

## AGENDA

# CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

February 16, 2023 • 6:00 PM  
Council Chambers | 911 North 7th Avenue

***During low/medium COVID-19 community level designations, individuals are encouraged, but not required, to wear masks/face coverings.***

***During high COVID-19 community level designations, individuals will be required to wear masks/face coverings.***

**The meeting will be live-streamed at:  
<https://streaming.pocatello.gov/> and available on Sparklight  
Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

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City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at [sbeebe@pocatello.gov](mailto:sbeebe@pocatello.gov); 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

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The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

*Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "ITEMS FROM THE AUDIENCE." You must sign in at the start of the meeting to be recognized.*

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RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

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## **1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

## **2. INVOCATION**

The invocation will be offered by Pastor Starr Reardon, representing First Congregational United Church of Christ Church.

## **3. CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MATERIAL CLAIMS: Council may wish to consider the Material Claims for the period of February 1-15, 2023.

(b) TREASURER'S REPORTS: Council may wish to approve the corrected Treasurer's Report for November 2022 showing cash and investments as of November 30, 2022, correcting an error; and approve the Treasurer's Report for December 2022 showing cash and investments as of December 31, 2022.

(c) ANIMAL SHELTER ADVISORY BOARD REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Arlen Walker to continue serving as a member of the Animal Shelter Advisory Board. Arlen's term will begin February 18, 2023 and expire February 18, 2025.

(d) HOUSING ALLIANCE AND COMMUNITY PARTNERSHIPS APPOINTMENT: Council may wish to confirm the Mayor's appointment of Peter Gonzales to serve as a member of the Housing Alliance and Community Partnerships Board, replacing Sharlyn Reddish who resigned. Peter's term will begin February 17, 2023 and expire June 23, 2024.

(e) HUMAN RELATIONS ADVISORY COMMITTEE APPOINTMENT: Council may wish to confirm the Mayor's appointment of James Wardell to serve as a member of the Human Relations Advisory Committee, replacing Caitlin Pankau who resigned. James' term will begin February 17, 2023 and expire January 8, 2025.

#### **4. PROCLAMATIONS AND COMMUNICATIONS**

#### **5. CALENDAR REVIEW**

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

#### **6. PUBLIC HEARING – PROPOSED FISCAL YEAR 2023 BUDGET AMENDMENTS**

This time has been set aside for the Council to hear comments from the public regarding proposed Fiscal Year 2023 Budget amendments.

**(ACTION ITEM)** (Legislative Public Hearing)

Documents:

[AGENDA-ITEM-6.PDF](#)

#### **7. 2022 AND 2019 STATE OF IDAHO HAZMAT AND SEARCH AND RESCUE GRANTS – FIRE DEPARTMENT**

Council may wish to approve the Pocatello Fire Department to participate in and accept funding through the following programs and if approved, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review:

- a) State Homeland Security Fiscal Year 2022 Grant Program. This annual grant provides support for equipment and training to RRT 6 (Hazmat) in the amount of \$20,000.00 and ITRT 3A (Technical Rescue) in the amount of \$7,000.00; and
- b) State Homeland Security Fiscal Year 2019 Grant Program. This annual grant provides support for equipment and training to RRT 6 (Hazmat) in the amount of \$20,000.00. The grant period agreement is for three (3) years. **(ACTION ITEM)**

There is no local match requirement.

Documents:

[AGENDA-ITEM-7.PDF](#)

#### **8. JOHANNA FAVROT FUND FOR HISTORIC PRESERVATION GRANT APPLICATION – BRADY CHAPEL EXTERIOR RESORATION**

Council may wish to approve submission of a grant application, and if awarded, authorize the Mayor's signature on all pertinent documents, to the National Trust for Historic Preservation for the Johanna Favrot Fund for Historic Preservation Grant in the amount of \$15,000.00, subject to Legal Department review. A local match of \$15,000.00 will be funded through

the Historic Preservation Commission funds. Sufficient matching resources are available for the local match and remaining project costs, which total \$87,000.00. The project, in the amount of \$102,000.00, will include the exterior restoration of the Historic James H. Brady Memorial Chapel. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

## **9. US DEPARTMENT OF TRANSPORTATION RAISE GRANT AND MOU – NORTH PORTNEUF CROSSING**

Council may wish to approve submission of a grant application, and Memorandum of Understanding (MOU) and if awarded, authorize the Mayor's signature on all pertinent documents, subject to Legal Department review, to the US Department of Transportation's Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant program in the amount of \$7,750,000.00, subject to Legal Department review. There is no local match required. The North Portneuf Crossing project will include critical transportation infrastructure improvements at the North Kraft Road and North Main Extension intersection as well as bicycle, pedestrian and transit upgrades. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-9.PDF](#)

## **10. EMPLOYEE ASSISTANCE PROGRAM CONTRACT CHANGE – HUMAN RESOURCES**

Council may wish to approve and authorize the Mayor's signature, subject to Legal Department review, on a contract with Blomquist Hale Solutions for the Employee Assistance Programs (EAP) provided by the City, effective March 1, 2023. The enhanced program, as required in the Collective Bargaining Agreements, will cost \$19.00 per employee per month. The standard program will cost \$3.49 per employee per month. **(ACTION ITEM)**

Funding for the price changes will be absorbed within the existing budgets of the Human Resources Department, Police Department and Fire/Ambulance Department.

