

AGENDA

CITY OF POCA TELLO REGULAR CITY COUNCIL MEETING

March 16, 2023 • 6:00 PM
Council Chambers | 911 North 7th Avenue

During low/medium COVID-19 community level designations, individuals are encouraged, but not required, to wear masks/face coverings.

During high COVID-19 community level designations, individuals will be required to wear masks/face coverings.

**The meeting will be live-streamed at:
<https://streaming.pocatello.gov/> and available on Sparklight
Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give their name and address for the record. If a citizen wishes to read documentation of any sort to the Council, they shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.gov; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Tamilyn Carson, representing the Buddhist community.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) **MINUTES:** Council may wish to waive the oral reading of the minutes and approve the minutes from the Work Session meeting of November 10, 2022; and Council Goal Setting meetings of **November 18 and 28, 2022.**

(b) **MATERIAL CLAIMS:** Council may wish to consider the Material Claims for the period of March 1-15, 2023.

(c) **TREASURER'S REPORT:** Council may wish to approve the Treasurer's Report for January 2023 showing cash and investments as of January 31, 2023.

(d) **COUNCIL DECISION - REZONE PROPERTY LOCATED IN 1500 BLOCK OF LAKEVIEW DRIVE:** Adopt the Council's decision approving the request from Grove Apartments, Pocatello, LLC, Hawkes Investments, LLC and CMJ Holdings, LLC to amend the zoning designation of approximately 17.41 acres of land located in the 1500 block of Lakeview Drive, from Residential medium Density Single-Family (RMS) and Residential Estate (RE) to Residential medium Density Multi-Family (RMM).

(e) **COUNCIL DECISION - WESTWOOD ANNEX SUBDIVISION SHORT**

PLAT APPROVAL: Adopt the Council's decision approving the short plat for Westwood Annex Subdivision, which divides approximately 3.81 acres of land located south of Westwood Mall, north of Gould Street, east of Garrett Way and west of McKinley Street into three (3) lots, subject to conditions.

(f) **B.I.D. MANAGEMENT AGREEMENT - HISTORIC DOWNTOWN POCATELLO, INC.:** Council may wish to approve a renewal of the Management Agreement with Historic Downtown Pocatello, Inc., subject to Legal Department review, to administer and manage the **operations of the Business Improvement District (B.I.D.).** Council may also wish to acknowledge that they have reviewed the employment agreement of Stephanie Palagi with Historic Downtown Pocatello, Inc. as provided for in the management agreement.

Documents:

[AGENDA-ITEM-3.PDF](#)

4. PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. REVISED FINAL PLAT REQUEST – PARKSIDE TOWNHOUSES DIVISION 2

Council may wish to consider a request from Chris Adams of Creek Hollow and Associates, Inc. (mailing address: 611 Wilson Avenue, Suite 1A, Pocatello, ID 83201) to amend a previous decision approving the final plat application for Parkside Townhouses Division 2. The revision calls for platting two (2) additional lots from 57 to 59. Staff has reviewed the proposed amendment and finds the lots meet minimum lot size requirements per Municipal Code. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-6.PDF](#)

7. SHORT PLAT APPLICATION – CK DENTAL

Council may wish to approve a short plat application submitted by

CK Dental, LLC, (mailing address: 333 West Cedar Street, Pocatello, ID 83201), represented by Merrill Quayle, of Pocatello Public Works Department, to subdivide two (2) existing parcels encompassing 2.52 acres (more or less) into three (3) commercial lots. Lot 3, Block 1 is being set aside for a proposed City well pump station. Staff recommends approval of the plat as submitted. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-7.PDF](#)

8. BUREAU OF RECLAMATION WATERSMART GRANT APPLICATION AND RESOLUTION

Council may wish to adopt a Resolution and approve a grant application for the Bureau of Reclamation's FY2023 WaterSMART grant program for the Rainey Park Stream Restoration and Wetland Creation Project and if awarded, authorize acceptance of the grant and approve the Mayor's signature on all pertinent documents, subject to Legal Department review. The total cost of the project is \$2,219,448 and requires a 25% match equal to \$554,862. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

9. AIRPORT GRANT AGREEMENT AND PROFESSIONAL SERVICES AGREEMENT

Council may wish to approve and authorize the Mayor to sign all pertinent documents for the following, subject to Legal Department review: **(ACTION ITEM)**

- a) A grant application to the FAA in the amount of \$1,128,750.00. The projects funded under the grant include design and bidding of apron reconstruction; design, bidding and construction of apron pavement maintenance, and re-marking of runway 3/21; and if approved
- b) A Professional Services Agreement with T-O Engineers for services necessary to administer the grant and design, bidding and construction administration of apron pavement maintenance and reconstruction and re-marking runway 3/21. The total fee is \$420,520.71.

Documents:

[AGENDA-ITEM-9.PDF](#)

10. BID ACCEPTANCE FOR DRILLING OF WELL #2R AND WELL #22R – WATER DEPARTMENT

Council may wish to consider the recommendations of staff and award the bid for Drilling of Well #2R and Well #22R to High Plains Drilling, Inc. in the amount of \$335,858.00 and authorize the Mayor's signature on all pertinent documents, including Change Orders up to five percent (5%) of the project total, subject to Legal Department review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-10.PDF](#)

11. RESOLUTIONS

Council may wish to adopt the following Resolutions: **(ACTION ITEM)**

- a) A Resolution supporting Farm Bureau Mutual Insurance Company of Idaho's request for a military flyover for the 11th Annual Salute to Idaho Veterans Event scheduled for Friday, November 10, 2023; and
- b) A Resolution supporting the restoration of passenger rail service from Portland, Oregon to Salt Lake City, Utah, as discussed at the March 9, 2023 City Council Work Session.

Documents:

[AGENDA-ITEM-11.PDF](#)

12. ADJOURN