:** "I move the ordinance, Agenda Item # , be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

**Option 2: FOR THREE SEPARATE READINGS:** "I move the ordinance, Agenda Item # , be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

Ordinances ready for reading:

14(a): An ordinance rezoning approximately 17.41 acres of land located in the 1500 block of Lakeview Drive from zoning designation Residential Medium Density Single-Family (RMS) and Residential Estate (RE) to

Residential Medium Density Multi-Family (RMM). **(ACTION ITEM)**

14(b): An ordinance vacating and abandoning the public's interest in approximately .413 acres of right-of-way located on North 6th Avenue and distributing said vacated land to the adjacent owner, Bannock County, Idaho. Said vacation was approved by City Council Decision dated October 20, 2022 and all conditions therein have been met. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-14.PDF](#)

## 15. ADJOURN