Documents:

[AGENDA-ITEM-10.PDF](#)

## 11. AIRPORT LEASE TERMINATION, LEASE AGREEMENTS AND RESOLUTIONS

Council may wish to approve and authorize the Mayor to sign the following agreements and resolutions for property at the Airport: **(ACTION ITEM)**

- a) A termination of lease agreement for the half warehouse lease between the City and McNabb Trucking; and if approved
- b) A lease agreement and resolution between the City and McNabb Trucking for a full warehouse, approximately 9,216 square feet, for the purpose of storage of personal and business equipment and operation of their trucking business. The rental rate will be \$1,033.00 per month; and
- c) A lease agreement and resolution between the City and AvCenter for a full warehouse, approximately 9,216 square feet, for the purpose of cold storage of vehicles and equipment. The rental rate will be \$975.62 per month.

Both leases will be for a five-year term and both rental rates will be increased annually at least by the amount of the CPI for the previous year, with a full rate review in 2026 and every five (5) years thereafter.

Documents:

[AGENDA-ITEM-11.PDF](#)

## 12. BIRD RIDES, INC. MEMORANDUM OF UNDERSTANDING

Council may wish to approve the Mayor's signature on a Memorandum of Understanding, subject to Legal Department review, with Bird Rides, Inc. to provide stand-up electric scooter services, owned and operated by Bird Rides, Inc. within the city limits. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-12.PDF](#)

## 13. PIGGYBACK BID OF SOURCEWELL CONTRACT FOR ROLL OFF REFUSE TRUCK – SANITATION DEPARTMENT

Council may wish to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) Peterbilt 567 with Galbreath body for \$266,871.00, with a potential quarterly price increase no higher than \$293,559.00. This procurement has been planned in the Sanitation Department FY2023 budget. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-13.PDF](#)

#### **14. PIGGYBACK BID OF SOURCEWELL CONTRACT FOR TWO (2) DUMP/PLOW TRUCKS – STREET DEPARTMENT**

Council may wish to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of two (2) Peterbilt 367s with Henderson bodies and snow removal implements for \$685,880.00, with a potential quarterly price increase no higher than \$755,668.00. This procurement has been planned in the Street Operations FY2023 budget.

Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-14.PDF](#)

#### **15. PIGGYBACK BID OF SOURCEWELL CONTRACT FOR ONE (1) DUMP TRUCK – WATER DEPARTMENT**

Council may wish to approve piggybacking Sourcewell Contract #060920-PMC via Peterbilt for the procurement of one (1) Peterbilt 567 with Williamsen body for \$209,783.00, with a potential quarterly price increase no higher than \$232,562.00. This procurement has been planned in the Water Department FY2023 budget. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-15.PDF](#)

#### **16. PIGGYBACK BID OF CITY OF POCATELLO CONTRACT FOR MICROSURFACING SERVICES – STREET DEPARTMENT**

Council may wish to approve piggybacking the 2019 City of Pocatello contract with Valley Slurry Seal for 2023 micro-surfacing services in the approximate amount of \$670,000.00, which has been budgeted in the Street Department FY2023 budget. Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-16.PDF](#)

#### **17. ON-CALL TRAFFIC ENGINEERING SERVICES CONTRACT**

## **– STREET DEPARTMENT**

Council may wish to accept the recommendations of staff and award the bid for On-Call Traffic Engineering Services to Six Mile Engineering.

Council may also wish to authorize the Mayor's signature on all applicable documents, subject to Legal Department review. Funds for the contract have been budgeted in the Street Department FY2023 budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-17.PDF](#)

## **18. ORDINANCES**

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication. **(ACTION ITEM)**

EXAMPLE MOTIONS:

**Option 1: FOR ONE READING UNDER RULES SUSPENSION:** "I move the ordinance, Agenda Item # , be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

**Option 2: FOR THREE SEPARATE READINGS:** "I move the ordinance, Agenda Item # , be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

Ordinances ready for reading:

18(a): An ordinance approving an amendment to the Fiscal Year 2023 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$4,162,069 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City. (Whole ordinance will need to be published.) **(ACTION ITEM)**

18(b): An ordinance vacating and abandoning the public's interest in platted rights-of-way identified as a 60' wide strip of land being a portion of 4th Avenue, a 60' wide strip of land being a portion of Conner Street and a 20' wide alley in Block 335, Pocatello Townsite and distributing said vacated land to the adjacent owner, Roy F. Miller. Said vacation was approved by City Council Resolution 2000-31 dated November 2, 2000. **(ACTION ITEM)**

Documents:

## 19. ADJOURN

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### PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
  - Ten (10) minute time limit on applicant presentation.
  - Three (3) minute time limit on public testimony.
  - Names and addresses are required from those presenting/testifying.
  - Questions/comments should be addressed to the Mayor and Council.
  - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
  - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.



10. Mayor closes the hearing and initiates motion/deliberations.

**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**

11. Develop a written and reasoned statement supporting the decision.